



Puget Sound Regional Council

Operations Committee

Thursday, June 27, 2024 • 9:00 – 9:50 a.m.

Hybrid Meeting – PSRC Conference Room - 1201 Third Avenue, Suite 500, Seattle, 98101

Watch or listen

- Watch the meeting live via webinar:
<https://psrc-org.zoom.us/j/82174237820?pwd=JXCx2A0UMDbliDexTROQBdywY7htPX.1>
- Listen by phone 1-888-475-4499, Webinar ID: 821 7423 7820, Passcode: 790890

Attend

- The public can attend meetings at [PSRC's offices](#).
- PSRC staff will be available to provide floor access 30 minutes before the meeting's start time and up to 15 minutes after the meeting's start time.
- If you arrive outside of these times, please call 206-464-7090 for assistance.

Provide public comment

- **Public comment must relate to an action or discussion item on the agenda. Each member of the public will have 2 minutes to speak.**
- **In-person**
Public comment may be made in person at PSRC's office.
- **Comment via Zoom webinar:**
Following the Call to Order, the Committee Chair will open public comment and allow attendees to "raise hand" to speak. When your name is called, unmute your microphone to speak. The committee will hear the audio but not see your video.
- **Written comments**
Comments may be submitted via email to cmoreau@psrc.org by 8:00 a.m. the day of the meeting. Comments will be shared with board members.

Public comments are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter [42.56](#).

1. Call to Order and Roll Call (9:00) – Executive Dave Somers, Chair

2. Communications and Public Comment

Public comment must relate to an action or discussion item on the agenda.

3. Consent Agenda - Action Items

- a. Approve Minutes of Meeting held April 25, 2024
- b. Approve Vouchers Dated April 15, 2024, through June 10, 2024 in the Amount of \$2,402,530.61.

4. Action Items

- a. Approve Contract Authority for Consultant Services for a Federal Policy and Grant Consultant
- b. Approve Contract Authority for Ongoing Audio-Visual Systems Maintenance
- c. Approve Contract Authority for Consultant Services for Regional Transportation Plan Public Engagement

5. Information Items

- a. New Employee Status Report
- b. PSRC Office Space Report
- c. Monthly Budget Report
- d. Contract Status Report
- e. Grant Status Report

6. Next Meeting:

Thursday, July 25, 2024, 9:00 - 9:50 a.m.

No meeting in August

7. Adjourn (9:50)

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Casey Moreau, e-mail cmoreau@psrc.org or mail.

For language or ADA assistance at PSRC board meetings, please contact us at 206-464-7090 at least 72 hours in advance of the meeting. For TTY-based telecommunications relay service dial 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

MINUTES

Puget Sound Regional Council Operations Committee
April 25, 2024
1201 Third Avenue, Ste 500, Seattle, WA 98101

CALL TO ORDER AND ROLL CALL

Executive Somers called the meeting of the Operations Committee to order at 9:00 a.m. The Operations Committee is held as a webinar. A link for the public to watch the webinar was provided on the meeting agenda as well as a call-in number.

A roll call determined that a quorum was present.

COMMUNICATIONS AND PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

ACTION: It was moved and seconded (Roberts/Wahl) to

- a. Approve Minutes of Meeting held March 28, 2024
- b. Approve Vouchers Dated March 6, 2024, through April 8, 2024, in the Amount of \$1,221,758.55.

The motion passed.

ACTION ITEM: RECOMMENDED APPROVAL OF FISCAL YEARS 2024-2025 SUPPLEMENTAL BIENNIAL BUDGET AND WORK PROGRAM

Andrew Werfelmann, PSRC, shared that the committee has been working on the development of the supplemental budget since September of last year. At its December 2023 meeting, the Operations Committee received the full draft budget for review. It was then shared with PSRC policy boards for comments. No comments were received. The committee is being asked to recommend the Executive Board approve the supplemental budget and recommend adoption by the General Assembly in May.

