



## Puget Sound Regional Council

### **Freight Advisory Committee Agenda**

**Date: Wednesday, August 14, 2024, from 9:30 to 11:00 a.m.**

**Location: *Online Meeting Only – See Remote Participation Instructions Below***

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**1. Welcome and Introductions (9:30) – Geri Poor, Chair**

Roll call and introductions.

**2. Action: Approve Meeting Summary for June 12, 2024\* (9:35)**

**3. Action: FAC Operating Procedures and Membership\* (9:40)**

PSRC will share an update on the FAC Operating Procedures based on feedback from the June 12 meeting. Since the operating procedures include changes to membership, this will be a committee action.

**4. Discussion: Truck Parking Update (9:55)**

WSDOT will share information about the state's current truck parking planning efforts and answer questions from the committee.

**5. Discussion: Update on Regional Safety Plan (10:15)**

PSRC will provide an update on the development of a Regional Safety Action Plan, including discussing the initial results of the data analysis and the state of the practice review.

**6. Discussion: 2026 RTP Freight Focus Topics\* (10:50)**

PSRC will share the results of the recent survey on committee focus priorities for development of the 2026 RTP.

**7. Discussion: Other Business and Announcements (10:55)**

**8. Next Meeting: October 9, 2024**

**9. Adjourn (11:00)**

\*Supporting materials attached

**Other Formats:**

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711  
• العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit: <https://www.psrc.org/contact-center/language-assistance>.

**Zoom Remote Participation Instructions:****To join audio/video conference:**

<https://psrc-org.zoom.us/j/87696905823?pwd=bHFiZVAwT2ltYk5Jb29xcGhDb25QQT09>

**To join via cellphone (1-touch dial):**

8335480282,,87696905823#,,,,\*043570# US Toll-free

8778535257,,87696905823#,,,,\*043570# US Toll-free

**To join via phone:**

833 548 0282 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 876 9690 5823

Passcode: 043570

**Please adhere to a few virtual meeting rules:**

- Please keep your mic muted when not speaking
- Use \*6 to mute/unmute phone
- When watching the meeting via computer and using phone audio, mute your computer's speakers and mic.



## Puget Sound Regional Council

### **Freight Advisory Committee Meeting Summary**

**Date: June 12, 2024, 9:30a.m. – 11:00a.m.**

**Location: Remote – Online Meeting Only (Zoom Meeting)**

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#### **Welcome and Introductions**

Geri Poor, Chair, welcomed everyone at 9:30 a.m. Roll call was completed to confirm the members and alternates present.

#### **Action: Approval of Meeting Summary**

The April 10, 2024 meeting summary was approved as presented.

#### **Discussion: FAC Membership Restructure**

Jennifer Barnes, PSRC, briefed the committee on PSRC's planned update to the committee's membership structure. The primary goals of the update are (1) to streamline the committee and (2) to revise the representation from the outdated industrial subareas to the current Manufacturing Industrial Centers (MICs). The committee's focus would continue to be to provide analysis and technical guidance on freight matters.

The draft membership structure update that was presented reflected previous input provided by the committee. It would keep the current representation for the counties, ports, WSDOT, FMSIB and tribal agencies; the non-voting seats would be reduced from five to four; the remaining seats would represent each of the ten MICs with two exceptions – Ballard-Interbay and Duwamish MICs would be combined into one seat represented by the City of Seattle, and the Frederickson MIC would be represented by Pierce County.

The committee voiced support for adding seats for SeaTac and Auburn as cities that are identified in the PSRC Industrial Lands Analysis as having substantial freight-intensive areas. At the next meeting, PSRC will provide a final membership structure for the committee to review, that has incorporated this input.

*For more information, contact Jennifer Barnes at [JBarnes@psrc.org](mailto:JBarnes@psrc.org)*

The presentation is provided on PSRC's website [here](#).

