



Puget Sound Regional Council

Equity Advisory Committee | Remote Only

Date: Thursday, May 2, 2024 from 5:30-7:30 pm

Optional: Post-Meeting Q&A from 7:30-8:00 pm

1. Welcome (5:30) – *Debbie Lacy & Maria Fergus, Co-Chairs*

2. Reports

- a. Meeting Summary for April 4, 2024*
- b. EAC Member Announcements
- c. Staff Announcements*
- d. GMPB and TPB Meeting Summaries*

3. Discussion Item (5:45)

- a. Icebreakers and Quarterly Engagement Activity* – *Noah Boggess, PSRC*

4. Discussion Item (6:00)

- a. Engagement Plan for Regional Safety Plan* – *Noah Boggess, Gary Simonson, & Ben Bakkenta, PSRC*

5. Break (6:30)

6. Discussion Item (6:40)

- a. Plan Review Overview* – *Liz Underwood-Bultmann, PSRC*

7. Discussion Item (7:10)

- a. Summer Planning Academy* – *Noah Boggess, PSRC*

8. Information Item

- a. Save the Date: 2024 Annual PSRC General Assembly, May 30, 2024 from 9:30 am – 1:00 pm*

9. Zoom Poll (7:25)

10. Next meeting: June 6, 2024

11. Adjourn (7:30)

Optional Post-Meeting Q&A (7:30) – *Charles Patton, PSRC*

*Supporting materials attached.

Members can access the attendance sheet [here](#) to complete and submit to finance@psrc.org for compensation.

Zoom Remote Connection Details

- To join the webinar, please click the following link: <https://psrc-org.zoom.us/j/87151720850?pwd=SiCELNWhukrDgIJj-0ylzCJ320xZGg.B3HhHg0Mzdjb-gw> and enter Passcode: 620382.
- To join via phone, call 877 853 5257 US Toll Free or 888 475 4499 US Toll Free and enter Webinar ID: 871 5172 0850 and Passcode: 620382.
- For TTY-based telecommunications relay service dial 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

Equity Advisory Committee Meeting Summary

Date: April 4, 2024

Location: Remote Only

Presentations from the meeting are available on the [Equity Advisory Committee webpage](#). Audio recording of the meeting is available by request.

Welcome

Debbie Lacy, from King County, and Maria Fergus, from Kitsap County, called the meeting to order at 5:30 pm. The co-chairs welcomed everyone and asked Mikayla to begin the roll call for attendance.

Staff Announcements

Charles briefed the committee on the work of the Growth Management Policy Board and Transportation Policy Board, whose meeting summaries were included in the EAC agenda packet on pg. 6-9.

Discussion Item: Preparation for 2024 PSRC Regional Priority Ranking Process

Following up on the March meeting presentation, Gil and Erin provided a quick review of the Regional Priority Ranking process for the state's Consolidated Grant competition and continued the discussion on incorporating equity into PSRC's evaluation and ranking process.

You can view the presentation [here](#).

Questions? Contact Gil Cerise, Program Manager, at gcerise@psrc.org, Jean Kim, Senior Planner, at jkim@psrc.org, or Erin Hogan, Associate Planner, at ehogan@psrc.org.

Discussion Item: VISION 2050 Overview

Liz and Paul provided the Equity Advisory Committee with an overview of VISION 2050, the region's long-range growth plan, and how it shapes other regional and local planning.

You can view the presentation [here](#).

Questions? Contact Liz Underwood-Bultmann, Principal Planner, at lunderwood-bultmann@psrc.org, or Paul Inghram, Director of Growth Management, at pingsham@psrc.org.

Discussion Item: Launch of the Equity Tracker

PSRC staff met with the committee four previous times to develop the Equity Tracker. In this April session, Brian and Mary reported on the latest progress, including plans for its launch.

You can view the presentation [here](#).

Questions? Contact Brian Lee, Program Manager, at blee@psrc.org or Mary Richards, Associate Planner, at mrichards@psrc.org.

Adjourn

At the close of the meeting, members participated in a poll to evaluate the meeting. The meeting adjourned at 7:30 pm.

Members Represented at the Table

See attached attendance roster.