ACTIONS: It was moved and seconded (Simpson/Wahl) to

1. Recommend that the Executive Board approve the Proposed FY 2024-2025 Supplemental Biennial Budget and Work Program and recommend adoption by the General Assembly on May 30, 2024.
2. Recommend that the General Assembly adopt Resolution PSRC-A-2024-01 authorizing the submittal of the adopted Fiscal Year 2024-2025 Supplemental Biennial Budget and Work Program.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR COMMUNICATIONS SYSTEM EVALUATION

Robin Koskey, PSRC, shared that the request before the committee has two parts. The first is to hire consultants to review communication methods and frequency and identify key audiences. The review would encompass the website, social media, PSRC materials and emails. The second part of the contract would assess PSRC's website for accessibility and usability.

Members asked how PSRC tracks the use of the website. Staff shared that the website does have metrics and the ability to decipher which visits are PSRC staff.

ACTION: It was moved and seconded (Wahl/Simpson) to recommend the Executive Board authorize the Executive Director to enter into one or more contracts for consultant services for evaluation of communications systems and practices. The total budget for consultant work is not to exceed \$100,000 over a 1-year period.

ACTION ITEM: APPROVE CONTRACT AUTHORITY FOR STATE LEGISLATIVE CONSULTANTS

Ms. Koskey, PSRC, shared that in this last legislative session, PSRC retained a consultant to monitor state legislative activity as a pilot. Staff and PSRC's leadership found that service helpful to track the various transportation, housing and other legislative activity related to PSRC's work program. PSRC would like to continue the contract year-round rather than limiting monitoring to the legislative cycle. The contract would be for two years. In addition, PSRC needs additional government relations support including contacting federal and state legislative representatives. PSRC staff will contract with a consultant to provide immediate support on some of the key legislative work while evaluating whether to hire a full-time staff support. The projected cost of either contract is below the threshold requiring a formal RFP process; rather, staff will seek quotes from various consultants.

ACTION: It was moved and seconded (Wahl/Erickson) to recommend the Executive Board authorize the Executive Director to enter into one or more contracts for consultant services for state legislative monitoring and government relations support. The total budget for consultant work is not to exceed \$240,000 over a 2-year period.

INFORMATION ITEMS:

- a. PSRC Office Space Report
Ms. Buonanno Grennan, PSRC, shared that demolition and removal of obsolete furniture began April 15th and should be completed by the end of the month. In June, the committee will receive a final office space report.
- b. Monthly Budget Report
- c. Contract Status Report
- d. Grant Status Report
- e. PSRC General Assembly, May 30, 10:30 a.m. – 1 p.m.
- f. PSRC Summer Planning Academy for High School Students

The committee reviewed standard monthly reports. Chair Somers asked committee members to register online for PSRC's General Assembly. PSRC is accepting applications for the Summer Planning Academy. Chair Somers encouraged members to share the information with prospective applicants. Staff will follow-up with social media links for members to share on their platforms.

NEXT MEETING

The committee will not meet in May. The next Operations Committee meeting is scheduled for Thursday, June 27, 2024, 9:00-9:50 a.m.

ADJOURN

The meeting was adjourned at 9:29 a.m.

ATTACHMENTS

- a. Attendance April 25, 2024

PSRC Operations Committee April 25, 2024

3.a - Att. A

Jurisdiction		Member	Attend
King County	2	Vacant	
		Vacant	
City of Seattle	1	CM Dan Strauss	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo	1
		MYR Joe Deets, Bainbridge Island Alt.	1
Pierce County	1	CM Dave Morell	1
		CM Ryan Mello Alt	
Pierce County Cities/Towns	1	MYR Josh Penner, Orting	
		CM Dennis King, Puyallup Alt.	
Snohomish County	1	EXEC Dave Somers, Chair	1
		CM Jared Mead Alt.	
Snohomish County Cities/Towns	1	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
		Vacant Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM David Simpson, Port of Everett	1
		COM Glen Bachman, Port of Everett	
Members	10		7
		(Quorum = 5) Quorum Total	6



Puget Sound Regional Council

June 20, 2024

CONSENT AGENDA

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Vouchers Dated April 15, 2024, through June 10, 2024, in the Amount of \$2,402,530.61**

IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee's review, the Executive Board approves the vouchers.

RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

REQUESTED

<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>	<u>TOTALS</u>
04/15/24 - 06/10/24	AP Vouchers	\$ 845,935.33
04/15/24 - 05/31/24	Payroll	\$ 1,556,595.28
		\$ 2,402,530.61

For additional information, please contact Andrew Werfelmann, Budget Manager, at awerfelmann@psrc.org or 206-971-3292.



Puget Sound Regional Council

June 20, 2024

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Contract Authority for Consultant Services for a Federal Policy and Grant Consultant**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter a contract in excess of \$10,000. A request is being made to authorize a consultant contract to provide strategic information and advice on federal legislation, policy and grant opportunities.

RECOMMENDED ACTION

Recommend the Executive Board authorize the Executive Director to enter a consultant contract for federal affairs and funding services. The total budget for consultant work is not to exceed \$270,000 over a two-year period.

BUDGET IMPACT

The adopted Biennial Budget and Work Program for Fiscal Years 2024-2025 includes funding for these consultant services. Funding for Year 2 FY 2026-2027 is contingent on adoption of the FY 2026-2027 Biennial Budget and Work Program.

DISCUSSION

The passage of the Bipartisan Infrastructure Law and the Inflation Reduction Act have created unprecedented opportunities for federal funding for cities, counties, tribes and Metropolitan Planning Organizations. PSRC staff are receiving many requests from members for information and strategy to access these federal funds and have successfully partnered to bring over \$8 million in federal funds for safety planning work. Beginning in 2023, PSRC and its member jurisdictions have found the benefits of having consultant's advice, expert information and relationship building support better position PSRC and PSRC members to be competitive for federal funding opportunities.

The current contract for federal consultation assistance expires at the end of 2024. Staff are seeking authority for 2025 – 2026. The consultant will provide PSRC with consulting

services to relay information and expertise on federal legislation and programs. They will help maintain deep relationships with federal stakeholders, including the regional federal delegation and federal agency officials. The consultant will assist with access to federal funding and will provide tailored updates to PSRC boards, as well as weekly updates to PSRC staff on federal legislative, budget and grant development.

This work is anticipated to be ongoing over the next two calendar years. We anticipate the consultant will charge a regular monthly fee that will be the same amount each month. The consultant will provide a list of activities performed with each monthly invoice.

For more information contact Robin Koskey, Director of Government Relations and Communications, at (206) 971-3602 or rkoskey@psrc.org.



Puget Sound Regional Council

June 20, 2024

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Contract Authority for Ongoing Audio-Visual Systems Maintenance**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000. A request is being made to authorize consultant contracts to provide ongoing, on-call audio-visual equipment and systems maintenance.

RECOMMENDED ACTION

Recommend the Executive Board authorize the Executive Director to enter into one or more contracts for consultant services for ongoing, on-call audio-visual equipment and systems maintenance. The total budget for consultant work is not to exceed \$150,000 over a 3-year period.

BUDGET IMPACT

The adopted Biennial Budget and Work Program for Fiscal Years 2024-2025 includes funding for this project.

DISCUSSION

PSRC purchased new audio-visual systems as part of its move to its new offices at 1201 Third. Those systems allow PSRC to manage, control and distribute both in-room and remote audio and video signals. The integrated systems are currently under warranty and thus there is no cost to troubleshoot, uninstall and reinstall any equipment part of the original AV systems purchase. Ongoing assistance is needed to trouble-

shoot programming and equipment issues once the warranty period expires, and to maintain and/or repair equipment that PSRC redeployed from its prior offices. It is anticipated that staff will use a vendor contracted with the State of Washington as part of the Department of Enterprise Systems contracts for audio-visual services.

