



## Puget Sound Regional Council

### Regional Staff Committee | Hybrid Meeting

Date: Thursday, June 15, 2023 from 9:30-11:15 am

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- 1. Welcome and Introductions (9:30)** – *Chip Vincent, City of Renton*
- 2. Reports (9:35)**
  - a. Meeting Summary for May 18, 2023\*
  - b. PSRC Announcements and Updates
- 3. Discussion Item (9:45)**
  - a. SSMCP Housing Study\* – *Bill Adamson, South Sound Military and Communities Partnership*
- 4. Discussion Item (10:15)**
  - a. Puget Sound Data Trends\* – *Craig Helmann, PSRC*
- 5. Discussion Item (10:45)**
  - a. Regional Equity Impact Assessment\* – *Grant Gibson, PSRC*
- 6. Next meeting: July 20, 2023**
- 7. Adjourn (11:15)**

\*Supporting materials attached.

### Zoom Remote Connection Details

- To join via a smart device or web browser, go to <https://psrc-org.zoom.us/j/89263637441?pwd=K1U4WXdMSzh4L3RmNXBPVks5ZjZ0dz09> and enter Meeting ID: 892 6363 7441 and Passcode: 493578.
- To join by phone, call 888 475 4499 US Toll-free or 833 548 0276 US Toll-free and enter Meeting ID: 892 6363 7441 and Passcode: 493578.
- For TTY-based telecommunications relay service dial 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



## Puget Sound Regional Council

### Regional Staff Committee Meeting Summary

**Date: May 18, 2023**

**Location: Remote Only**

**Presentations from the meeting are available on the PSRC website: <https://www.psrc.org/rsc-meetings>. Audio recording of the meeting is available by request.**

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### Introductions and Announcements

Andrea Spencer, Co-Chair, called the meeting to order at 9:30 am. Participants were asked to view the meeting attendance on the “chat” feature on Zoom, and phone-in participants were asked to identify themselves verbally.

### Reports

Co-Chair Andrea Spencer welcomed the committee members and explained that PSRC staff would provide short updates on upcoming policy and Executive Board meetings and review the status of ongoing projects in the work program.

Ben Bakkenta, Director of Regional Planning, shared that the RSC meeting was shortened to accommodate a GMA planning webinar hosted by PSRC from 12:00-1:30 pm, as part of the Passport to 2024 series in partnership with the state Department of Commerce. The recording and materials from this webinar, as well as previous Passport to 2044 webinars, may be found at <https://www.psrc.org/our-work/passport-2044-comprehensive-plan-workshop-series>.

He then briefed the RSC that the PSRC 2023 Household Travel Survey will be wrapping up data collection in May and will launch a period of data analysis that should be available next spring.

Ben reminded the committee that the PSRC annual General Assembly will be held the morning of May 30, and will be fully in-person at the Embassy Suites in Downtown Seattle.

He also briefed the RSC that funds have been made available for regional climate planning under the EPAs Climate Pollution Reduction Grant program (CPRG). The Puget Sound region is eligible to receive \$1 million to develop a climate action plan, which will open the doors for local jurisdictions to compete for the \$4.6 billion of

available implementation funding in the coming years. Led by the Puget Sound Clean Air Agency, a consortium of key agencies, including PSRC, is working with the EPA to develop the scope of work and achieve the key deliverables on behalf of the four-county region over the next four years. The first notice of funding opportunities for the competitive implementation grants is expected later in 2023, with applications due in early 2024. More information is available on EPA's website at <https://www.epa.gov/inflation-reduction-act/climate-pollution-reduction-grants>. Please contact Sara Hetrick at [SaraH@psc Cleanair.gov](mailto:SaraH@psc Cleanair.gov) with questions.

Ben asked committee members to save the date for a Regional Safety Summit on June 29 at the Seattle Convention Center in Downtown Seattle. The one-day conference will gather diverse voices to discuss how we move the region toward reaching zero road fatalities and will be a first step to inform the creation of a regional safety plan. More details and registration information will follow.

