

Project Tracking & Delivery

Executive Board
April 27, 2023



Overview – Project Tracking Policies & Delivery

- Project Tracking Program and Policies – in place since 2003, updated periodically
- Address annual delivery target for FHWA funds, and include:
 - 5-Step process for rebalancing and supplemental funding
 - Firm obligation deadlines but allow opportunity for extensions
 - Exception / emergency provision policy
- PSRC staff maintains extensive monitoring and communication process

Goal: Efficient and timely project delivery, minimize cost of delays, preserve federal funds coming to the region



Today's Action Items

4 distinct components of the requested action:

1. Project Extension Recommendations
 2. Project Exception Request
 3. Recommendation for Policy Addition
 4. Supplemental Funding Action
- *Accommodate reasonable project delays per adopted policy*
 - *Address the 2023 delivery target*
 - *Provide additional tools for success in future years' delivery targets*



Item 1 – 2023 Project Extensions

Project tracking policies allow for a one-time extension of PSRC's June 1 deadline for FHWA funds

- Short-term extension of 45 days – will still deliver in the current federal fiscal year
- Long-term extension of 1 year – are moved to the next fiscal year, creating a gap to current year delivery
- Requests are reviewed for consistency with adopted policies
 - *In general, a lens of “outside the sponsor’s control”*



Item 1 – 2023 Project Extensions

- 21 one-year extension requests
 - 19 recommended for approval
 - 2 recommended for denial
- Seven 45-day extension requests (for information only)



Item 2 – Project Exception Request

- Project Tracking Policies include limited provisions to request an exception to the adopted policies
- Evaluated on a case-by-case basis, under certain conditions:
 - There is a compelling need for the exception
 - The project remains fully funded
 - The phase must be implemented within 6 months of board action



Item 2 – Project Exception Request

Request from Kitsap County for the National STEM School Project

- Received a 1-year extension in 2022, requesting additional time beyond June 1, 2023
- County submitted environmental documentation in a timely manner and has demonstrated effort to keep the project moving forward
- Delay due to emergent federal review issue outside the County's control
- Project remains fully funded, and will be able to proceed immediately upon federal approval

Per policies, an additional 6 months is allowed; recommend approval with the clock beginning at the end of the existing June 1 extension



Item 3 – Project Tracking Policy Additions

- **Project Delivery Working Group** convened to address ongoing delivery issues
- Initial focus – post-June ‘emergency’ measures that can address unanticipated delivery gaps
- The recommendation:
 - Builds from the existing policies and rebalancing strategies
 - Focuses on the ability to increase the federal shares of existing project awards
 - Includes an administrative change to how that calculation will be applied during rebalancing, if needed



Item 4 – Supplemental Funding Action

- After extensions & returns, the gap to the 2023 delivery target = **~\$36M**
 - After advancing awarded projects from later years, the gap is reduced to **~\$18m**
- A supplemental funding action is recommended for immediately ready-to-go projects from the adopted contingency lists:
 - Includes a proposed buffer, per past practice, to mitigate for any further delivery issues, returns, etc.
 - Recommended total of **\$28m**



Final Action

The Executive Board should approve the actions related to 2023 project tracking and delivery as detailed in Attachments 1-4, including:

- ✓ the approval of 19 one-year project extensions and the denial of 2 one-year project extensions
- ✓ the approval of an exception for Kitsap County's National STEM School project, to allow an additional 6-months to December 1, 2023



Final Action

- ✓ the approval of an addition to the Project Tracking Policies as identified in Attachment 3, including granting the Executive Director authority to revisit the federal shares of awarded projects for additional capacity if necessary
- ✓ the approval of supplemental funding to the list of immediately ready-to-go contingency projects identified in Attachment 4 to assist the region in meeting the annual delivery target



Thank you

Kelly McGourty
kmcgourty@psrc.org
206-971-3601

Jennifer Barnes
jbarnes@psrc.org
206-389-2876