For additional information, please contact Nancy Buonanno Grennan, Executive Deputy Director, at nbgrennan@psrc.org or 206-464-7527.



Puget Sound Regional Council

June 20, 2024

ACTION ITEM

To: Operations Committee

From: Josh Brown, Executive Director

Subject: **Approve Contract Authority for Consultant Services for Regional Transportation Plan Public Engagement**

IN BRIEF

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000. A request is being made to authorize one or more consultant contracts to provide strategic advice and assist with public outreach and engagement in support of the development of the 2026 Regional Transportation Plan.

RECOMMENDED ACTION

Recommend the Executive Board authorize the Executive Director to enter into one or more contracts for consultant services for public engagement and outreach. The total budget for consultant work shall not exceed \$225,000.

BUDGET IMPACT

The adopted Biennial Budget and Work Program for Fiscal Years 2024-2025 includes funding for these consultant services.

DISCUSSION

Federal law and regulations require PSRC to develop a new Regional Transportation Plan (RTP) every four years. With the current RTP adopted in May 2022, the next plan is required by May 2026.

The development of the RTP will be conducted with an emphasis on transparency and education with all interested stakeholders and members of the public. A focus will be

placed on providing clear communication for a diverse audience and robust communication and regular engagement with interested parties with attention to reaching historically underserved populations.

After launching the plan development process in January, the Transportation Policy Board has been discussing priorities and key themes for developing the next long-range RTP. Key themes have included the continued focus areas of safety, climate and equity; maintenance and preservation; transit and accessibility; ferries; decarbonizing the system; and recognizing the diverse needs and community contexts around the region.

To see how these and other transportation themes resonate with the public and inform PSRC's boards and regional decision makers, consultants will support the collection and analysis of broad public opinion and information about perceptions of the transportation system, individual and community needs and other concerns through a variety of means, including surveys, focus groups, public meetings, interviews, social media and direct engagement. Tasks and activities will reflect the Best Practice for Equitable Engagement established by PSRC as detailed in the [2023 Public Participation Plan](#).

The total cost under this procurement shall not exceed **\$225,000.00**.

For additional information, please contact Ben Bakkenta, Director of Regional Planning, at bbakkenta@psrc.org or 206-971-3286, or Noah Bogges, Senior Public Engagement Specialist at nbogges@psrc.org or 206-464-6170.



Puget Sound Regional Council

June 20, 2024

INFORMATION ITEM

To: Operations Committee
From: Josh Brown, Executive Director
Subject: **New Employee Status Report**

PSRC has 2 new employees:

Eva de la Pena – Equitable Engagement Intern in Regional Planning Division

Sohyeon Yun – Equitable Engagement Intern in Regional Planning Division

For more information, please contact Thu Le, HR Manager, at tle@psrc.org or 206-464-6175.

