



## Puget Sound Regional Council

### Executive Board

Thursday, December 7, 2023 • 10:00 a.m. – 12:00 p.m. [note: MEETING EXTENDED]

#### All Members Remote

#### Attend, watch or listen

- The public can attend meetings at PSRC's offices
- Watch the meeting live at <https://www.psrc.org/watch-meetings>
- Listen by phone 1-888-475-4499, Meeting ID: 844 9283 9941, Passcode: 896219

#### Provide public comment

- **Public comment must relate to an action or discussion item on the agenda. Each member of the public will have 2 minutes to speak.**
- **In-person**  
Public comment may be made in person at PSRC's office.
- **Comment during the meeting by Zoom or phone:** [Registration](#) is required and closes at 8:00 a.m., the day of the meeting. Late registrations will not be accepted.
- **Written comments**  
Comments may be submitted via email to [srogers@psrc.org](mailto:srogers@psrc.org) by 8:00 a.m. the day of the meeting. Comments will be shared with board members. Comments received after the deadline will be provided to board members after the meeting.

Public comments are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter [42.56](#).

---

1. **Call to Order and Roll Call (10:00)** – *Mayor Becky Erickson, President*
2. **Communications and Public Comment**  
Public comment must relate to an action or discussion item on the agenda.
3. **President's Remarks**
  - Recognition of Outgoing Executive Board Members
4. **Executive Director's Report**
5. **Committee Report**
  - a. Operations Committee – *Executive Dave Somers, Vice President*
6. **Consent Agenda - Acton Item (10:15)**
  - a. Approve Minutes of Meeting held October 26, 2023
  - b. Approve Vouchers Dated September 30, 2023 through November 13, 2023 in the Amount of \$1,221,512.04
  - c. Approve Contract Authority for Traffic Modeling Software Maintenance
  - d. Approve Contract Authority for New Accounting System/Enterprise Resource Planning Software System

- 7. Action Item (10:20)**
  - a. Recommendations to the 2024 State Legislature – *Robin Koskey, PSRC*
- 8. Action Item (10:40)**
  - a. Equity Advisory Committee: 2024 Cohort Update –*Charles Patton, PSRC*
- 9. Discussion Item (11:05)**
  - a. 2023 Housing Monitoring Report – *Eric Clute, PSRC*
- 10. Executive Session (11:30)**
  - a. Executive Session to Review the Performance of the Executive Director Pursuant to RCW 42.30.110(1)(g)
- 11. Information Items**
  - a. New Employee Status Report
  - b. Annual Weighted Votes Revision
  - c. 2024 Meeting Schedule
- 12. Other Business**
- 13. Next Meeting: Thursday, January 25, 2024, 10 a.m. – 12 p.m. New Location! 1201 3<sup>rd</sup> Avenue, Suite 500, Seattle, WA 98101. More detail on accessing PSRC’s new office, parking and transit information to come!**
- 14. Adjourn (12:00)**

Board members please submit proposed amendments and materials prior to the meeting for distribution. Organizations/individuals may submit information for distribution. Send to Sheila Rogers, e-mail [srogers@psrc.org](mailto:srogers@psrc.org) or mail.

For language or ADA assistance at PSRC board meetings, please contact us at (206) 464-7090 at least 72 hours in advance of the meeting. For TTY-based telecommunications relay service dial 711.

العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



November 9, 2023

### **Release 2025-2026 FTA Funding Recommendations for Public Comment**

The board released for public comment the list of projects recommended by the Transportation Operators Committee for PSRC's 2025-2026 FTA funds. A Call for Projects was released in July 2023 for the distribution of an estimated \$558 million of PSRC's 2025-2026 FTA funds, as well as about \$20 million in 2023-2024 FTA funds. Of those funds, about \$507 million were distributed via the adopted earned share methodology, while about \$100 million were allocated using the new FTA equity formula distribution. The equity formula uses a focused and intentional methodology to distribute funds to improve transit services for equity focus area populations. The public comments received will be provided to the Transportation Policy Board before it makes a recommendation to the Executive Board, which is expected to approve the projects at its January 2024 meeting.

For more information, please contact Sarah Gutschow, at (206) 587-4822 or [sgutschow@psrc.org](mailto:sgutschow@psrc.org)

### **Status Report on PSRC's FHWA Equity Pilot**

The Equity Advisory Committee (EAC) provided the board with updates on PSRC's equity pilot program to distribute approximately \$6 million of PSRC's 2025-2026 Federal Highway Administration (FHWA) funds. The Committee is currently reviewing the outcomes of the pilot program, discussing what went well, and sharing recommendations for the next full project selection process. In December, the board will review the EAC recommendations for improvements to the project selection process, for incorporation in the 2024 Policy Framework for PSRC's Federal Funds.

For more information, please contact Charles Patton, at [cpatton@psrc.org](mailto:cpatton@psrc.org) or Kelly McGourty at [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org).

