



## Puget Sound Regional Council

### Transportation Operators Committee Agenda

**Date: Wednesday, April 26, 2023 from 10:00 a.m.-12:00 p.m.**

**Online Meeting Only: Use Zoom Connection Information Provided Below**

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**1. Welcome and Introductions (10:00) – Peter Heffernan, Chair (King County Metro)**

**2. Action: Approval of Meeting Summary – March 22, 2023\***

**3. Transportation Policy Board Debrief (10:05)**

The 'At Work' reports for the Transportation Policy Board meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>.

**4. Discussion: FTA Funding Working Group Equity Formula Distribution \* (10:15)**

As part of the board action on the revised future FTA funding methodology, staff is directed to work with TOC on the use and subsequent reporting relating to the equity formula distribution of FTA funds. To facilitate active discussion on these topics, TOC members are invited to bring any relevant expertise from your respective agencies to the committee meeting to help develop a recommendation to the board. The results of this work will go to the board for approval prior to award of FTA funds.

**5. Discussion: Follow up on ADA Transition Planning for Transit Agencies (11:30)**

Based on initial feedback from some transit agencies to the ADA transition plan survey, PSRC would like to hold some time to follow-up on how to characterize transit agency compliance with the Americans with Disabilities Act and associated transition planning requirements of the Act.

**6. Discussion: Transit Agency Roundtable (11:45)**

As time permits, transit agency staff will provide updates on their work that they want to share with their regional partners.

**7. Information: 2023 TOC Planned Meeting Topics\***

**8. Next Meeting: May 24, 2023**

Calendar Link: <https://www.psrc.org/calendar>

**9. Adjourn (12:00)**

\*Supporting materials attached

## **Zoom Participation Options:**

### **To join audio/video conference:**

<https://psrc-org.zoom.us/j/81700863118?pwd=Mmw0Q1JrU21XNkRSWGZXNmRNWIArQT09>

### **To join via cellphone (1-touch dial):**

8778535257,,81700863118#,,,,\*553746# US Toll-free

8884754499,,81700863118#,,,,\*553746# US Toll-free

### **To join via phone:**

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 817 0086 3118

Passcode: 553746

### **Other Formats:**

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Française | French  
한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



## Puget Sound Regional Council

### **Transportation Operators Committee Meeting Summary**

**Date: March 22, 2023**

**Location: Online Meeting Only: Zoom Remote Meeting**

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#### **Welcome and Introductions**

Peter Heffernan, Chair welcomed everyone at 10:00 a.m. Gil Cerise, PSRC took roll call and confirmed the members and alternates present.

#### **Approval of Meeting Summary**

The summary for the January 25, 2022, meeting was approved.

#### **Transportation Policy Board Debrief**

Gil Cerise and Kelly McGourty, PSRC reviewed key agenda items from the Transportation Policy Board meetings held on Thursday, February 9, 2023, as well as March 9, 2023.

The 'At Work' reports for the Transportation Policy Board meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>.

#### **Discussion: PSRC Transit Access Working Group recruitment**

Gil Cerise, PSRC provided an update on the Regional Transit Access work program, including PSRC's decision to recruit people with specific expertise that can inform PSRC's work in the initial stages of the work program. The Regional Transportation Plan (RTP) recognizes the multimodal nature of transit access. PSRC will consult advisory committee leadership, including TOC, in staffing a working group.

The presentation can be viewed on the PSRC website at:

<https://www.psrc.org/media/7567>

*For more information, contact Gil Cerise at [gcerise@psrc.org](mailto:gcerise@psrc.org)*

#### **Discussion: Transit-related measures on the PSRC RTP Dashboard**

Craig Helmann, PSRC shared transit-related performance metrics found in the RTP Dashboard. Craig took comments from TOC members at the meeting for improvement and update of the transit-related dashboard metrics. It was also mentioned that PSRC is interested in additional transit agency suggestions for improvements or additions to transit-related metrics that can be tracked and reported over time. PSRC staff will

provide a follow-up email with a link to the dashboard and a request that transit agencies share relevant staff at their agencies.