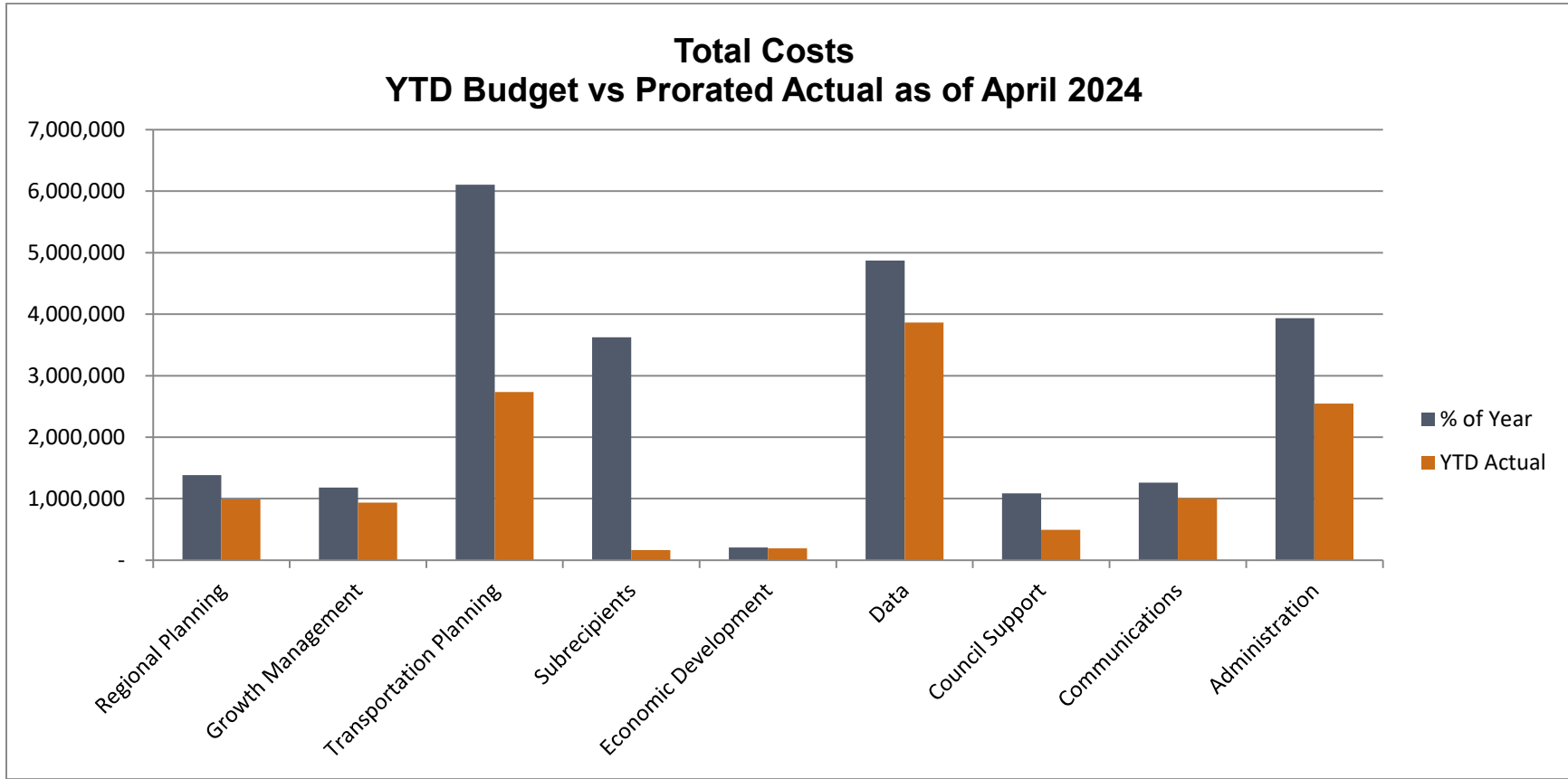
PSRC Office Space Report

5.b

As of June 18, 2024

Move Phase	Status	Board Authority*	Board Approved	Costs to Date	Estimated Total Costs
Pre-Construction		Completed			
Office Space Planning - Design/Configuration	As needed to assist with late changes	\$ 12,000	9/22	\$ 11,231	\$ 12,000
Audio-Visual Design/Assessment	Completed 3/23	\$ 12,000	9/22	\$ 21,643	\$ 18,000
Construction Phase		Completed			
General Tenant Construction	<ul style="list-style-type: none"> Completed; final punch list walk through scheduled for 7/20/2023; Final "back punch list walk" completed in January 2024 Costs to date financed by landlord 	-	-	-	\$ 2,300,000
Low Voltage Installation	<ul style="list-style-type: none"> IT cabling installed and completed 	\$ 185,000	01/23; 03/23	\$ 182,534	\$ 185,000
AV Equipment Purchase & Installation	<ul style="list-style-type: none"> Finalized and signed off on order; AV equipment installed by 9/15; programming and commissioning 11/13; final sign-off eff 3/1 	\$ 485,000	02/23	\$ 483,618	\$ 483,618
Furniture Purchase & Installation	<ul style="list-style-type: none"> Order finalized and submitted; Phase 1 (cubicles, offices) installed; Phase 2 completed in August 2023 <i>Final phase of chair reupholstery completed</i> 	\$ 460,000	10/22; 1/24	\$ 407,153	\$ 410,000
Post Construction					
Graphics Installation	Graphics working on designs; selected vendor. Work to install art in November; <i>timeline mural and restroom signage to be completed - est. 2nd Quarter 2024</i>	\$ 20,000	9/23	\$ 10,052	\$20,000
Internet & Phone System Installation	Moving to internet based system with expanded internet services; completed	\$ 135,000	7/23	\$ 12,967	\$25,000