### **Preparing for the 2024 Project Selection Process**

The board was briefed on feedback received to date on the 2024 project selection process and discussed potential updates to the process and criteria. Discussion included whether the board wants (1) changes to the existing set-asides and/or the distribution splits across competitions; and/or (2) changes to scoring values or criteria questions in the areas of safety and air quality/climate. For the equity criterion, the Equity Advisory Committee will evaluate the results of the Equity Pilot funding competition currently underway, and in December, will provide recommendations to the board for the 2024 competition. Discussion of the 2024 project selection process and criteria will continue through December and a board recommendation on the 2024 Policy Framework for PSRC's Federal Funds are planned for January 2024.

For more information, please contact Kelly McGourty, at 206-971-3601 or [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org).

### **Project Tracking Program**

Due to time constraints, this staff briefing was deferred to a future meeting.

For more information, please contact Jennifer Barnes, at (206) 389-2876, [jbarnes@psrc.org](mailto:jbarnes@psrc.org).



## Growth Management Policy Board | At Work



November 2, 2023

### **2023 Housing Monitoring Report**

The board was provided with the 2023 House Monitoring Report. PSRC tracks housing performance and outcomes over time to identify challenges and barriers in consultation with jurisdictions and other stakeholders. The report finds that housing in our region continues to cost too much. The sharp mortgage rate hikes over the past year resulted in the highest median household income ever needed to purchase a median-priced home. Rising costs have also exacerbated the gap between renting and owning, pushing homeownership out of reach for renters at a time when millennial households are at prime homebuying ages and as homeownership disparities between white households and those of color continue.

Housing production is at a 20-year high, creating new housing opportunities. However, rising rents and home prices indicate this production has not been enough to meet the demand pressures of the region's households and not at the price points needed to alleviate the region's affordability crisis. 2023 was coined Washington state's "Year of Housing", with the passage of several significant bills aimed at addressing the state's housing crisis, including HB 1110 regarding Middle Housing, and HB 1337 on Accessory Dwelling Units. The report will be available on PSRC's website this month. [View video](#) and [presentation](#).

For more information, please contact Eric Clute, Associate Planner, at [eclute@psrc.org](mailto:eclute@psrc.org).

### **Industrial Lands Analysis Update**

Staff presented a regional Industrial Lands Analysis update. In 2022, PSRC administered a survey of local jurisdictions and other governments with industrial land assets to gather perspectives on trends impacting industrial lands. Feedback from stakeholder outreach fell into categories of supply of industrial lands; positive drivers of demand; incompatible and undesired uses; impacts to communities; maintenance costs; workforce; transit investments; and goods movement. PSRC staff are currently working to update the inventory of industrial lands, which tracks the gross availability of industrial areas across the region and provides a "net" supply of

land available for development. A final report will be released in the first half of 2024. [View presentation.](#)

For more information, contact Jason Thibedeau, Economic Development Program Manager, at (206)389-2879 or [jthibedeau@psrc.org](mailto:jthibedeau@psrc.org).

**Regional Centers Monitoring**

Staff updated the board on the regional centers work program. PSRC staff is currently preparing to define data needs and components of the 2025 monitoring and redesignation process. At the meeting, staff engaged the board on what they thought would be helpful to know about regional growth centers and what other data might be needed for successful monitoring and redesignation. Based on the board's feedback, staff will produce an updated scope of work for the centers monitoring process and the scope of work will be brought back to the board in early 2024. [View presentation.](#)

For more information, contact Maggie Moore, Senior Planner, at [mmoore@psrc.org](mailto:mmoore@psrc.org).



# Puget Sound Regional Council

## MINUTES

**Puget Sound Regional Council Executive Board  
Thursday, October 26, 2023  
Hybrid Meeting, PSRC Board Room**

### CALL TO ORDER AND ROLL CALL

The meeting of the Executive Board was called to order at 10:02 AM by Mayor Becky Erickson, PSRC President. A video of the meeting was streamed live as well as recorded and is available for viewing on PSRC's website. A call-in number was provided on the meeting agenda for members of the public to call in by phone and listen live to the meeting. Roll call determined attendance and that a quorum was present.

### COMMUNICATIONS AND PUBLIC COMMENT

There were no public comments received.

### PRESIDENT'S REMARKS

President Becky Erickson reminded the board that they will not meet in November and that the next meeting will be on December 7. She stated that the December meeting will be remote only so staff can prepare for the move in January to the new office location. She also reminded the board that at its December meeting, the board would conduct the annual performance review for Executive Director Josh Brown.

### COMMITTEE REPORTS

Vice President Dave Somers, Chair, Operations Committee, reported that at today's Operations Committee meeting, the committee recommended approval of vouchers dated August 31, 2023, through October 9, 2023, in the Amount of \$1,523,850.65. The committee recommended approval of contract authority for move related expenses and for the purchase of regional macroeconomic forecasts data. The committee also reviewed budget assumptions for the Draft Supplemental Biennial Budget and Work Program (FY 2024-2025).