He also reminded the committee that the next RSC meeting on June 15 will be a hybrid meeting, with members encouraged to participate in person – a light lunch will follow the meeting for the networking portion.

To conclude, Ben shared that Jesse Hamashima, RSC Co-Chair representing Pierce County, will be retiring. Ben and other members shared well wishes and gratitude to Jesse for his service to our region, and Jesse followed this with a parting speech.

**Discussion: Safe Streets and Roads for All Safety Action Plan Grant**

Gary Simonson briefed the committee on the \$4.9 million USDOT Safety Action Plan grant recently awarded to PSRC and 6 member partners and provided information about future funding opportunities under the Safe Streets and Roads for All (SS4A) program.

For more information, contact Gary Simonson, Senior Planner, at [gsimonson@psrc.org](mailto:gsimonson@psrc.org).

**Discussion: Stormwater Parks and Stormwater Comprehensive Plan Guidance**

Erika Harris briefed the Regional Staff Committee on two related stormwater projects: stormwater parks, and guidance on integrating stormwater solutions into comprehensive plans. The committee was asked for feedback on the draft guidance.

You can view the presentation [here](#).

For more information, contact Erika Harris, Senior Planner, at [eharris@psrc.org](mailto:eharris@psrc.org).

### **Discussion: Comprehensive Planning and Plan Review Update**

Liz Underwood-Bultmann briefed the committee on recent guidance, technical assistance, countywide work, and other support for the 2024 comprehensive plan updates. VISION 2050 calls for PSRC to support efforts to update local comprehensive plans through updates to plan review and certification guidance and building awareness on VISION 2050 (RC-Action-1 and RC-Action-4).

You can find the presentation [here](#).

For more information, contact Liz Underwood-Bultmann, Principal Planner, at [lunderwood-bultmann@psrc.org](mailto:lunderwood-bultmann@psrc.org).

### **Adjourn**

The meeting adjourned early at 10:40 am.

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### **Members and Alternates Represented at the Table**

See attached attendance roster.

### **PSRC Staff and Other Guests Present**

Mikayla Svob, PSRC  
Gary Simonson, PSRC  
Kelly McGourty, PSRC  
Liz Underwood-Bultmann, PSRC  
Paul Inghram, PSRC  
Maggie Moore, PSRC  
Erika Harris, PSRC  
Christi Schmidt, City of Lake Stevens  
Grant Gibson, PSRC  
Emily Arteche, AICP, City of Snoqualmie  
GAH  
Kennith George, City of University Place  
Laura Benjamin-LaPitz, PSRC  
Pauline Mogilevsky, Kitsap Regional Coordinating Council  
Ted Vanegas  
Ed Engel  
Brock Howell  
Gil Cerise, PSRC  
Baker