PSRC Staff and Other Guests Present

Mikayla Svob, PSRC
Charles Patton, PSRC
Brian Lee, PSRC
Liz Underwood-Bultmann, PSRC
Erin Hogan, PSRC
Paul Inghram, PSRC
Mary Richards, PSRC
Gil Cerise, PSRC

PSRC Equity Advisory Committee - Attendance Roster

| Jurisdiction | Member | | | | | |
|-------------------------|--------------------------|--------------|---|--|--|--|
| King County | Annie Tran | 1 | | | | |
| | Ben Sung Henry | 1 | | | | |
| | Debbie Lacy | 1 | | | | |
| | Hien "Elly" Trinh | 1 | | | | |
| | Julia Jannon-Shields | 1 | | | | |
| | Lisa Espinosa | 1 | | | | |
| | Megan Espinoza | 1 | | | | |
| | Thanh Nguyen | 1 | | | | |
| | Kitsap County | Maria Fergus | 1 | | | |
| | Jewel Sheperd-Sampson | 1 | | | | |
| | Shannon Turner | 1 | | | | |
| Pierce County | Corey Orvold | 1 | | | | |
| | Julius Moss | 1 | | | | |
| | Keshreeyaji Oswal | 1 | | | | |
| | Laurenne Sayles | 1 | | | | |
| Snohomish County | Amarlin Lily Distelhorst | 1 | | | | |
| | Autrina Martindale | 1 | | | | |
| | Lupe Valtierra-Prieto | | | | | |
| | Michelle Stewart | 1 | | | | |
| | Mindy Woods | 1 | | | | |
| Total Members | Attended | 19 | | | | |
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Puget Sound Regional Council

DISCUSSION ITEM

May 2, 2024

TO: Equity Advisory Committee

FROM: Charles Patton, Program Manager – Equity Policy and Initiatives

SUBJECT: GMPB and TPB Meeting Summaries



April 4, 2024

Climate Pollution Reduction Grant Program

Staff briefed board members on the region's work under the U.S. Environmental Protection Agency Climate Pollution Reduction Grant (CPRG) program. The CPRG program is providing funds to states and large urban areas to develop near- and long-term climate action plans. The Priority Climate Action Plan was submitted to the EPA on March 1, 2024, and the Comprehensive Climate Action Plan is due in the summer of 2025. A work program is soon to be developed. In addition, the program is providing \$4.6 billion in competitive grants for climate implementation activities. Staff briefed the board on the applications being submitted by the region and state.

[View video](#) and [presentation](#).

For additional information, please contact Kelly McGourty, Director of Transportation Planning, at (206) 971-3601 or kmcgourty@psrc.org.

Puget Sound Energy Community Solar Program

Kate Hartgering from Puget Sound Energy (PSE) provided the board with information about the Community Solar Program. Community Solar is a way for PSE electric customers to share the benefits of 100% local solar power. Solar panels have been installed on the rooftops of schools and other municipalities and they are always looking for new site hosts. Benefits of being a site host include support of community sustainability goals for carbon reduction and generating solar energy at no cost. One can contact PSE to submit sites for Community Solar, distributed solar or battery storage projects. Click the link to learn more about the [Community Solar program](#). [View presentation](#).

For additional information, please contact Paul Inghram, Director of Growth Management, at pinghram@psrc.org, or Kate Hartgering at kate.hartgering@pse.com.

Local Climate Planning

The board was briefed on how the cities of [Sammamish](#) and [Lakewood](#) have addressed climate change impacts in their local work and how climate is addressed in their comprehensive plans. Staff from the Department of Commerce also share results of small and mid-size cities about their approaches to climate planning. In 2021, Lakewood adopted a new element in their city's comprehensive plan that examines the city's policies that affect energy consumption and how measures can reduce greenhouse gas emissions. Lakewood also developed a five-year climate change action plan to reflect Lakewood's priorities and commitments to climate action to residents and partners. The City of Sammamish has developed a Climate Action Plan (CAP) to address the challenges of climate change. The CAP sets the stage for Sammamish to transition into clean energy sources, electrify buildings and transportation and strengthen climate resiliency. [The Department of Commerce](#) published an updated climate element guidance for cities and counties in January and provides cities and counties with planning grants, technical assistance and other resources. PSRC will review draft comprehensive plans that demonstrate how cities and counties are working toward the VISION 2050 goal to reduce Greenhouse gas emissions and build resilient communities.