### CONSENT AGENDA

**ACTION: It was moved and seconded (Wahl/Balducci) to:**  
**a. Approve Minutes of Meeting held September 28, 2023**

- b. Approve Vouchers Dated August 31, 2023, through October 9, 2023, in the Amount of \$1,523,850.65**
- c. Approve Contract Authority for Move Related Expenses**
- d. Approve Contract Authorization for Purchasing of Regional Macroeconomic Forecast Data**
- e. Adopt Routine Amendment to the 2023-2026 Transportation Improvement Program**
- f. Approve A Change in Regional Transportation Plan Project Status for Two Projects**
- g. Approve Projects for Rural Town Center and Corridors Program and Transportation Alternatives Program Funding**

The motion passed unanimously.

## **DISCUSSION ITEMS**

### **Preparing for the 2024 Project Selection Process**

Kelly McGourty, PSRC Director of Transportation Planning, noted that PSRC has project selection authority for several sources of funds from both the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Prior to each funding cycle, the policies and procedures for the project selection process are reviewed and updated as needed to reflect current regional priorities and requirements and are documented in the Policy Framework for PSRC's Federal Funds.

She reported that the Transportation Policy Board has begun discussions to prepare for the 2024 project selection process and will continue over the next several months, with a specific emphasis on the policy focus areas of safety, climate and equity, culminating in a recommendation on the Policy Framework in January 2024.

### **Federal Legislative Update**

Leslie Pollner and Lauri Hettinger, PSRC's federal consultants from Holland & Knight, provided an update on federal policy, funding and legislative efforts in Washington D.C.

PSRC began working with Holland & Knight (H&K) in December of 2022 with a two-year contract approved by the Executive Board. H&K provides PSRC with advice, expert information and relationship building support on federal affairs, legislation and programs. The law firm has expertise and capacity to provide in-depth analysis of federal legislation and provide updates on federal programs and funding opportunities, adding capacity for PSRC staff. H&K is also facilitating deepened relationship building with members of the federal delegation and staff and federal agency staff. PSRC staff meets with H&K weekly to remain up to date on what is happening in Washington DC.

Ms. Pollner and Ms. Hettinger highlighted key competitive Bipartisan Infrastructure Law and Inflation Reduction Act opportunities, updated the board on the change in House speakers this past month, updated on Fiscal Year 24 appropriations, as well as competitive House and Senate races.



**OTHER BUSINESS**

At the conclusion of the meeting, board members had the opportunity to stay for an additional Q & A with Ms. Pollner over lunch.

**NEXT MEETING**

The board will not meet in November. The next meeting will be on Thursday, December 7, 2023, from 10:00 – 12:00 AM. This will be a remote only meeting.

**ADJOURN**

The meeting adjourned at 11:40 AM.

---

Adopted this 7<sup>th</sup> day of December 2023.

---

Mayor Becky Erickson, President  
Puget Sound Regional Council

ATTEST:

---

Josh Brown, Executive Director

Attachment:  
Executive Board Attendance, October 26, 2023

**Executive Board - October 26, 2023**

<i>Members and Alternates that participated for all or part of the meeting included:</i>		Present
<b>King County</b>	EXC Dow Constantine	1
	CM Claudia Balducci	1
	CM Joe McDermott Alt	
	CM Jeanne Kohl-Welles Alt	
Seattle	MYR Bruce Harrell	
	CM Andrew Lewis	
	CM Tammy Morales	
	CM Dan Strauss	
	CM Teresa Mosqueda Alt	
Bellevue	MYR Lynne Robinson	1
	DPT MYR Jared Nieuwenhuis Alt	
Federal Way	MYR Jim Ferrell	1
	<b>Vacant Alt</b>	
Kent	MYR Dana Ralph	
	CM Toni Troutner Alt	1
Kirkland	MYR Penny Sweet	
	DP MYR Jay Arnold Alt	1
Renton	MYR Armondo Pavone	1
	CM James Alberson, Jr. Alt	
Redmond	MYR Angela Birney	1
	CM Jessica Forsythe Alt	
Auburn	MYR Nancy Backus	
	CM Larry Brown Alt	1
Other Cities/Towns in King County	CM Chris Roberts, Shoreline	1
	MYR Jeff Wagner, Covington	1
	CM James McNeal, Bothell	
	MYR Mary Lou Pauly, Issaquah Alt	
	MYR Jan Molinaro, Enumclaw Alt	
Other Cities/Towns in King County	MYR Rob McFarland, North Bend Alt	1
<b>Kitsap County</b>	COM Charlotte Garrido	
	COMM Katie Walters Alt	
Bremerton	MYR Greg Wheeler	1
	CM Jeff Coughlin Alt	
Port Orchard	MYR Rob Putaansuu	1
	Jay Rosapepe Alt	
Other Cities/Towns in Kitsap County	MYR Becky Erickson, Poulsbo	1
	CM Joe Deets, Bainbridge Island Alt	1
<b>Pierce County</b>	EXC Bruce Dammeier	1
	CM Ryan Mello	
	CM Dave Morell Alt	
Tacoma	DP MYR Krstina Walker	1
	CM Keith Blocker Alt	
Lakewood	CM Don Anderson	
	CM Linda Farmer Alt	
Other Cities/Towns in Pierce County	MYR Pro Tem Javier Figueroa, University Place	1
	DP MYR Ned Witting, Puyallup Alt	
<b>Snohomish County</b>	EXC Dave Somers	1
	CM Sam Low	1
	CM Jared Mead Alt	
Everett	MYR Cassie Franklin	1
	CM Don Schwab Alt	
Other Cities/Towns in Snohomish County	MYR Barbara Tolbert, Arlington	1
	MYR Pro Tem Bryan Wahl, Mountlake Terrace	1
	MYR Mason Thompson, Bothell Alt	1
<b>Port of Bremerton</b>	COM Axel Strakeljahn	1
	Gary Anderson Alt	
<b>Port of Everett</b>	COM David Simpson	1
	COM Glen Bachman Alt	
<b>Port of Seattle</b>	COMM Sam Cho	
	COMM Toshiko Hasegawa Alt	
<b>Port of Tacoma</b>	COM Dick Marzano	
	COMM Kristin Ang Alt	
<b>Washington State Department of Transportation</b>	Secretary Roger Millar	
	Julie Meredith Alt	1
<b>Washington State Transportation Commission</b>	COMM Nicole Grant	1
	COMM Jim Restucci Alt	