**PSRC Regional Staff Committee - Attendance Roster**

<b>Jurisdiction</b>	<b>Member</b>	<b>Jurisdiction</b>	<b>Member</b>	
<b>King County</b>	2 Ivan Miller, King County Executive Office	<b>Federal, Regional, State, Tribal &amp; Other Agencies</b>		
	Vacant	FHWA	1 Matthew Pahs, Community Planner	R
	Rebecca Maskin, Demographer Alt		Vacant Alt	
	McCaela Daffern, King County Alt	R FTA	1 Ned Conroy, Community Planner	
<b>At-Large</b>	2 Arun Sambataro, Equity & Social Justice	R	Vacant Alt	
	Kwame Simmons, Policy Advisor Alt	R Health	1 Keri Moore, Snohomish Health Dist.	
	Dan Cardwell, King County	R	Richard Gelb, King County Alt 1	R
	Vacant Alt		Jennifer Halverson Kuehn, Tacoma/Pierce Health Alt 2	
<b>Transit</b>	1 Peter Heffernan, King Co Metro Gov. Relations	R Ports	1 Geri Poor, Port of Seattle, Gov. Affairs	R
	Chris Arkills, King Co Metro Gov. Relations Alt		Deirdre Wilson, Northwest Seaport Alliance Alt	R
<b>Economic Dev.</b>	1 Ashton Allison, King Co Exec Office, Econ Dev	R PSCAA	1 Amy Fowler, Policy Manager	
	Hugo Garcia, King County Exec Office, Econ Dev		Kathy Strange, Air Quality Programs Director Alt	
<b>Seattle</b>	2 Michael Hubner, Long Range Planning	Puget Sound	1 Larry Epstein, Deputy Director	
	Jonathan Lewis, SDOT	R Partnership	Dan Stonington, Planning Manager Alt	
	Patrice Carroll, Planning & Comm Dev Alt	R Sound Transit	1 Matt Shelden, Planning & Innovation	
	Joanna Valencia, SDOT Alt		Alex Krieg, Planning & Integration Alt	R
<b>Bellevue</b>	1 Thara Johnson, Planning Manager, Comm Dev	R Tribal	1 Vacant	
	Katie Kuciemba Halse, Transportation, Alt	R Representatives	Vacant Alt	
<b>Cities/Towns</b>	3 Chip Vincent, Renton, Planning, <b>Co-Chair</b>	R US EPA	1 Susan Sturges	R
	Bob Sterbank, City of Snoqualmie, Alt		Erik Peterson Alt	
	Brian Davis, City of Federal Way	US HUD	1 Jack Peters	
	Jeff Churchill, City of Redmond, Alt	R	Vacant Alt	
	Diana Hart, City of Kirkland, Alt	R WA Dept. of	1 Chris Green	
	Andrea Snyder, City of Issaquah, Alt	R Commerce	Marie Davis	
<b>Kitsap County</b>	1 Eric Baker, Policy	R WSDOT	1 Thomas Noyes, WSDOT	R
	Jeff Rimack, Alt		April Delchamps, WSDOT Alt	
<b>At-Large</b>	1 Heather Wright, Planning Director	<b>PSRC Committees</b>		
	Patty Charnas, Bainbridge Island Alt	PSRC Co-Chair	1 Ben Bakkenta, Director of Regional Planning	R
<b>Transit</b>	1 Edward Coviello, Kitsap Transit	BPAC	1 Thomas Noyes, WSDOT	R
	Vacant Alt		Eric Goodman, Community Transit, Alt	
<b>Economic Dev.</b>	1 Joe Morrison, KEDA	FAC	1 Geri Poor, Port of Seattle, Gov. Affairs	R
	Vacant Alt		Vacant Alt	
<b>Bremerton</b>	1 Andrea Spencer, Comm Dev, <b>Co-Chair</b>	R RPEC	1 Doug McCormick, RPEC Chair	
	Garrett Jackson, Planning Manager, Alt		Shane Weber, RPEC Vice Chair	R
<b>Cities/Towns</b>	1 Nick Bond, Comm Dev., Port Orchard	R SNTC	1 Susan Carter, SNTC Chair	
	Patty Charnas, Bainbridge Island Alt		Vacant Alt	
<b>Pierce County</b>	1 Jesse Hamashima, Transportation, <b>Co-Chair</b>	R TDM	1 Jennifer Hass, Community Transit	R
	Vacant Alt		Sarah Spicer, City of Seattle, Alt	
<b>At-Large</b>	2 Tiffany Speir, Lakewood, Planning	R RTOC	1 Vacant	
	Jason Sullivan, Bonney Lake, Planning	R	Vacant Alt	
	Ryan Windish, Sumner, Alt	<b>R = Remote attendance</b>		
	Angelie Stahlnecker, Milton, Alt			
<b>Transit</b>	1 Lindsey Sehmel, Pierce Transit			
	Darin Stavish, Pierce Transit, Alt	R		
<b>Economic Dev</b>	1 Rob Allen, Economic Development			
	Vacant Alt			
<b>Tacoma</b>	1 Peter Huffman, Planning & Dev Svcs			
	Vacant			
<b>Cities/Towns</b>	1 Kendall Wals, Puyallup	R		
	Chris Larson, Fife, Alt			
<b>Snohomish County</b>	1 Mike McCrary, PDS Director	R		
	David Killingstad, Planning & Development			
<b>At-Large</b>	2 Kelly Snyder, Director, <b>Co-Chair</b>	R		
	Ken Klein, Executive Director			
	Jay Larson, Public Works Supervisor, Alt	R		
	Joshua Dugan, Exec Operations Officer, Alt			
<b>Transit</b>	1 Roland Behee, Director of Planning			
	Melinda Adams, Everett Transit Alt	R		
<b>Economic Dev</b>	1 Neepaporn Boungjaktha, Economic Dev			
	James Henderson, Economic Dev Alt			
<b>Everett</b>	1 Yorik Stevens-Wajda, Planning Director	R		
	Becky Ableman McCrary, Long Range Planning Mgr			
<b>Cities/Towns</b>	1 Russ Wright, Lake Stevens, Comm Dev. Director			
	Patricia Love, Stanwood, Comm Dev. Director, Alt.			
<b>Total Members</b>	51	<b>Attended</b>	36	