#### **Discussion: 2026 Regional Transportation Plan (RTP) Freight Focus Topics**

Jennifer Barnes, PSRC, provided an overview of the timing for the development of the 2026 RTP and the work performed by the committee for the 2022 RTP which focused on (1) Preservation & Maintenance, (2) Truck Parking, and (3) System Integration. The

committee then continued the discussion from the April 10 meeting when they brainstormed topics for the 2026 RTP. PSRC will provide an online survey to prioritize the list of potential “deep dive” freight topics for the committee to focus on in support of the 2026 RTP, which will be discussed further at a future meeting.

*For more information, contact Jennifer Barnes at [JBarnes@psrc.org](mailto:JBarnes@psrc.org)*

The presentation is provided on PSRC’s website [here](#).

### **Discussion: Other Business and Announcements**

Geri Poor, Port of Seattle, announced that the Port of Seattle and WSDOT have provided letters in response to a request for information on the multimodal national freight network. Jason Beloso, WSDOT, announced that WSDOT was awarded an INFRA Grant in partnership with ODOT and Caltrans to develop an I-5 Implementation Management System. Jim Kelly, City of Arlington, announced that \$1 Million of congressional funding was provided for a separated multiuse path on the SR 531 corridor.

### **Adjourn**

The meeting adjourned at approximately 11:00 a.m.

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### **\*Members and Alternates Present**

See attached attendance roster for the member or alternate representing each agency/jurisdiction at the meeting; additional alternate(s) present are listed below.

### **\*Interested Parties and PSRC Staff Present**

Adam Leslie, City of Tacoma; Ryan Packer; Wenjuan Zhao, WSDOT; Zack Shields, City of SeaTac

### **PSRC**

Jennifer Barnes, Mitch Koch, Alexa Leach, Doug Cox

*\*All attendees were present via remote participation*

# Freight Advisory Committee Attendance Roster

Date: June 12, 2024 9:30am - 11:00am

Remote/Online Only

**NOTE: Members are invited to sit at the table and vote. Alternates may sit at the table and vote when the member is absent. Please coordinate representation in advance of the meeting.**