# Puget Sound Regional Council

## CONSENT AGENDA

November 30, 2023

**To:** Executive Board

**From:** Executive Dave Somers, Chair, Operations Committee

**Subject:** **Approve Vouchers Dated September 30, 2023, through November 13, 2023, in the Amount of \$1,221,512.04**

### IN BRIEF

Two representatives of the Operations Committee review and sign off on the vouchers. In accordance with RCW 42.24.080, following the Operations Committee’s review, the Executive Board approves the vouchers.

### RECOMMENDED ACTION

Recommend the Executive Board approve the following vouchers:

#### REQUESTED

<u>WARRANT DATE</u>	<u>VOUCHER NUMBER</u>	<u>TOTALS</u>
10/16/23 - 11/13/23	AP Vouchers	\$ 451,984.02
09/30/23 - 10/15/23	Payroll	\$ 769,528.02
		<b>\$ 1,221,512.04</b>

For additional information, please contact Andrew Werfelmann at 206-971-3292; email [awerfelmann@psrc.org](mailto:awerfelmann@psrc.org).



# Puget Sound Regional Council

## **CONSENT AGENDA**

November 30, 2023

**To:** Executive Board  
**From:** Executive Dave Somers, Chair, Operations Committee  
**Subject:** **Approve Contract Authority for Traffic Modeling Software Maintenance**

### **IN BRIEF**

Authorization by the Executive Board is required for the Executive Director to enter into a contract in excess of \$10,000 per year. A request is being made to authorize a contract for the maintenance of PSRC's traffic modeling software maintenance.

### **RECOMMENDED ACTION**

Recommend that the Executive Board authorize the Executive Director to enter into a contract to maintain its traffic modeling software in an amount not to exceed \$25,000 for two years.

### **BUDGET IMPACT**

The adopted Biennial Budget and Work Program Fiscal Years 2024-2025 includes funding for both the traffic modeling software and its maintenance for the two-year period.

### **DISCUSSION**

For decades, PSRC has purchased software licenses for its data staff to assist in traffic modeling. The software enables the team to make PSRC's traffic data clear and actionable. The annual maintenance cost now exceeds \$10,000 and therefore PSRC staff are requesting contract authority to ensure maintenance of the traffic modeling software.

For more information, please contact Craig Helmann, [chelmann@psrc.org](mailto:chelmann@psrc.org) or 206-289-3889.



# Puget Sound Regional Council

## **CONSENT AGENDA**

November 30, 2023

**To:** Executive Board

**From:** Executive Dave Somers, Chair, Operations Committee

**Subject:** **Approve Contract Authority for New Accounting System/Enterprise Resource Planning Software System**

## **IN BRIEF**

Authorization by the Executive Board is required for the Executive Director to enter a contract more than \$10,000 per year. A request is being made to authorize contracts with one or more vendors to purchase an enterprise resource planning software system in an amount not to exceed \$200,000.

## **RECOMMENDED ACTIONS**

Recommend that the Executive Board authorize the Executive Director to enter one or more contracts to purchase an enterprise resource planning software system (or ERP) in an amount not to exceed \$200,000.

## **BUDGET IMPACT**

The adopted FY 2024-2025 Biennial Budget and Work Program includes sufficient funds within the administrative services budget for this project for this purchase. This purchase will be reflected in an additional \$20,000 per year in depreciation expense.

## **DISCUSSION**

PSRC has been using its current accounting software, Microsoft Dynamics SL, since 2007. The current software vendor notified PSRC that future versions of Dynamics would cease to support the project-based accounting as well as integrated payroll processing. These are two critical functions PSRC needs its accounting system to support.

Today the common practice is to utilize an ERP (Enterprise Resource Planning) system that would go beyond the basic accounting function and include other operations needs such as human resource information systems management (currently paper-based). There are options available for ERP systems that can perform the project and grant accounting functions that PSRC requires that will no longer be available through Dynamics. Therefore,

upon approval by the Board, staff will issue a request for proposals for ERP system, installation, and training needed to operate the new software.