Copiers	Selected Copiers Northwest off of state contract - delivered and installed printers at new location & picked up old copiers at WFP in December; completed	\$42,000 (for 3 years)	9/23	\$ 2,954	\$11,000
Moving	Selected movers off of state contract; move completed December 23rd; finished installing displays/shelving on January 9th; completed	\$ 60,000	10/23	\$ 23,140	\$25,000
Plants	Solicited quotes for installation and monthly maintenance; contract authority sought is for 3 years of maintenance plus initial installation 10/3 - Signed one-year contract with Botanical Designs. Estimate includes tax. Plants delivered in December; <i>ongoing maintenance in progress</i>	\$ 40,000	9/23	\$ 9,398	\$16,736
Clean Up at Waterfront Place					
Document Imaging	Staff has solicited quotes and compared contracts recently awarded through an RFP process at Kitsap County for similar services; seeking increased authority for up to \$35,000 based upon increased volume of imaging needed	\$ 35,000	9/23/2023; 1/24	\$ 15,000	\$20,000
Disposal/Recycling	Staff is currently soliciting quotes and researching options; estimated costs = \$70,000 - \$90,000; <i>scheduled for 4/15 - 4/22</i>	\$ 90,000	2/24	\$ 63,861	\$ 63,861
PSRC Expense Totals		\$ 1,534,014		\$ 1,290,215	

*nb : staff may increase contract amounts in an amount not to exceed \$10,000 over contract authority



Budget as of May 2024 Supplemental Biennial Budget.

Percent of Year represents the amount of expenses that each department should have based on the current month of the fiscal year as it relates to the department’s annual budget.

75.7% of labor, 6.6% of consultant budget not including Safe Streets and Roads for All Subrecipients, and 36.7% of direct budget expensed.

3.8% of total Subrecipient budget expensed for both Safe Streets and Roads for All programs. Grants run for 5 years.

Most of the consultant budget has not been expensed.