Jurisdictions		Name	Jurisdiction		Name
<b>Counties</b>			<b>Industrial Sub Areas</b>		
King County (1)		John Vander Sluis	Arlington - Marysville (1)	<input checked="" type="checkbox"/>	Jim Kelly, Arlington
		<i>Vacant (Alt.)</i>			<i>Ryan Morrison, Arlington(Alt.)</i>
Kitsap County (1)		David Forte	Dupont - Gray Field (1)		VACANT
	<input checked="" type="checkbox"/>	<i>Melissa Mohr (Alternate)</i>			<i>Vacant (Alt.)</i>
Pierce County (1)		Clint Ritter	Frederickson - Lakewood (1)		VACANT
	<input checked="" type="checkbox"/>	<i>Peter Lewis-Miller (Alt.)</i>			<i>Vacant (Alt.)</i>
Snohomish County (1)		VACANT	Interbay - Ship Canal (1)	<input checked="" type="checkbox"/>	Chris Eaves, Seattle
		<i>Vacant (Alt.)</i>			<i>Joanna Valencia, Seattle (Alt.)</i>
<b>Ports</b>			North-Central Everett (1)		Jesse Hannahs, Marysville
Port of Bremerton (1)		Arne Bakker			<i>Vacant (Alt.)</i>
		<i>James Goodman (Alt.)</i>	PSIC - Bremerton - Sinclair Inlet (1)	<input checked="" type="checkbox"/>	Chris Dimmitt, Bremerton
Port of Everett (1)		Adam LeMieux			<i>Vicki Grover, Bremerton (Alt.)</i>
	<input checked="" type="checkbox"/>	<i>Laura Gurley (Alt.)</i>	SeaTac - Des Moines (1)	<input checked="" type="checkbox"/>	Florendo Cabudol, SeaTac
Port of Seattle (1)	<input checked="" type="checkbox"/>	Geri Poor, Chair			<i>Vacant (Alt.)</i>
		<i>Kyra Lise (Alt.)</i>	Auburn - Sumner (2)		Jacob Sweeting, Auburn
Port of Tacoma (1)	<input checked="" type="checkbox"/>	Ryan Medlen		<input checked="" type="checkbox"/>	Michael Kosa, Sumner
		<i>Deirdre Wilson (Alt.)</i>			<i>Ryan Windish, Sumner (Alt.)</i>
<b>WSDOT (1)</b>					<i>Vacant (Alt.)</i>
	<input checked="" type="checkbox"/>	Jason Beloso	Duwamish - North Tukwila (2)		VACANT
		<i>Wenjuan Zhao (Alt.)</i>			VACANT
<b>Freight Mobility Strategic Investment Board (FMSIB) (1)</b>					<i>Vacant (Alt.)</i>
		VACANT			<i>Vacant (Alt.)</i>
		<i>Vacant (Alt.)</i>	I-405 Corridor (2)		VACANT
<b>Tribal Agencies</b>					VACANT
Muckleshoot Indian Tribe (1)		VACANT			<i>Vacant (Alt.)</i>
		<i>Vacant (Alt.)</i>			<i>Vacant (Alt.)</i>
Puyallup Tribe (1)		VACANT	Kent - Renton (2)	<input checked="" type="checkbox"/>	David Paine, Kent
		<i>Vacant (Alt.)</i>			VACANT
Suquamish Tribe (1)		VACANT			<i>Rob Brown, Kent (Alt.)</i>
		<i>Vacant (Alt.)</i>			<i>Vacant (Alt.)</i>
Tulalip Tribe (1)		VACANT	South Everett (2)		VACANT
		<i>Vacant (Alt.)</i>			VACANT
					<i>Tom Hood, Everett (Alt.)</i>
					<i>Vacant (Alt.)</i>
			Tacoma - Puyallup (2)		Brennan Kidd, Tacoma
					Hans Hunger, Puyallup
					<i>Greg Vigoren, Fife (Alt.)</i>
					<i>Jeremy Metzler, Edgewood (Alt.)</i>
			<b>Non-Voting (5)</b>		
					Denise Plumb, United Parcel Service (UPS)
					Eric Jessup, WSU, Freight Policy Transportation Institute
					Jared Faker, Intl. Longshore and Warehouse Union #23
					VACANT
					VACANT

rev 3/2024



# Puget Sound Regional Council

## **ACTION ITEM**

August 7, 2024

**TO: Freight Advisory Committee (FAC)**

**FROM: Doug Cox, Principal Planner**

**SUBJECT: 2024 FAC Operating Procedures and Membership Update**

PSRC shared its assessment of transportation advisory committees at the April 2024 FAC meeting and discussed updates to the FAC Operating Procedures and membership structure with the committee at the June 2024 FAC meeting. This memo summarizes updates to the FAC Operating Procedures that will be up for committee action at the August 2024 meeting.

## **DISCUSSION**

PSRC staff prepared updates to the FAC Operating Procedures based on committee feedback received at the June FAC meeting. The draft FAC Operating Procedures revisions (see attachment) outline two primary elements:

- **Membership:** A membership structure based on regionally designated Manufacturing Industrial Centers (MICs) plus freight-intensive areas as identified in the Industrial Lands Analysis report is proposed instead of the structure based on previously designated Industrial Subareas. Non-voting seats would be reduced from five (5) to four (4). No changes are proposed to the county, port, WSDOT, FMSIB, or tribal agency representation.
- **Committee leadership/facilitation:** Due to ongoing challenges of recruitment and retention of committee chairs and vice-chairs, PSRC staff will take on meeting facilitation for committee meetings including FAC and other similar transportation planning advisory committees in the future.

## **Membership**

The key feature of the FAC Operating Procedures update is the membership structure. PSRC is summarizing the changes to committee membership, as follows, for FAC discussion and resolution at the August 14<sup>th</sup> committee meeting:

- There are no changes proposed to the seats held by the counties, ports, WSDOT, FMSIB, and tribal agencies.