*For more information, contact Craig Helmann at [chelmann@psrc.org](mailto:chelmann@psrc.org).*

### **Discussion: Transit Development Plans in the Region – PSRC plan review and data collection processes**

Erin Hogan, PSRC, shared PSRC's review and assessment of transit development plans produced by transit agencies in the central Puget Sound region. PSRC has identified several key areas where the state requires transit agencies to produce as part of these plans that provide useful cross-checks and opportunities for collaboration on data collection and analysis. PSRC will initiate a more formal transit development plan review process beginning with the plans due to WSDOT by September 1, 2023. Since PSRC is interested in receiving reviews and comments on draft plans, staff requested that each agency that produces a transit development plan provide their lead staff contact information. With that information PSRC will organize a meeting to share the regional interest in review and comment on these plans.

*For more information, contact Erin Hogan at [EHogan@psrc.org](mailto:EHogan@psrc.org) or Gil Cerise at [gcerise@psrc.org](mailto:gcerise@psrc.org).*

### **Discussion: Transit Agency ADA Transition Plan Data Collection**

Jean Kim, PSRC and Nick Johnson, PSRC shared an RTP action calling for PSRC to research and survey Americans with Disabilities Act (ADA) transition plans in the region and report back to the board. PSRC is planning to include transit agencies and how they address ADA transition planning in the regional survey to PSRC member organizations at the end of March. PSRC staff are seeking information on appropriate transit agency staff to include in the regional survey.

*For more information, contact Jean Kim at [JKim@psrc.org](mailto:JKim@psrc.org) or Nick Johnson at [NJohnson@psrc.org](mailto:NJohnson@psrc.org)*

### **Discussion: Transit Agency Roundtable**

During the Roundtable, the committee received updates and announcements from the following attendees:

- Melinda Adams, Everett Transit
- Cordy Crockett, WSDOT
- Alex Krieg, Sound Transit
- Thomas Tumola, Community Transit
- Justin Resnick, WSDOT
- Barb Hunter, Pierce Transit
- Peter Heffernan, King County Metro

## **Adjourn**

The meeting adjourned at 11:52 a.m.

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### **\*Members and Alternates Present**

See attached attendance roster.

### **\*PSRC Staff, Alternates and Guests Present**

Barb Hunter, Pierce Transit; Don Chartock, WSDOT; Erik Jaszewski, Pierce Transit; Erik Rundell, King County Metro; Jacob Brett, King County Metro; Jen Malley-Crawford, SDOT; John Bernhard, Washington State Ferries; Lindsey Sehmel, Pierce Transit

### **PSRC**

Monica Adkins, Gil Cerise, Craig Helmann, Erin Hogan, Sarah Gutschow, Nick Johnson, Jean Kim, Kelly McGourty, Alexa Leach

*\*All attendees were present via remote participation*

# TOC Attendance Roster

(Members and Alternates represented)

Date: March 22, 2023 10:00am - 12:00pm

Online/Remote Meeting Only

Agency/Jurisdiction		Name
<b>Transit Agencies</b>		
Community Transit (1)	x	Thomas Tumola
		<i>Roland Behee (Alt.)</i>
		<i>Melissa Cauley (Alt.)</i>
Everett Transit (1)	x	Melinda Adams
		<i>Michael Schmieder (Alt.)</i>
King County Metro (1)	x	Peter Heffernan, Chair
		<i>Hannah McIntosh (Alt.)</i>
Kitsap Transit (1)	x	Steffani Lillie
		<i>Edward Coviello (Alt.)</i>
Pierce County Ferries (1)		VACANT
		<i>Nick Lacsina (Alt.)</i>
Pierce Transit (1)	x	Lindsey Sehmel, Vice Chair
		<i>Barb Hunter (Alt.)</i>
		<i>Tina Lee (Alt.)</i>
City of Seattle (1)		VACANT
		<i>Benjamin Smith (Alt.)</i>
Sound Transit (1)	x	Alex Krieg
		<i>Carrie Avila-Mooney (Alt.)</i>
		<i>Lisa Wolterink (Alt.)</i>
<b>State</b>		
WSDOT - Washington State Ferries (1)	x	Justin Resnick
		<i>John Bernhard (Alt.)</i>
WSDOT (1)	x	Cordy Crockett
		<i>Jason Beloso (Alt.)</i>
		<i>Don Chartock (Alt.)</i>
		<i>Stan Suchan (Alt.)</i>
<b>Non-Voting Participants</b>		
Regional FTA Caucus (1)	x	Steffani Lillie , Chair (Kitsap Transit)
		<i>Clint Ritter, Vice Chair (Pierce County Ferries) (Alt.)</i>
Intercity Transit (1)		Peter Stackpole
		<i>Jessica Gould (Alt.)</i>
Special Needs Transportation Committee (SNTC) (1)		Susan Carter, Chair (Hopelink)
		VACANT