Puget Sound Regional Council
LARGE CONTRACT STATUS REPORT
as of 2/14/2024

5.d

Large contracts are those contracts having a value over \$10,000. Authorization to award a contract over \$10,000 goes before the Operation Committee for approval and their recommendation to the Executive Board to authorize the Executive Director to enter into a consultant contract for a particular work project in the adopted budget.										
Contractor	Description	Project* Manager	Board Approved	Date Issued	% DBE/WBE**	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
NEW										
Jennifer Ziegler Public Affairs Consulting, Inc.	WA State Legislative Monitoring	Robin Koskey	04/25/24	05/10/24	0%	\$160,000	\$0	\$160,000	0%	04/30/26
Quivas Street Consulting LLC	Government Relations Support	Robin Koskey	04/25/24	05/24/24	0%	\$60,000	\$0	\$60,000	0%	12/31/24
AMENDED										
Resource Systems Group	Travel Model Implementation & Tech Support	Stefan Coe	07/28/22	12/02/22	0%	\$100,000	\$28,601	\$71,399	29%	06/30/25
COMPLETED *** NONE										
PROJECT SPECIFIC										
AMPORF	Travel Model Software Development Cooperative	Stefan Coe	07/28/22	09/01/22	0%	\$210,000	\$70,000	\$140,000	33%	06/30/28
Blue Raster	GIS and IT Services	Carol Naito	07/27/23	10/02/23	0%	\$50,000	\$22,485	\$27,515	45%	06/30/25
Botanical Designs, Inc.	Plant Design, Installation, and Maintenance 1201 Third	Nancy Buonanno Grennan	09/28/23	10/03/23	0%	\$16,736	\$9,398	\$7,338	56%	12/31/25
Cascadia Law Group	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	0%	\$235,000	\$151,761	\$83,239	65%	12/31/24 ¹
Holland & Knight	Federal Affairs and Funding Consultant Services	Robin Koskey	12/01/22	01/03/23	0%	\$228,000	\$152,000	\$76,000	67%	12/19/24
Resource Systems Group	2023 Household Survey Program - Wave 1	Brian Lee & Suzanne Childress	03/24/22	10/12/22	0%	\$870,000	\$675,060	\$194,940	78%	08/31/24
Seitel Systems	Information Systems and Network Support Services	Kathryn Johnson	05/27/21	07/01/21	0%	\$200,000	\$120,630	\$79,370	60%	06/30/25
Triskelle Software Solutions, LLC	Transportation Projects Database & Online Apps Upgrade	Jennifer Barnes	06/22/13	02/07/24	0%	\$150,000	\$4,030	\$145,970	3%	06/30/25
Uncommon Bridges (BDS Planning and Urban Design, INC)	U.S. DOT SSFA Public Engagement	Noah Boggess	04/27/23	03/20/24	0%	\$650,000	\$24,390	\$625,610	4%	06/30/25
Upanup, Inc	Website Support	Carolyn Downs	09/22/22	10/01/22	0%	\$31,000	\$19,220	\$11,780	62%	09/30/25
VisionSnap, Inc.	Upgrades to Transp. Projects Online Application Services	Jennifer Barnes	04/27/23	08/18/23	0%	\$30,000	\$24,450	\$5,550	82%	06/30/25
Weaver Architects	Architect Design Services	Nancy Buonanno Grennan	10/27/22	08/17/22	0%	\$11,900	\$11,231	\$669	94%	td
WSP, Inc.	U.S. DOT SSFA Technical Support	Gary Simonson	04/27/23	01/08/24	0%	\$800,000	\$19,371	\$780,629	2%	5/31/25
ON-CALL										
Etairos HR	On-Call Human Resources Services	Thu Le	05/27/21	09/15/21	100%	\$40,000	\$32,647	\$7,353	82%	06/30/25
Fisko Kretschmer Smith Dixon Ormseth	On-Call Legal Services for Commercial Leases	Nancy Buonanno Grennan	05/27/21	06/08/22	0%	\$15,000	\$10,042	\$4,958	67%	td
Francis & Company	On-Call Financial Services	Lili Mayer	06/27/19	03/02/20	100%	\$170,000	\$154,476	\$15,524	91%	02/28/26
Sebris Busto James	On-Call Legal Services	Nancy Buonanno Grennan	06/27/19	01/02/20	0%	\$15,000	\$7,698	\$7,303	51%	12/31/24
						TOTAL	\$4,042,636	\$1,537,489	\$2,505,147	

* [Staff Directory](#)
** Percentage of DBE/WBE as certified by Washington State
*** A list of Completed Contracts is available on request.
¹ Added \$75,000 to budget for 24/25 biennium support
² Final invoice received-payment pending final walk-through.