- The current seats based on Industrial Subareas are changed to one seat for each of the designated MICs.
- Per the Industrial Lands Analysis, Auburn and SeaTac are identified as freight-intensive areas that will each hold a seat.
- Appointments and seats per individual agency are also addressed.
- Non-voting membership is reduced from five (5) to four (4) seats. The update retains the purpose and skill set sought in non-voting members, unchanged from the current operating procedures.

With these changes, FAC membership will be reduced from 38 seats to 30 seats.

### **Next Steps**

Given that the 2024 FAC Operating Procedures update includes substantive changes to membership, PSRC will seek FAC action on these changes at the August 14<sup>th</sup> meeting. Action can range from consensus of the membership or vote.

Once FAC has taken action on the 2024 Operating Procedures update, PSRC staff will begin recruitment for new membership seats and/or vacancies.

For more information, contact Doug Cox, Principal Planner, at [dcox@psrc.org](mailto:dcox@psrc.org) or (206) 971-3050.

### **Attachment 3A: Draft 2024 Update of FAC Operating Procedures**



## Freight Advisory Committee Operating Procedures ~~October 2020~~ August 2024

### Purpose

The purpose of the Freight Advisory Committee (FAC) is to advise the Puget Sound Regional Council (PSRC) and provide input into state, regional, and local planning processes with regards to freight and goods movement.

### Committee Membership Structure

The FAC is composed of staff from PSRC's member organizations with an interest in freight planning including cities, counties, ports, tribes, and the state. FAC membership reflects the need for a committee that is of a workable size and representative of PSRC's members. Membership is divided into Voting and Non-voting membership, as described below.

### Voting Membership

To ensure adequate representation from PSRC member agencies, each of the four counties, each of the region's ports, PSRC member tribal governments, the Washington State Department of Transportation (WSDOT), and the Freight Mobility Strategic Investment Board (FMSIB) will be represented as voting members.

In addition, jurisdictional representation is based on the [regionally designated manufacturing/industrial centers \(MICs\) and freight intensive areas](#) ~~industrial subareas~~ as identified in PSRC's [current](#) Industrial Lands Analysis Report. See Attachment A for a [current](#) map of [these areas](#), ~~which cover the region's supply of industrial-zoned lands and encompass regionally designated manufacturing/industrial centers (MIC)~~. The criteria to determine jurisdictional representation ~~by industrial subarea~~ is listed below:

- [Each MIC/freight intensive area will be represented by one voting member and one alternate](#)
- [Each MIC/freight intensive area is presumed to be represented by the jurisdiction in which it is located](#)
- [Each jurisdiction will have only one voting seat; if there is more than one MIC/freight intensive area located in a jurisdiction, the jurisdiction may appoint an adjacent or interested agency to serve as the second voting representative and alternate](#)
- [For MIC/freight intensive areas with known multiple jurisdictional interests, those jurisdictions are encouraged to coordinate to designate a member and an alternate](#)



- ~~• Subareas with total employment<sup>1</sup> above median employment will be represented by two voting members~~
- ~~• Subareas with total employment at or below median employment will be represented by one voting member~~

The voting membership structure will be reviewed every three years; each time voting membership is updated, the rationale and background determined by the committee will be documented. See Attachment B for the current FAC voting membership structure.

Each seat will include a voting member and a designated alternate, who will only vote on action items if the member is not present. ~~Each voting member will be allowed a designated alternate, who will only vote on action items if the member is not present.~~

### **Appointments**

Appointments for each member and alternate are to be provided in writing to PSRC from the appropriate department head or elected official. This could be the County Executive, Mayor, Public Works Director, transportation department head, or other responsible official. Written member appointment communication for the FAC can be provided via email.