## **IDENTIFYING THE USES AND SUBSEQUENT REPORTING OF THE FTA EQUITY FORMULA DISTRIBUTION**

Staff has been directed to work with the Transportation Operators Committee to develop procedures to demonstrate the PSRC FTA funds distributed via an equity allocation formula are used to improve equity and demonstrably support PSRC's identified equity focus area populations, hereafter referred to as "EFAs." These procedures fall under the two categories below.

### Step 1 – Project Identification

Once the distribution formula is determined, each agency must identify specific projects and amounts that are forwarded to the PSRC boards for final approval. At the point of project submittal, each agency must provide a description of how the project supports and improves equity. Staff will work with the Transportation Operators Committee to identify the specific level of detail to be provided for each project.

For TOC discussion –

Each agency will provide, for each project, the relationship to EFAs within the project area and how the project improves mobility and access to opportunities for EFAs. The expectation will be that for each project data will be provided, using PSRC support materials as necessary, and a thoughtful response regarding the benefit of each specific project to improving equity. Staff proposes to work with the TOC to provide an example response for a capital construction project and a more programmatic project such as preservation and maintenance.

### Step 2 - Monitoring

PSRC has several ongoing monitoring efforts related to transit and equity data. PSRC will continue the tracking of transit ridership and service by EFAs to the extent feasible and share data in the RTP Performance Dashboard. In addition, staff will work with the Transportation Operators Committee to identify a baseline and specific metrics against which future success will be monitored.

For TOC discussion –

A baseline within this context could be the existing PSRC data previously shared regarding transit service and EFAs in the region (staff can share this information at the meeting). This could then be monitored and updated when PSRC updates the transportation network base year every four years.

Are there other metrics or options for a baseline to consider?

# 2023 TOC Planned Meeting Topics



## Ongoing

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- FTA fund adjustments
- FTA fund project tracking

## Quarter 1 (January – March)

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- Transit's role/inputs in Climate Change Implementation Strategy (January)
- Transit-related data/measures in RTP dashboard (March)
- Initiation of Transit Access work program (January and March)
  - Review and assessment of existing tools and data
- Regional Safety Plan coordination (ongoing – more in Q2)
- Follow-up on regional FTA safety performance targets (deferred to Q2)
- Initiate Transit Development Plan coordination (moved up from Q2 -- March)
- ADA Transition Plan coordination (March)

## Quarter 2 (April – June)

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- Transit Access work program
  - Review and assessment of existing tools and data
  - Inventory of Microtransit/MOD services
- Initiation of 2023 Transit Integration Report
- Regional Safety Plan coordination
- Project Tracking Update from 2022 (targeting May)
- FTA regional target data collection method and timing
- Initiate Transit Development Plan coordination (moved up to Q1 – March)
- FTA Funding Working Group Equity Formula Distribution (April)
- ADA Transition Plan coordination/follow-up (April)

## Quarter 3 (July – September)

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- Transit Access work program
  - Review and assessment of existing tools and data
  - Inventory of Microtransit/MOD services
- TOC review of 2023 Transit Integration Report (September)
- Regional Safety Plan coordination
- Preparation for Future of High-Capacity Transit convening (proposed)



## Quarter 4 (October – December)

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- Transit Access work program
  - Completion of review and assessment of existing tools and data & report on next steps
  - Next steps: pedestrian and bicycle access to transit improvements
  - Next steps: accounting for/assessing need for Microtransit/MOD services
  - Other potential next steps
- Draft 2023 TIR presentation (prep for Nov TPB?)
- Regional Safety Plan coordination
- Involvement in Future of High-Capacity Transit convening (proposed)
- Periodic review of annual FTA regional performance targets and actuals