



Puget Sound Regional Council

Regional Staff Committee | Hybrid Meeting

PSRC Board Room | 1011 Western Avenue, Suite 500, Seattle 98104

Date: Thursday, December 15, 2022 from 11:00 am – 12:00 pm

1. **Welcome and Introductions (11:00)** – *Chip Vincent, City of Renton*
2. **Reports (11:05)**
 - a. Meeting Summary for November 17, 2022*
 - b. PSRC Announcements and Updates
3. **Discussion Item (11:10)**
 - a. Equity Planning Resources for Comprehensive Planning* – *Liz Underwood-Bultmann & Erin Hogan, PSRC*
4. **Discussion Item (11:35)**
 - a. Equitable Engagement Guidance for Local Jurisdictions* – *Noah Boggess & Gary Simonson, PSRC*
5. **Discussion Item (11:45)**
 - a. Around the Room: Jurisdiction Highlights – *Chip Vincent, City of Renton*
6. **Next meeting: January 19, 2023**
7. **Adjourn (12:00)**

*Supporting materials attached.

Zoom Remote Connection Details

- To join via a smart device or web browser, go to <https://psrc-org.zoom.us/j/88450155843?pwd=ZzdLWIZVS0paTUtKQUExLzIzaEU0QT09> and enter Meeting ID: 884 5015 5843 and Passcode: 996418.
- To join by phone, call 833 548 0282 US Toll-free or 877 853 5257 US Toll-free and enter Meeting ID: 884 5015 5843 and Passcode: 996418.
- If you need a sign language interpreter or communication aid, call 206-464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, email LanguageHelp@psrc.org.



Puget Sound Regional Council

Regional Staff Committee Meeting Summary

Date: November 17, 2022

Location: Remote Only

Presentations from the meeting are available on the PSRC website: <https://www.psrc.org/rsc-meetings>. Audio recording of the meeting is available by request.

Introductions and Announcements

Chip Vincent, Co-Chair, called the meeting to order at 9:30 am. Participants were asked to view the meeting attendance on the “chat” feature on Zoom, and phone-in participants were asked to identify themselves verbally.

Reports

Co-Chair Chip Vincent welcomed the committee members and explained that PSRC staff would provide short updates on upcoming policy and Executive Board meetings and review the status of ongoing projects in the work program.

Ben Bakkenta, Director of Regional Planning, shared that there are two open positions at PSRC – one for an Economic Development Specialist, and another for an Administrative Assistant. Interested applicants can find more information about these positions at <https://www.psrc.org/about/careers>. PSRC’s partnership with the Department of Commerce and MRSC is continuing in the Passport to 2044 webinar series, with sessions on [Planning for Critical Areas](#) on Wednesday November 30, and the final one of 2022 on [Planning for TOD and Centers](#) on Tuesday December 13. Additional sessions on Housing and Equity and a special workshop for Elected Officials and Planning Commissioners will be held in 2023. Puget Sound Clean Air Agency will hold an online open house through November 20; this event is designed to solicit input on the Clean Air Agency’s 2030 Strategic Plan. Lastly, Ben shared that the next RSC meeting on December 15 will be a hybrid meeting, with a networking lunch to follow.

Discussion: Regional Housing Strategy Monitoring

Following up on the committee’s discussion of the Regional Housing Strategy monitoring program in May, this presentation reviewed monitoring work for 2022, including data and case studies looking at how the strategy is being implemented and identifying gaps and opportunities for future work. Laura Benjamin, Senior Planner, asked for committee feedback about how this data may help local plan updates and monitoring of the Regional Housing Strategy.

You can view the presentation [here](#).

For more information, contact Laura Benjamin at lbenjamin@psrc.org.

Discussion: Climate Change Work Program and RTP Performance Dashboard

Over the last several months, the Transportation Policy and Executive Boards have reviewed and discussed the implementation action items identified in the recently adopted Regional Transportation Plan. Two items are scheduled for completion by December 2022 – a performance dashboard and additional climate analyses. Kelly McGourty, Director of Transportation Planning, and Craig Helmann, Director of Data, provided a summary of the work underway for these items and next steps.

You can view the Climate Implementation Strategy presentation [here](#), and the RTP Dashboard [here](#).

For more information, contact Kelly McGourty, Director of Transportation Planning, at kmcgourty@psrc.org, or Craig Helmann, Director of Data, at chelmann@psrc.org.

Adjourn

The meeting adjourned at 11:15 am.

Members and Alternates Represented at the Table

See attached attendance roster.

PSRC Staff and Other Guests Present

Mikayla Svob, PSRC
Laura Benjamin, PSRC
Jennifer Gregerson, City of Everett
Mark Simonson, PSRC
Ben Kahn, PSRC
Maggie Moore, PSRC
Liz Underwood-Bultmann, PSRC
Craig Helmann, PSRC
Paul Inghram, PSRC
Kathryn Johnson, PSRC
Grant Gibson, PSRC
Eric Clute, PSRC
Megan Grzybowski, PSRC
Mary Richards, PSRC
Brian Lee, PSRC
Kelly McGourty, PSRC
Elsa Brown, City of Seattle
Pauline Mogilevsky