### **Non-voting Membership**

The FAC may offer a total of ~~5~~4 non-voting membership seats to individuals who represent business/labor, educational institutions with a freight program, freight related organization/implementers, and other relevant categories to obtain perspectives that might be missing from the voting membership. Non-voting members may participate in discussions of the committee but may not vote.

The addition of non-voting members to the FAC Advisory Committee shall be evaluated on a case-by-case basis by PSRC, according to the established criteria for non-voting membership, including:

- The applicant's expertise and knowledge of freight issues and their organization's role in freight and goods movement; and
- Ensuring that the number of allowable non-voting members does not impact the manageable size of the overall committee, based on total membership as approved in Attachment ~~AB~~.

The FAC will maintain a roster of non-voting membership which will be updated as needed.

### **Leadership**Decision Making Process

~~A Chair and Vice-Chair will be selected via an open nomination process and consensus from the committee when either is vacant. The Chair and Vice Chair positions are terms of two years and are selected from among the voting members. The role of the chairs will be to facilitate discussions and actions by the committee, and to ensure equal opportunity for participation by~~

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<sup>1</sup> ~~Based on most recent available data~~

~~members present. In addition, the FAC chairs, or other FAC voting members designated by the Chairs, represent the FAC on various PSRC committees, such as the Regional Staff Committee.~~

## **Recommendations**

PSRC staff will develop and distribute the agendas for each meeting and facilitate discussions and actions by the committee, to ensure equal opportunity for participation by members present and regional consensus.

Formal recommendations intended for PSRC action will be held by vote of the Freight Advisory Committee. Other recommendations ~~pertaining solely to Committee activities~~ and feedback to PSRC staff will be achieved by consensus. Votes are approved by a simple majority but if a vote is close, the split vote shall be communicated along with the recommendation.

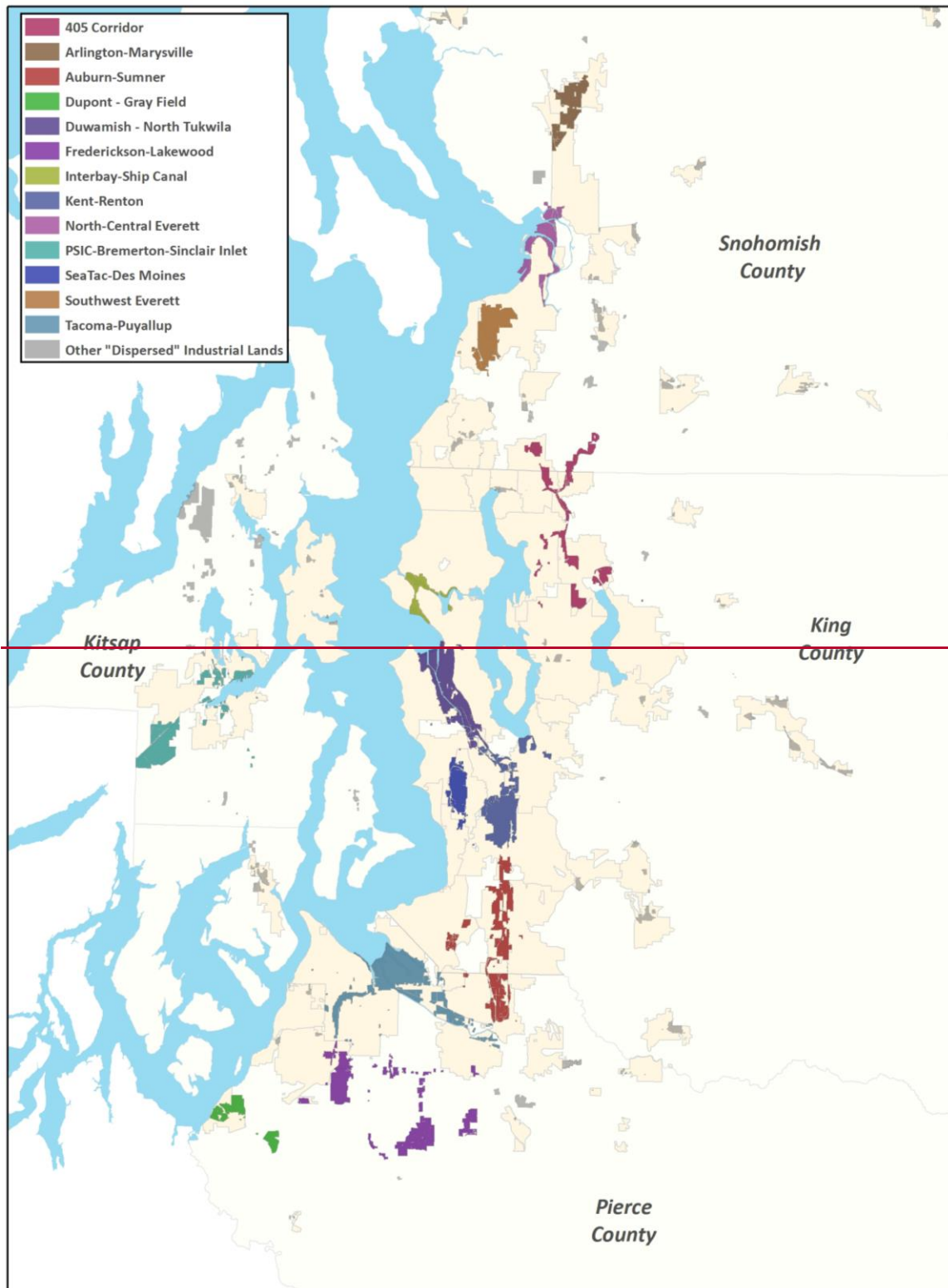
As noted above, only designated voting members – or their designated alternate if the member is not present - may participate in formal votes. Non-voting members may participate in discussions and committee deliberations but do not vote. All other interested parties may observe committee proceedings as guests only.