For additional information, please contact Paul Inghram, at pinghram@psrc.org or 206- 464-7549.

Summer Planning Academy

Applications are now open for the [Summer Planning Academy](#). Students across the Puget Sound region will learn about planning and how they can contribute to their communities. In August, there will be four sessions that will help young individuals map out their careers in planning. Applications are due May 15, 2024.

For additional information, please contact Noah Boggess, at nboggess@psrc.org.

Information Items

- a. [General Assembly Save the Date Flyer](#)
- b. [Tree Equity Collaborative](#)

A video of the meeting is available on the [Watch Board Meetings page](#). Meeting materials, including agendas and presentations, can be found on the [Growth Management Policy Board: Meeting Materials page](#).



April 11, 2024

Updates to PSRC’s FTA Project Tracking Policies

The board reviewed the proposed updates to the adopted project tracking policies for PSRC’s FTA funding, specifically related to the Equity Formula distribution. At the Executive Board meeting in March, the City of Everett asked for additional discussion before final action to approve the updated policies. The City of Everett proposed a revision to expand the exceptions that may be considered outside the agency's control, as long as the changes serve an equity focus population to the same degree. The board agreed and recommended the Executive Board approve the revised policies, as amended. [View video](#) and [presentation](#).

For additional information, please contact Sarah Gutschow at sgutschow@psrc.org or 206-587-4822.

2024 Project Tracking and Extension Requests

The Transportation Policy Board recommended the Executive Board approve the actions related to 2024 project extensions. PRSC, in collaboration with the Washington State Department of Transportation (WSDOT), the Regional Project Evaluation Committee (RPEC) chairs and four countywide transportation forums, reviewed the requested extensions for 2024 and prepared the recommendation for the board. [View presentation](#).

For additional information, please contact Jennifer Barnes at jbarnes@psrc.org or 206-389-2876.

Regional Transportation Plan (2026-2050) Development Process

As part of continued discussions to develop the next Regional Transportation Plan, due to be adopted in 2026, the board discussed the current Regional Transportation Plan (RTP). Staff reviewed a summary of the investments, key policies and actions, plan outcomes and the financial strategy for the plan. In May, staff will provide a briefing on PSRC's models and analytical tools and how they can respond to policy questions. [View presentation](#).

For more information, please contact Kelly McGourty at 206-971-3601 or kmcgourty@psrc.org, or Gil Cerise at 206-971-3053 or gcerise@psrc.org.

A video of the meeting is available on the [Watch Board Meetings page](#). Meeting materials, including agendas and presentations, can be found on the [Agendas & Resources page](#). Results can be filtered by board or committee name.



Puget Sound Regional Council

DISCUSSION ITEM

May 2, 2024

TO: Equity Advisory Committee

FROM: Noah P. Boggess, Senior Public Engagement Specialist

SUBJECT: Quarterly Engagement Activity

IN BRIEF

Throughout 2024, EAC members will join breakout sessions, which will serve as loosely structured times for the EAC to meet in groups of five and get to know one another better. These sessions will last about 20 minutes.

Each member will have the opportunity to serve as a facilitator and will be responsible for moving the conversation along. Facilitators will have their choice to:

- Introduce themselves to the group in more detail, sharing about their career and journey to the EAC.
- Discuss the EAC workplan, bouncing ideas off of fellow members about topics in the year to come.
- Discuss issues the region is facing (e.g. affordable housing crisis).
- Get to know the small group better and continue to break the ice with the new cohort.

| February Leads |
|--|
| Mindy Woods Debbie Lacy Autrina Martindale Noah Boggess |

| March Leads |
|--|
| Lisa Espinosa Shannon Turner Corey Orvold Hien “Elly” Trinh |

| May Leads |
|--|
| Jewel Shepherd-Sampson Megan Espinoza Thanh Nguyen Lily Distelhorst |

| July Leads |
|-----------------------|
| Maria Fergus |
| Julius Moss |
| Lupe Valtierra-Prieto |
| Annie Tran |

| October Leads |
|----------------------|
| Laurenne Sayles |
| Keshreeyaji Oswal |
| Ben Sung Henry |
| Julia Jannon-Shields |

Staff want this lift to be as light as possible and members are not expected to spend too much time or energy preparing for it. Staff will have some questions for facilitators in the event they are unable to prepare to facilitate a meeting.