For more information, please contact Lili Mayer at 206-688-8221 or [lmayer@psrc.org](mailto:lmayer@psrc.org) or Andrew Werfelmann at 206-688-8220 or [awerfelmann@psrc.org](mailto:awerfelmann@psrc.org).



# Puget Sound Regional Council

## **ACTION ITEM**

November 30, 2023

**To:** Executive Board  
**From:** Josh Brown, Executive Director  
**Subject:** **Recommendations to the 2024 State Legislature**

## **IN BRIEF**

Following direction by the Executive Board, PSRC staff have been working to support the adoption of recommendations to the state legislature in advance of the 2024 legislative session. PSRC staff will brief the Executive Board on the process to adopt legislative priorities and seek adoption of the 2024 Recommendations to the State Legislature.

## **RECOMMENDED ACTION**

Adopt the proposed Recommendations to the 2024 State Legislature.

## **DISCUSSION**

Last year the Executive Board adopted Recommendations to the 2023 Washington State Legislature based on adopted regional plans and policies in the focus areas of Transportation, Housing Choices and Affordability, Climate Change and Economic Development. The Executive Board directed staff to consult with the Equity Advisory Committee on 2024 recommendations.

PSRC staff consulted with the Executive Board, Economic Development Board, Growth Management Policy Board and Transportation Policy Board on 2024 recommendations to the state legislature in September and October. Staff also briefed the Equity Advisory Committee (EAC) on PSRC's role at the legislature in July and then consulted the committee in October on policy content of the recommendations. Feedback from each of the policy boards and EAC was incorporated into draft recommendations presented to the Executive Committee for review and approval. Executive Board feedback is included in the attached draft Recommendations to the 2024 State Legislature document.

For more information, please contact Robin Koskey, Director of Government Relations & Communications, at [Rkoskey@psrc.org](mailto:Rkoskey@psrc.org), 206-798-4462.

Attachment:  
2024 State Legislative Agenda



# Recommendations to the 2024 State Legislature

*Draft*



Puget Sound Regional Council

The Puget Sound Regional Council (PSRC) supports adoption of state legislation that advances solutions to achieve a thriving, racially equitable and sustainable Puget Sound region through leadership, visionary planning, and collaboration.

## Keep the Region Moving

VISION 2050 and the Regional Transportation Plan lay out a foundation for completing regional transportation investments and future work to strengthen connections to and between the region's centers. PSRC supports:

- Sustaining the transportation investments made with Move Ahead Washington during the 2021 legislative session
- Developing an equitable road usage charge (RUC) system through the work of the Washington State Transportation Commission to generate necessary revenue to eventually replace the gas tax, fund the state's long-term transportation needs, including multimodal connections and introduce revenue flexibility
- Funding and policies to restore, improve and modernize the Washington State Ferries system to ensure reliable cross-sound service and reduce environmental impact
- Maintaining agreed upon state and local funding split decisions as agreed upon by the Infrastructure Investment and Jobs Act (IIJA) workgroup

## Increase Housing Choices and Affordability

PSRC's Regional Housing Strategy identifies coordinated strategies, policies, and actions to expand housing options, create greater affordability, and promote fair and equal housing access to address the housing affordability crisis in our state. The PSRC region needs to build 800,000 more homes by 2050 and 20% of these homes need to be affordable to people earning less than half of the Area Median Income. Action is needed to address racially discriminatory housing policies and increase homeownership for Black, Indigenous and people of color (BIPOC) households. PSRC supports legislation and funding to in three action areas:

- **Supply:** Build more housing of different types as soon as possible
- **Stability:** Provide opportunities for residents to live in housing that meets their needs
- **Subsidy:** Create and sustain long-term funding sources to create and preserve housing for very low-income households and unhoused residents

Packet pg. 17



## Significantly Reduce Greenhouse Gas Emissions

VISION 2050 and the Regional Transportation Plan outline how state, regional, and local partners can act in coordination to reduce emissions in the region and prepare for climate impacts. PSRC supports state legislation to respond to the urgent environmental, health, economic and equity threat of climate change in alignment with the essential components of regional long-range planning:

- Transit-focused land use
- Multimodal transportation choices
- Pricing the transportation system
- Decarbonization of the transportation system, including improvements to freight and passenger vehicles and fuels

## Sustain a Strong Economy

VISION 2050 and the Regional Economic Strategy plan for economic growth and opportunity that creates widespread prosperity and living-wage jobs to help sustain the region's economy. PSRC supports continued investments in:

- Workforce development programs to meet the needs of employers and a growing economy
- Critical infrastructure to support economic development, including broadband
- Clean energy industry technology like Sustainable Aviation Fuel (SAF), offshore wind, fusion, hydrogen and other emerging technologies

For more information, please contact:

### Robin Koskey

Director of Government Relations & Communications  
RKoskey@psrc.org  
206-798-4462



Puget Sound Regional Council (PSRC) develops policies and coordinates decisions about regional growth, transportation and economic development planning within King, Pierce, Snohomish and Kitsap counties. PSRC is composed of nearly 100 members, including the four counties, cities and towns, ports, state and local transportation agencies and Tribal governments within the region.