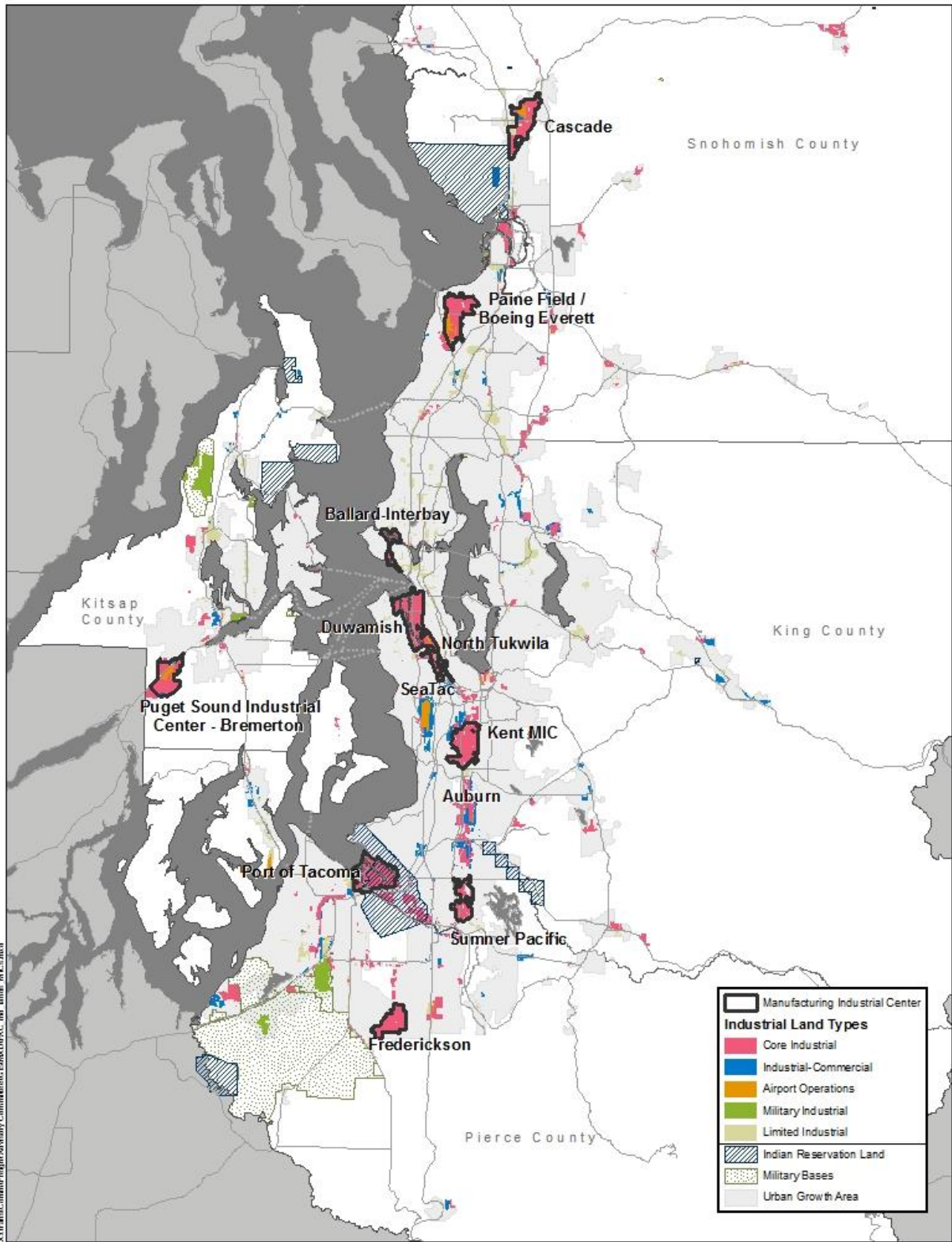
## **Meeting Schedule ~~and Agendas~~**

The FAC typically meets every other month on the 2nd Wednesday of the month from 9:30 a.m. - 11:00 a.m.- However, actual meeting frequency and duration will be determined by the needs of PSRC's freight work program.

~~The Puget Sound Regional Council will staff and support the committee, which includes the development and mailing of agendas and supporting materials.~~ All FAC meetings and meeting materials will be open to the public.

# Attachment A: Manufacturing/Industrial Centers and Industrial Subareas ~~Lands~~ Freight Intensive Areas in the Central Puget Sound Region





## Attachment B: FAC ~~Voting~~ Membership Structure – ~~2020~~2024

The FAC membership includes one voting member and one alternate seat for each of the following 26 entities, and four non-voting member seats

<b>Counties</b>	
	King County
	Kitsap County
	Pierce County
	Snohomish County
<b>Ports</b>	
	Port of Bremerton
	Port of Everett
	Port of Seattle