# Puget Sound Regional Council

## **DISCUSSION ITEM**

June 15, 2023

**TO:** Regional Staff Committee  
**FROM:** Ben Bakkenta, Director of Regional Planning  
**SUBJECT:** **SSMCP Housing Study**

## **IN BRIEF**

On June 15, Bill Adamson, Program Director SSMCP, will brief the Regional Staff Committee on SSMCP's approach to improving access to attainable housing for JBLM Servicemembers.

## **DISCUSSION**

The South Sound Military & Communities Partnership (SSMCP) is a membership organization that focuses on the intersection of issues between local governments and the Joint Base Lewis-McChord (JBLM) military community. The #1 issue in the region is housing. SSMCP is funded by membership dues and grants. The Partnership consists of more than 50 member cities, counties, the Nisqually Indian Tribe, Joint Base Lewis McChord, State, regional, corporate, and non-profit organizations dedicated to fostering outcomes that are mutually beneficial to the South Sound region. South Sound for the purposes of SSMCP is defined as Pierce County and the cities within, Thurston County and the cities within, and the Nisqually Indian Tribe.

SSMCP obtained a federal grant to conduct a housing study in 2019/2020. The timing of this housing study coincided with a DOD Housing Market Analysis. The outcomes of the HMA created concern among military leadership because the DOD HMA results differed significantly from the actual conditions at the time and the outcomes of the SSMCP housing study. The DOD Housing Market Analysis (HMA) establishes the need to obtain more on-base housing & informs changes to regional cost of living adjustments. Contrary to SSMCP's housing study results, the DOD Housing Market Analysis (HMA) found a decreasing need for military family housing from 2020 to 2025, while SSMCP's study found an increasing need for housing both on-base and off-base. At the time of the SSMCP study, there was a shortage of over 8,585 housing units in the JBLM study area.

## **Next Steps**

A HMA is typically conducted once every five years. SSMCP and JBLM leadership advocated for the DoD to conduct another HMA in 2023. That update was approved and is on-going. JBLM is the only installation in the nation approved for an out of cycle HMA. SSMCP and JBLM leadership have met with the DoD contractor, Robert D. Neihaus, Inc. for the 2023 HMA. At the same time, SSMCP has been awarded another federal grant to update its 2020 housing study. Due to rapidly appreciating market conditions, increasing rental rates, and rising mortgage interest rates, a consultant team will update the 2020 SSMCP Housing Study. The previous SSMCP Housing Study completed in 2020 used primarily 2018 and 2019 data – conditions before the global Pandemic.