Operating Leases	Description	Minimum Annual Payments:				Totals	Contract End Date
		FY 2023	FY 2024	FY 2025	Thereafter		
Copiers NorthWest Copier Lease	36 months beginning November 2020	\$5,784	\$8,250	\$8,250	\$8,250	\$30,534	11/30/26
Granicus Web Streaming & Closed Captioning	24 months beginning June 2023	\$28,052	\$25,444	\$26,717	td	\$80,214	05/31/25
Waterfront Holdings/1201 Third Ave.	New lease begins June 1, 2024	\$1,087,920	\$1,022,830	\$664,206	see lease	\$3,665,339	01/31/38

Small Contract Status Report

Small contracts are those contracts having a value \$10,000 and under. Authorization from the Operation Committee is not needed for approval.										
Contractor	Description	Project Manager	Board Approved	Date Issued	% DBE/WBE*	Contract Amount	Amount Paid	Amount Remaining	% Billed	Contract End Date
Upanup, Inc.	Website Hosting	Carolyn Downs	N/A	10/1/2023	0%	\$8,400	\$2,100	\$6,300	25%	09/30/25

**Puget Sound Regional Council
GRANT STATUS REPORT**

5.e

Active Grants									
Granting Agency	Description	Project Lead	Project Number	Grant Amount	Expended as of 4/30/24	Remaining to be Expended	Billed as of 4/30/24	Remaining to bill	Grant Period
FHWA Carry Forward Funding FY22-23 FHWA Funding (through Sep 30, 2024)* total FHWA	Regional Planning	Lili Mayer	Multiple	5,674,823.11	4,441,913.02	1,232,910.09	4,441,913.02	1,232,910.09	7/1/21 - tbd
	Regional Planning	Lili Mayer	Multiple	5,726,477.00	-	5,726,477.00	-	5,726,477.00	7/1/23-6/30/25
				11,401,300.11	4,441,913.02	6,959,387.09	4,441,913.02	6,959,387.09	
FTA 5303 Carry Forward Funding FY22-23 FTA 5303 Funding (through March 1, 2024) total FTA 5303	Regional Planning	Lili Mayer	Multiple	1,861,706.43	1,306,150.00	555,556.43	1,306,150.00	555,556.43	7/1/21 - tbd
	Regional Planning	Lili Mayer	Multiple	958,418.00	-	958,418.00	-	958,418.00	7/1/23-6/30/25
				2,820,124.43	1,306,150.00	1,513,974.43	1,306,150.00	1,513,974.43	
RTPO FY24-25	Regional Planning	Lili Mayer	Multiple	1,507,158.00	627,980.00	879,178.00	627,980.00	879,178.00	7/1/23 - 6/30/24
STBG FY24-25	Regional Planning	Kelly McGourty	Multiple	2,000,000.00	833,341.00	1,166,659.00	833,341.00	1,166,659.00	7/1/23 - 6/30/24
EDA Planning Grant	Regional Planning	Jason Thibedeau	Multiple	300,000.00	107,963.40	192,036.60	100,000.00	200,000.00	4/1/23 - 3/31/26
FY24 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	1,250,000.00	171,143.00	1,078,857.00	171,143.00	1,078,857.00	4/3/24 - 3/31/26
USDOT Office of Safety	Safety Action Plans	Ben Bakkenta	Multiple	4,860,363.00	248,694.50	4,611,668.50	248,694.50	4,611,668.50	4/17/23 - 12/31/25
WSDOT 5310 Special Needs Transp.	Regional Planning	Gil Cerise	002.39.0.0	200,000.00	37,322.68	162,677.32	37,322.68	162,677.32	7/1/23 - 6/30/25
University of Washington*	Models Research	Brian Lee	004.72.0.0	134,459.00	77,944.43	56,514.57	77,944.43	56,514.57	9/1/22 - 8/31/24
				27,293,528.97			16,628,915.91		
Recently Completed									
FY22 FTA 5307 RTP	Regional Planning	Gil Cerise	Multiple	2,500,000.00	2,500,000.00	-	2,500,000.00	-	1/5/22 - 3/31/24

*Additional funding of \$3,326,064 allocated April 2, 2024