# Puget Sound Regional Council

## **ACTION ITEM**

November 30, 2023

**To:** Executive Board  
**From:** Josh Brown, Executive Director  
**Subject:** **Equity Advisory Committee: 2024 Cohort Update**

## **IN BRIEF**

The second year of the Equity Advisory Committee (EAC) has been successful in moving equity initiatives forward at PSRC. The Executive Board will be briefed on the outreach process for new EAC members and will be asked to provide comment on the proposed roster.

## **RECOMMENDED ACTION**

The Executive Director recommends that the Executive Board act to approve the proposed roster for the Equity Advisory Committee.

## **DISCUSSION**

Equity is a key policy area in [VISION 2050](#), the region's long-range plan for growth. VISION 2050 calls for PSRC to develop a plan and commit resources for an equity advisory group that can provide feedback on and help implement the Regional Equity Strategy.

The EAC was officially formed in November of 2021. Over the past two years, the EAC has provided input on numerous PSRC initiatives including the Regional Transportation Plan, Regional Housing Strategy, Regional Equity Strategy, and Equity Pilot. At the end of 2023, there were three EAC members who either stepped down, or had fulfilled their two-year term commitment. Additionally, there was one vacant seat for a total of four available seats on the EAC.

Over the course of Fall 2023, PSRC conducted outreach for the Equity Advisory Committee. As a result of this outreach, PSRC received 36 applications from across the region. Staff developed a rubric to guide the application review process with current EAC members, who shared their insights from serving on the EAC to help select twelve interviewees. Applications were evaluated based on the quality of their responses, experience reducing racial inequities, connection to community, and other equity considerations.

Currently, the EAC includes a proposed roster consisting of 20 members, representing a range of experiences and expertise related to equity issues. The four new members proposed for the 2024 cohort include:

### **Kitsap County**

**Maria Fergus** | Pronouns: she/her | Race/Ethnicity: Hispanic/Latina

Maria is a Mexican immigrant and Poulsbo resident with extensive lived and professional experience combatting racial inequities. She currently serves as a community engagement specialist for the Kitsap Public Health Department (KPHD), where she co-creates solutions with historically marginalized communities, so everyone in Kitsap County can achieve their optimal health. Maria also volunteers with a number of organizations including the Kitsap County Council for Human Rights, where she has presented on topics such as implicit bias.

### **Pierce County**

**Corey Orvold** | Pronouns: she/her | Race/Ethnicity: Black/African American

Corey is a realtor from Puyallup who is passionate about promoting housing equity in our region. Corey serves on several committees including local and state housing DEI committees, Rebuilding Together Board, and the Black Home Initiative. Corey also partners with the Tacoma Urban League by teaching monthly homebuyer classes, serving on the Continuum of Care Regional Equity Committee, and sitting on the South Sound Affordable Housing Advisory Board.

**Keshreeyaji R Oswal** | Pronouns: he/him | Race/Ethnicity: Asian

Keshreeyaji is a Tacoma resident and CEO of Glocal Solutions, a local startup focused on advancing the health and well-being of Puget Sound communities. He is passionate about using data, both quantitative and qualitative, to address the transportation needs of youth of color with disabilities. He also serves on the Board of Directors for the Center for Independence Washington and as Commissioner for the City of Tacoma Human Rights Commission.

### **Snohomish County**

**Amarlin Lily Distelhorst** | Pronouns: she/her | Race/Ethnicity: Asian and white

Lily is a Senior at Edmonds Woodway High School with extensive experience advocating for equitable planning policies. Lily serves as a student representative on the City of Edmonds Planning Board and has contributed to great efforts to help reduce racial inequities. Additionally, Lily participated in PSRC's Summer Planning Academy where she led important conversations regarding planning with teenagers from all over the central Puget Sound region.

On October 26, 2023, the Executive Committee will hear a brief overview of the outreach and selection process and be asked to share their thoughts on the proposed EAC roster.

## **NEXT STEPS**

After the Executive Board approves the roster on December 7, 2023, the 2024 cohort of the Equity Advisory Committee will join staff for an onboarding session in December and begin meeting with the EAC in January.

For more information, please contact Charles Patton at [cpatton@psrc.org](mailto:cpatton@psrc.org) or Noah P. Boggess at [nboggess@psrc.org](mailto:nboggess@psrc.org).



## Puget Sound Regional Council

### **DISCUSSION ITEM**

November 30, 2023

**To:** Executive Board  
**From:** Josh Brown, Executive Director  
**Subject:** **2023 Housing Monitoring Report**

### **IN BRIEF**

The Executive Board will be briefed on the 2023 Housing Monitoring Report. As directed by the [Regional Housing Strategy](#), the Housing Monitoring Report includes data and case studies to track the Strategy's implementation and identify gaps and opportunities for future work.

### **DISCUSSION**

The Regional Housing Strategy is a playbook of regional and local actions to preserve, improve and expand housing stock in the region. The aim is to make a range of affordable, accessible, healthy and safe housing choices available to every resident and to promote fair and equal access to housing for all people.