Lead Staff

Contact Noah Boggess, Senior Public Engagement Specialist, at nboggess@psrc.org with questions or comments.



Puget Sound Regional Council

DISCUSSION ITEM

May 2, 2024

TO: Equity Advisory Committee

FROM: Noah P. Boggess, Senior Public Engagement Specialist

SUBJECT: Regional Safety Plan Engagement Plan

IN BRIEF

PSRC staff are working with consultant partners Uncommon Bridges to create an engagement strategy for the Regional Safety Action Plan, which is being developed through funding awarded by the USDOT Safe Streets and Roads for All (SS4A) Grant Program. The Equity Advisory Committee will be briefed on the engagement plan and have an opportunity to provide feedback.

DISCUSSION

The 2022 Regional Transportation Plan directs PSRC to develop a Regional Safety Plan, including actions, targets, and performance indicators. It also directs PSRC to seek resources for regional and local planning and projects and, going forward, to use the Regional Safety Plan to help inform future regional and local planning.

The Federal Bipartisan Infrastructure Law (BIL) adopted in 2021 established the new SS4A discretionary program with \$5 billion in appropriated funds over five years. In 2022, PSRC, in coordination with the Cities of Burien, Everett, Kent, Redmond, Tukwila, and Pierce County applied for and in February 2023 was awarded \$4.9 million for safety planning.

PSRC is using its portion of grant funding to develop a Regional Safety Plan. Because of the size, scope, and funding timeline for this work, PSRC has contracted two consultant teams to assist with the completion of the Regional Safety Plan. One consultant team, led by WSP, will be working on the technical aspects of the Regional Safety Plan such as data analysis and policy research. The second consultant team, led by Uncommon Bridges, will focus on equitable engagement for the project. The two consultant teams are working closely together alongside PSRC staff for the duration of the project.

PSRC staff and consultant partners have drafted an initial engagement plan to share with the Equity Advisory Committee. This plan includes guiding principles, engagement strategies, key stakeholders for engagement, and timeline. The Equity Advisory Committee will be asked to review the engagement plan and provide feedback.

Questions for the EAC

1. What feedback do you have for the engagement strategy and timeline?
2. Are there key stakeholders that are missing from the initial strategy?
3. Do you have any additional questions or recommendations for the engagement plan?

Next Steps

PSRC will work with a consultant team to advance the development of the Regional Safety Action Plan, with a target completion date by Q1 of 2025. There will be additional engagement and outreach opportunities throughout the process. PSRC staff will return to the Equity Advisory Committee at least twice during the development of the plan, and once more after the plan is completed.

Lead Staff

For more information, contact Noah P. Boggess at nboggess@psrc.org, or Gary Simonson at gsimonson@psrc.org.

EXHIBIT A – REGIONAL SAFETY PLAN DRAFT SCOPE OF WORK

Central Puget Sound Regional Safety Plan Draft Scope of Work

Executive Summary

Chapter 1. Overview

- Introduction: What is the Regional Safety Plan?
- Safe System Approach: Key Focus, Difference from Traditional Approach
- Identify Need for the Plan. Why is the plan important?
 - High-level trends: Crashes and Serious Injuries
 - Disproportionate Impacts
 - Estimates of Cost of Crashes to Society
 - Major Issues and Challenges
- Visions and Goals: State and Regional Commitment to Zero Deaths & Fatalities, Adopted Regional Goals
- Regional Safety Action Plan Purpose – Call to Action
 - Summary of Local Safety Plan/Policy Inventory
 - Regional Culture of Safety
 - Regional vs. Local Safety Action Plans
 - Technical Assistance and Resources for Local Jurisdictions
- Oversight of Project. How was the Plan Developed?
- How is the Regional Safety Plan Structured?