	Port of Tacoma
<b>WSDOT</b>	
<b>FMSIB</b>	
<b>Tribal Agencies</b>	
	Puyallup Tribe
	Muckleshoot Indian Tribe
	Suquamish Tribe
	Tulalip Tribe
<b><u>Manufacturing/Industrial Centers</u> <del>Sub-Areas with</del> Total employment<sup>1</sup> at or below Median employment</b>	
	<del>Arlington</del> – <del>Marysville</del> <u>Cascade</u>
	<del>Dupont</del> – <del>Gray Field</del>
	<del>Frederickson</del> – <del>Lakewood</del>
	<del>Interbay</del> – <del>Ship Canal</del>
	<del>North</del> – <del>Central</del> <u>Paine Field / Boeing</u> Everett
	<del>PSIC</del> – <del>Bremerton</del> – <del>Sinclair Inlet</del>
	<u>Ballard - Interbay</u>
	<u>Duwamish</u>
	<u>North Tukwila</u>
	<u>PSIC - Bremerton</u>
	<u>Kent MIC</u>
	<u>Sumner Pacific</u>
	<u>Port of Tacoma MIC</u>
	<u>Frederickson</u>
<b><u>Freight Intensive Areas</u></b>	
	SeaTac – <del>Des Moines</del>
	Auburn – <del>Sumner</del>
	<del>Duwamish</del> – <del>North Tukwila</del>
	<del>I-405 Corridor</del>
	<del>Kent</del> – <del>Renton</del>
	<del>Southwest Everett</del>