The strategy calls for PSRC to track performance and outcomes over time and identify challenges or barriers in consultation with jurisdictions and other stakeholders. Performance measures support the housing goal in VISION 2050 to meet the region's housing and affordability needs.

Monitoring provides a snapshot of key housing measures in the region and captures long-term trends. It helps focus regional housing assistance and local work, with an emphasis on eliminating racial disparities in access to housing.

The [2023 Housing Monitoring Report](#) follows the [2022 Housing Monitoring Report](#) and the [2021 Regional Housing Needs Assessment](#). PSRC will continue to review these measures annually and periodically, depending on data type and source.

### **Data Measures & Key Findings**

Data analysis shows that more is being done to address housing access and affordability than past decades, but given the scale and scope of the housing crisis, the region needs to do even more. Historic investments and changes are needed to see significant

improvements and get the region closer to the VISION 2050 goal of providing a range of affordable, accessible, healthy and safe housing choices to every resident.

Key findings are centered around general affordability measures and the three “S” of the Regional Housing Strategy – Supply, Stability and Subsidy.

***Housing affordability***

General affordability measures include median rent and home price, cost burden, average mortgage rates/payments and racial disparities in renter income. The most recent data for these measures provide more information on the impacts of the pandemic, rising mortgage rates and the continued supply shortage on housing costs and production.

***Supply: Build more housing of different types.***

Supply measures include housing production in relation to population growth, housing production near transit and job centers, production of middle density housing and the availability of rental and ownership units.

***Stability: Provide opportunities for residents to live in housing that meets their needs.***

Stability measures include the production of income-restricted housing and access to homeownership for BIPOC households, specifically home loan denials by race/ethnicity.

***Subsidy: Create and sustain long-term funding sources to create and preserve housing for very low-income households and unhoused residents.***

Subsidy measures will highlight historic investments made by the State Legislature, as well as a case study exploring the Maureen Howard Affordable Housing Act, passed by Pierce County Council earlier this year.

**NEXT STEPS**

As stated in the Regional Housing Strategy, PSRC will publish an annual update on housing data monitoring efforts. The [finalized 2023 report is available on our website](#). Looking ahead, some data measures may be updated more or less frequently based on data availability.

For more information, please contact Eric Clute, Associate Planner, at [eclute@psrc.org](mailto:eclute@psrc.org).



# Puget Sound Regional Council

## **EXECUTIVE SESSION**

November 30, 2023

**To:** Executive Board  
**From:** Mayor Becky Erickson, President  
**Subject:** **Executive Session**

At its meeting on December 7, the Executive Board will hold an Executive Session to review the performance of the Executive Director.

RCW 42.30.110: Executive Session (1) (g) provides for the following:

*To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.*

If you have any questions, please contact Nancy Buonanno Grennan, Deputy Executive Director at 206-464-7527 or [nbgrennan@psrc.org](mailto:nbgrennan@psrc.org).





# Puget Sound Regional Council

## INFORMATION ITEM

November 30, 2023

**To:** Executive Board  
**From:** Josh Brown, Executive Director  
**Subject:** **New Employee Status Report**

PSRC has four new employees and one returning employee:

**Alicia Armentrout** – Accountant in Administrative Services Department

Alicia has a Bachelor of Education degree from the University of Oregon. Prior to joining PSRC, Alicia was a Service Accountant at PSF Mechanical Inc. in Seattle.

**Brandon Wong** – Data Intern in Data Department

Brandon has a Bachelor of Arts degree in Geography from the University of Washington. While interning at PSRC, Brandon also works part-time in retail and a Drumline Technician at Newport High School.

**June Quick** – Planning Intern in Transportation Planning Division

June has a Bachelor of Arts degree in Urban Planning and Sustainable Development from Western Washington University. June was a Transportation Planning Intern at PSRC this summer.

**Noal Leonetti** – Planning Intern in Transportation Planning Division

Noal has a Bachelor of Arts in Environmental Studies and Government Studies and also minored in German from Bowdoin College in Brunswick, ME. Prior to joining PSRC, Noal interned at City of Wuppertal in Germany.

**Parker Dean** – Housing Lab Intern in Growth Management Planning Division

Parker has a Bachelor of Science degree in Environmental and Natural Resources from Ohio State University and is currently pursuing Master's degrees in Public Administration and Social Work program at University of Washington. Prior to joining PSRC, Parker was a Housing Stabilization Specialist at the Downtown Emergency Service Center in Seattle.

For more information, please contact Thu Le at 206-464-6175 or [tle@psrc.org](mailto:tle@psrc.org).



## Puget Sound Regional Council

### **DISCUSSION ITEM**

November 30, 2023

**To:** Executive Board

**From:** Josh Brown, Executive Director

**Subject: Annual Weighted Votes Revision – This material was inadvertently left out of the September 28, 2023, agenda packet**

### **IN BRIEF**

Every September the weighted vote for the General Assembly and the Executive Board is revised to reflect the most recent population figures from the Washington State Office of Financial Management (OFM). The weighted votes as revised effective August 2023 is attached.