Chapter 2. Safety and Equity Analyses. What and Where are the Regional Safety Issues?

- Problem Identification and Approach
 - Area Covered/Scales of Analysis
 - Data Used
 - Analysis Methods
- Common Problems – High Level Takeaways

- Fatal and Serious Injury Crashes
- High Injury Network
- Other Issues
- High Crash Locations (HCL)/High Injury Network (HIN) for All Users
 - Facility types
 - User groups – pedestrians, bicyclists, transit, vehicles, freight
 - Community context – neighborhood / land use characteristics
 - Demographics – PSRC's 6 equity focus areas
 - Other correlations / analyses based on discovery
 - Review / analysis of associated factors
- Safe System Approach - Regional Priority Emphasis Areas. What is the data telling us / what are the priority areas?
 - Physical / Community / Population Attributes
 - Infrastructure Issues
 - Human Factors
 - Other Issues

Chapter 3. Engagement and Collaboration

- PSRC Board and Committee discussions
- Public Engagement Activities
 - Public Workshops
 - Public Events Attended/Partnerships
 - Regional Survey
 - Focus Groups
- Online Engagement
 - Online Open House
 - Social Media Engagement
- Key Additional Stakeholders on Roadway Safety
 - EMS
 - Traffic Enforcement
 - Public Health

- Vehicle Safety
- Roadway/Infrastructure Engineers
- NHTSA
- Other Safety Organizations
- Others?

Chapter 4. Strategies, Countermeasures, and Actions

- Safety Actions and Strategies / Proven Countermeasures
- Proposed List of Actions, Strategies, and Countermeasures to Address Identified High Crash Corridors/Areas/Contextual Locations
- Regional Data Products/Resources and Uses
 - Toolkits, regional to local scale

Chapter 5. Implementation and Next Steps

- Roles and Responsibilities of Regional Safety Stakeholders
- Call to action for development of local safety plans
- Call for analysis of regional policies and procedures
 - E.g., Updates to the RTP, project selection
- Pursuit of implementation funding
- Monitoring and Tracking



Puget Sound Regional Council

DISCUSSION ITEM

May 2, 2024

TO: Equity Advisory Committee

FROM: Liz Underwood-Bultmann, Principal Planner

SUBJECT: Plan Review Overview

IN BRIEF

Staff will provide the Equity Advisory Committee with an overview of PSRC's review process of local comprehensive plans, how they relate to VISION 2050, and how equity is incorporated into the review process.

DISCUSSION

Each of the region's 82 cities and towns and four counties update their local comprehensive plan every 10 years to continue shaping their community and planning for growth. Comprehensive plans are 20-year plans for growth, are intended to create a meaningful, community-driven vision for local communities, and collectively plan to address interconnected regional issues. State law requires PSRC to review and certify local comprehensive plans.

PSRC reviews local comprehensive plans for consistency with [VISION 2050](#), the [Regional Transportation Plan](#), and aspects of the state Growth Management Act.

VISION 2050 was adopted in 2020 and includes the region's multicounty planning policies, local and regional actions, and a strategy for how and where we grow through 2050. VISION 2050 sets the stage for updates to local comprehensive plans done by cities and counties. It includes policies and actions for local jurisdictions to advance equity in their long-range plans. The Equity Advisory Committee heard an overview of VISION 2050 at their April 2024 meeting.

With the adoption of VISION 2050, PSRC updated the [Plan Review Manual](#) to reflect updated regional policies and provide details on how plans and policies are reviewed and certified. The manual provides guidance and VISION Consistency Tools for aligning plans and policies with VISION 2050 and requirements in state law.

Staff will provide the Equity Advisory Committee with an overview of PSRC's plan review process.

Questions for the Equity Advisory Committee

- What aspects of comprehensive planning do you have questions about?
- How can PSRC elevate local comprehensive planning efforts on equity to the Committee and/or at the regional level?
- Have you looked at your city or county's comprehensive plan? Do you see ways those plans could better support equity?