Tacoma — Puyallup
<b>Non-Voting Members</b>
(Business/labor, Educational institutions with a freight program, Freight related organization/implementers, and other relevant categories)
<b>TOTAL</b>

DRAFT



# Puget Sound Regional Council

## DISCUSSION ITEM

August 7, 2024

**TO: Freight Advisory Committee (FAC)**

**FROM: Doug Cox, Principal Planner**

**SUBJECT: Regional Transportation Plan (RTP) Priorities Survey Results**

The committee brainstormed potential freight priority topics to be considered for inclusion in the 2026 RTP at the April and June 2024 FAC meetings. Following the June 2024 meeting, PSRC developed a short survey that was distributed to FAC members and interested parties to solicit input on the relative priority of the nine (9) topics identified by the committee. The survey also asked respondents to indicate their level of experience with each of the topics.

## DISCUSSION

The results of the survey indicated that *Identifying corridors of unique freight importance* and *Maintenance & preservation* are the two highest priorities for the committee. These two topics also have the highest levels of collective experience.

The second tier of priorities are *Safety analysis* and *Freight movement from a supply chain perspective*. These two topics also have the second-highest levels of collective experience.

A synopsis of the survey results is attached.

## Next Steps

The committee will discuss the results of the survey and develop a work plan for advancing these priorities in support of the development of the 2026 RTP at the October 9<sup>th</sup> meeting.

For more information, contact Doug Cox, Principal Planner, at [dcox@psrc.org](mailto:dcox@psrc.org) or (206) 971-3050.

## ATTACHMENT 6A – FAC RTP priorities survey results

experience / insight level			priority level				
Lot/Some	No, but	Low Priority	Topic (ranked in order of collective experience level)	Very high	Somewhat high	Medium	Low
8	5	0	Maintenance & preservation	9	3	1	0
8	4	1	corridors of unique freight importance #	9	1	3	0
7	5	1	Freight movement from a supply chain perspective	4	2	7	0
7	4	2	Safety analysis	2	6	3	2
6	4	3	Truck parking	2	5	3	3
4	7	2	Freight trends analysis	2	9	1	1
3	5	5	Port electrification	1	2	4	6
3	5	5	Truck electrification	1	2	3	7
2	7	4	incorporating employment into equity policies	0	2	6	5

Additional topics identified				identified by:			
1			ensuring compatible land use/development	1			Adam Lemieux
1			intermodalism + urban goods delivery		1		Gerri Poor
			Smart Signals / travel time improvements				Adam Leslie
1			regional corridors coordinated w/ state plans	1			Ryan Medlen
			Freight route guidance / GPS				City of Auburn
			# expand "unique freight importance" to include bottlenecks				David Forte

**Other thoughts / suggestions**

<p><i>Freight mobility on our roads, rail, air, and navigable waterways doesn't follow jurisdictional boundaries. In our region, some communities outperform in development and activities that support the supply chain.</i></p>	Deidre Wilson
<p><i>Just as transit is reconsidering its 'new normal', post pandemic with a revisiting of emphasis on peak-period commute flows, is there a similar pattern on the freight/goods side that needs understanding more broadly? Do cost of goods movement in the region track with other transportation and housing related costs, track higher than trend, or lower. And does that reflect a systems approach to the transportation network. 1. How freight and goods metrics contribute to RTP project prioritization 2. How freight and goods metrics are considered in the PSRC project selection processes.</i></p>	City of Kent

13 Responses

**Rank Options**