### **DISCUSSION**

The methodology for allocating the weighted votes for the General Assembly and the Executive Board is set forth in the Interlocal Agreement (ILA), Article V, Section B.2, which provides that the total votes of all city and county jurisdictions within each county will be proportional to each county's share of the regional population. Further, county government will be entitled to fifty (50) percent of their respective county's total vote. City and town votes will be based on their respective share of the total incorporated population of their county.

For example, the April 1, 2023, OFM population figures show the region's member jurisdictions as a whole has a population of 4,426,640, up from 4,372,905 in 2022. Kitsap County's share of that regional population is 6.398%, with a total resident population of all member jurisdictions of 283,200. Therefore, Kitsap and all the member jurisdictions receive 63.98 total weighted votes (6.398% x 1000 weighted votes). Half of those total weighted votes or 31.99 go to Kitsap County and the other half are allocated to the cities within Kitsap County based upon their respective share of the total incorporated population of the county.

The weighted votes are updated every September, and Executive Board representatives are reviewed every three years, pursuant to the ILA Article V, Section C.3. The Operations Committee's next review will be in the fall of 2025.

For more information, please contact Nancy Buonanno Grennan, Deputy Executive Director, at 206-464-7527 or [nbgrennan@psrc.org](mailto:nbgrennan@psrc.org).

Attachment:

A. PSRC Executive Board Votes and Representatives effective 9/28/2023

**PSRC Executive Board Weighted Votes and Representatives  
effective September 28, 2023**

	<b>OFM 4/1/2023 Population</b>	<b>% of Population</b>	<b>Rep. Based on % of Population</b>	<b>Representatives</b>	<b>FY 2024 Weighted Vote</b>
<b>King</b>	2,347,800	53.038%	15.911	15.88	530.38
County	249,060	5.626%	1.688	2	265.19
Seattle	779,200	17.603%	5.281	4	98.46
Bellevue	154,600	3.492%	1.048	1	19.54
Federal Way	102,000	2.304%	0.691	1	12.89
Kent	139,100	3.142%	0.943	1	17.58
Kirkland	96,920	2.189%	0.657	1	12.25
Redmond*	77,490	1.751%	0.525	1	9.79
Renton	107,900	2.438%	0.731	1	13.63
Auburn	79,760	1.802%	0.541	0.88	10.08
Other Cities & Towns	561,770	12.691%	3.807	3	70.98
<b>Kitsap</b>	283,200	6.398%	1.919	4	63.98
County	183,500	4.145%	1.244	1	31.99
Bremerton	44,640	1.008%	0.303	1	14.32
Port Orchard*	17,480	0.395%	0.118	1	5.61
Other Cities & Towns	37,580	0.849%	0.255	1	12.06
<b>Pierce</b>	944,910	21.346%	6.404	5.12	213.46
County	446,150	10.079%	3.024	2	106.73
Tacoma	222,400	5.024%	1.507	1	47.59
Auburn	10,060	0.227%	0.068	0.12	2.15
Lakewood*	64,150	1.449%	0.435	1	13.73
Other Cities & Towns	202,150	4.567%	1.370	1	43.26
<b>Snohomish</b>	850,730	19.218%	5.766	5	192.18
County	374,435	8.459%	2.538	2	96.09
Everett	114,200	2.580%	0.774	1	23.04
Other Cities & Towns	362,095	8.180%	2.454	2	73.05
<b>Cities/Towns/Counties</b>	4,426,640	100%	30.000	30	1,000.00
<b>Statutory Members</b>					
Port of Bremerton				1	3
Port of Seattle				1	50
Port of Tacoma				1	30
Port of Everett				1	10
WA State Dept of Trans				1	30
WA Trans. Commission				1	30
Statutory Members				6	153
<b>Grand Total</b>				36	<b>1,153.00</b>
<b>NOTE:</b>					
Population figures provided by OFM and only include member jurisdictions. (Non-members include Brier, Carbonado, Gold Bar, Index and South Prairie.)					
Weighted votes are updated every September, and representatives for the Executive Board are reviewed every three years, per Interlocal Agreement, Article V.c.3. and as prescribed in RCW 47.80.010 and RCW47.80.060. The Executive Board Representatives will be reviewed next by the Operations Committee in the fall of 2025.					
*Principal City Per OMB					



# Puget Sound Regional Council

## INFORMATION ITEM

November 30, 2023

**To:** Executive Board

**From:** Josh Brown, Executive Director

**Subject: 2024 Executive Board and Operations Committee Meeting Schedule**

The Executive Board and Operations Committee meet on the **fourth Thursday of every month**. Unless noted, Operations Committee meetings are held from 9:00-9:50 AM and the Executive Board from 10:00 AM - 12:00 PM. Meeting dates and times are subject to change. Members will be notified if a meeting is changed or canceled.

January 25

February 22

March 28

April 25

May 30 – PSRC General Assembly, 9:30 AM - 1:00 PM, location TBD

June 27

July 25

August – No meeting

September 26

October 24

November – No meeting

December 5 – Early meeting date

Questions can be directed to Sheila Rogers at (206) 464-5815 or [srogers@psrc.org](mailto:srogers@psrc.org). For additional board information, visit PSRC's website at <https://www.psrc.org/calendar>.