Lead Staff

For more information, contact Liz Underwood-Bultmann, Principal Planner, at LUnderwood-Bultmann@psrc.org.



Puget Sound Regional Council

DISCUSSION ITEM

May 2, 2024

TO: Equity Advisory Committee

FROM: Noah P. Boggess, Senior Public Engagement Specialist

SUBJECT: PSRC Summer Planning Academy

IN BRIEF

PSRC staff are planning for the second year of the summer youth engagement program called Summer Planning Academy (SPA). The program has been revised for this second iteration. The application period is currently open through May 15.

DISCUSSION

In summer 2023, staff conducted a youth engagement program called PSRC Summer Planning Academy. Following the success of the first year, the program has been renewed indefinitely. The structure of the SPA 2024 will closely mirror the previous iteration, with a few changes to scheduling, recruitment, and content. PSRC staff will discuss these changes with the EAC and ask for feedback.

This effort is an ongoing product of the Hiring and Retention working group of the Regional Equity Action Plan. The goals of a structured youth engagement program include:

- Introducing individuals to the planning process and profession at an early age.
- Engaging young people on a regular basis to provide input on PSRC's policies and programs.
- Promoting equity in the region by actively recruiting and engaging youth from diverse backgrounds including Black, Indigenous, and people of color (BIPOC) communities, low-income residents, and people with disabilities.

The program is open to any rising high school student in the four-county region. SPA will begin on August 7 and run for two weeks on Wednesdays and Fridays. Each day will educate students on planning topics in the region, introduce them to panelists and speakers that are contributing to this work, and include site visits to relevant locations across the four counties. The four curriculum topics being covered are Intro to Planning, Transportation, Environment, and Housing. In 2023 there was a joint session on

Housing & Equity, but for 2024 Equity will be woven throughout the entire curriculum on all four days.

Following successful completion of SPA students will be eligible for a \$500 scholarship. The application for SPA is open through May 15. Please reference PSRC's SPA website for more information and the online application.

Questions for the EAC

1. Are there groups or individuals we should contact to recruit more students that fit the program goals?
2. Do you have suggestions for session content or speakers?
3. Any other questions or points of feedback regarding SPA?

Next Steps

The application for SPA is open through May 15, 2024. Please reference [PSRC's SPA website](#) for more information and the online application.

Lead Staff

For more information, contact Noah P. Boggess, Senior Public Engagement Specialist, at nboggess@psrc.org.

ATTACHMENT

A. Summer Planning Academy (SPA) for High School Students Flyer

Summer Planning Academy (SPA) for High School Students

Are you curious about how cities grow, change, and develop? Have you ever wondered how governments decide where train lines should go? Do you have ideas about how to make our communities better places for everyone? If so, you should apply for the Summer Planning Academy (SPA)!



Puget Sound Regional Council



The Puget Sound Regional Council (PSRC) is looking for high school students from King, Snohomish, Pierce, and Kitsap counties who want to learn about urban planning in our region and share ideas about how to make the central Puget Sound region a better place to live, work, and play.

SPA is a leadership development opportunity offered free of charge to students interested in planning a better future for our region. The program encourages students to think creatively about how better planning can help people lead better lives.

Upon successful completion of SPA, students are eligible to receive a **\$500** scholarship. SPA sessions will occur in person on August 7, 9, 14, and 16.

To learn more about PSRC, SPA, and to apply, go to www.psrc.org/our-work/summer-planning-academy or scan the QR code.



Questions? Email us at spa@psrc.org.



REGISTER NOW!

Puget Sound Regional Council

2024 ANNUAL GENERAL ASSEMBLY

 **May 30, 2024 | 10:30 AM – 1:00 PM**

 **Seattle Convention Center – Summit Building**
900 Pine Street
Seattle, WA 98122

PSRC's General Assembly will meet on **May 30, 2024**.

All mayors, county executives, commissioners, and councilmembers of PSRC member jurisdictions and tribes have votes at the Assembly and are encouraged to participate.

Detailed agenda coming soon.

[Register here.](#)

For questions, please contact **Sheila Rogers** at (206) 354-6560 or email srogers@psrc.org.



Puget Sound Regional Council