SSMCP has formed a Housing Task Force and has hired Matrix Design Group on a professional services contract as a consultant. The purpose of the study is to define the current housing market in the South Puget Sound and its impacts to the military mission. The Critical Objectives for the 2023 SSMCP housing study are:

- Validate the need for more on-base housing
- Identify how off-base housing availability and development can best contribute to lowering the backlog of military family housing needs JBLM Leadership hopes this new analysis will shed transparency on the future housing needs for JBLM, and hopefully will get new housing communities on the horizon.

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## **Lead Staff**

Questions? Contact, Ben Bakkenta, Director of Regional Planning, at [bbakkenta@psrc.org](mailto:bbakkenta@psrc.org) or 206-971-3286.



# Puget Sound Regional Council

## **DISCUSSION ITEM**

June 15, 2023

**TO:** Regional Staff Committee  
**FROM:** Craig Helmann, Director of Data  
**SUBJECT:** **Puget Sound Data Trends**

## **IN BRIEF**

At the June 15 Regional Staff Committee meeting, PSRC staff will provide a background presentation on the latest Trends in the Puget Sound region.

## **DISCUSSION**

As part of the long-range performance-based planning process, PSRC is involved in an ongoing effort to track a variety of regional demographic and transportation trends across the region. This presentation will look at several trends that highlight how our region continues to change post-pandemic as we continue emerging towards a new normal. Some of the data includes changes in jobs and unemployment within the region along with changes in vehicle and transit usage.

Following the presentation, PSRC staff will take questions and comments from committee members.

### **Lead Staff**

Questions? Contact Craig Helmann, Director of Data, at (206) 389-2889 or [chelmann@psrc.org](mailto:chelmann@psrc.org).





# Puget Sound Regional Council

## **DISCUSSION ITEM**

June 15, 2023

**TO:** Regional Staff Committee  
**FROM:** Grant Gibson, Associate Planner  
**SUBJECT:** **Racial Equity Impact Assessment**

## **IN BRIEF**

As part of the Regional Equity Strategy, PSRC staff have worked with the Equity Advisory Committee to develop a Racial Equity Impact Assessment. At its June meeting, staff will brief the Regional Staff Committee on the intended use and structure of the Racial Equity Impact Assessment and how it is designed to coordinate with comprehensive plan development.

## **DISCUSSION**

In 2021, PSRC staff began discussing the need to develop a Racial Equity Impact Assessment to aid local jurisdictions in their comprehensive plan updates. Intended to help explicitly consider the impacts to racial equity in planning and policy decisions, the assessment is identified as a need in VISION 2050 and the Regional Equity Strategy. The assessment uses the structure and language of the Racial Equity Toolkit created by the Government Alliance on Race and Equity (GARE).

Staff met with the Equity Advisory Committee multiple times in 2022 to collaborate with the committee on the structure of the Racial Equity Impact Assessment, as well as guidance and other resources that would help users understand the overall purpose and intentions of each element of the assessment. The assessment consists of six distinct steps with multiple questions each and is intended to help ensure that racial equity is considered as part of the entire process in developing policies and plans.

Included in the Racial Equity Impact Assessment is a detailed worksheet along with a summary checklist. The checklist is intended to provide an alternative for jurisdictions with limited capacity to use the entire worksheet, as well as a way to keep track of progress. To help users understand the assessment, a glossary of terms is also included to provide a common vocabulary of the meanings of words used throughout the document.

**Next Steps**

PSRC staff will format the Racial Equity Impact Assessment for publication and make it available for download on the PSRC website. Staff are also working with members of GARE to develop a training session for using the assessment; details will be provided at a later date.

**Lead Staff**

Questions? Contact Grant Gibson, Associate Planner, at [ggibson@psrc.org](mailto:ggibson@psrc.org).