PSRC Regional Staff Committee - Attendance Roster

Jurisdiction	Member	Jurisdiction	Member
King County	2 Ivan Miller, King County Executive Office	R Federal, Regional, State, Tribal & Other Agencies	
	Sunaree Marshall, King County	FHWA	1 Matthew Kunic, Community Planner
	Rebecca Maskin, Demographer Alt		Vacant Alt
	McCaela Daffern, King County Alt	R FTA	1 Linda Gehrke, Regional Administrator
At-Large	2 Arun Sambataro, Equity & Social Justice	R	Ned Conroy, Community Planner Alt
	Vacant	Health	1 Keri Moore, Snohomish Health Dist.
	Vacant Alt		Richard Gelb, King County Alt 1
	Vacant Alt		Jennifer Halverson Kuehn, Tacoma/Pierce Health Alt 2
Transit	1 Peter Heffernan, King Co Metro Intergov Relations	R Ports	1 Lindsay Wolpa, Port of Seattle, Gov. Affairs
	Chris Arkills, King Co Metro Gov. Relations Alt		Christine Wolf, Port of Tacoma Alt
Economic Dev.	1 Ashton Allison, King Co Exec Office, Econ Dev	PSCAA	1 Amy Fowler, Policy Manager
	Hugo Garcia, King County Exec Office, Econ Dev		Kathy Strange, Air Quality Programs Director Alt
Seattle	2 Michael Hubner, Long Range Planning	Puget Sound	1 Stephanie Suter, Planning Program Director
	Jonathan Lewis, SDOT	R Partnership	Dan Stonington, Planning Manager Alt
	Patrice Carroll, Planning & Comm Dev Alt	R Sound Transit	1 Matt Shelden, Planning & Innovation
	Joanna Valencia, SDOT Alt		Alex Krieg, Planning & Integration Alt
Bellevue	1 Thara Johnson, Planning Manager, Comm Dev	R Tribal	1 Vacant
	Katie Kuciemba Halse, Transportation, Alt	R Representatives	Vacant Alt
Cities/Towns	3 Chip Vincent, Renton, Planning, Co-Chair	R US EPA	1 Susan Sturges
	Diana Hart, City of Woodinville	R	Vacant Alt
	Brian Davis, City of Federal Way	R US HUD	1 Jack Peters
	Vacant Alt		Vacant Alt
	Minnie Dhaliwal, City of Issaquah, Alt	R WA Dept. of	1 Chris Green
	Bob Sterbank, City of Snoqualmie, Alt	R Commerce	Marie Davis
Kitsap County	1 Eric Baker, Policy	WSDOT	1 Thomas Noyes, WSDOT
	Jeff Rimack, Alt		April Delchamps, WSDOT Alt
At-Large	1 Heather Wright, Planning Director	PSRC Committees	
	Vacant Alt	PSRC Co-Chair	1 Ben Bakkenta, Director of Regional Planning
	Jennifer Sutton, Senior Planner	BPAC	1 Thomas Noyes, WSDOT
Transit	1 Edward Coviello, Kitsap Transit	R	Eric Goodman, Community Transit Alt
	Vacant Alt	FAC	1 Geri Poor, Port of Seattle, Gov. Affairs
Economic Dev.	1 Kathy Cocus, KEDA		Vacant Alt
	Vacant Alt	RPEC	1 Doug McCormick, RPEC Chair
Bremerton	1 Andrea Spencer, Comm Dev, Co-Chair		Vacant Alt
	Garrett Jackson, Senior Planner, Alt	SNTC	1 Susan Carter, SNTC Chair
Cities/Towns	1 Nick Bond, Comm Dev., Port Orchard		Vacant Alt
	Vacant Alt	TDM	1 Jennifer Hass, Community Transit
	Jennifer Sutton, Senior Planner		Sarah Spicer, City of Seattle, Alt
Pierce County	1 Dan Cardwell, Long Range Planning	RTOC	1 Vacant
	Vacant Alt		Vacant Alt
At-Large	2 Jesse Hamashima, Transportation, Co-Chair	R R = Remote attendance	
	Tiffany Speir, Lakewood, Planning	R	
	Ryan Windish, City of Sumner, Alt		
	Jason Sullivan, Bonney Lake, Plan. & Build., Alt		
Transit	1 Lindsey Sehmel, Pierce Transit	R	
	Darin Stavish, Pierce Transit, Alt		
	Duane Wakan, Pierce Transit, Alt		
Economic Dev	1 Rob Allen, Economic Development	R	
	Vacant Alt		
Tacoma	1 Peter Huffman, Planning & Dev Srvcs		
	Vacant		
Cities/Towns	1 Katie Baker, Puyallup	R	
	David Swindale, University Place, Plan & Dev Alt		
Snohomish County	1 Mike McCrary, PDS Director		
	David Killingstad, Planning & Development	R	
At-Large	2 Kelly Snyder, Director, Co-Chair	R	
	Ken Klein, Executive Director		
	Jay Larson, Transportation Specialist, Alt		
	Joshua Dugan, Chief of Staff, Alt		
Transit	1 Roland Behee, Director of Planning		
	Melinda Adams, Everett Transit Alt	R	
Economic Dev	1 Neepaporn Bounjaktha, Economic Dev		
	Vacant Alt		
Everett	1 Yorik Stevens-Wajda, Planning Director		
	Becky Ableman McCrary, Long Range Planning Mgr		
Cities/Towns	1 Russ Wright, Lake Stevens, Comm Dev. Director		
	Patricia Love, Stanwood, Comm Dev. Director, Alt.		
Total Members	51	Attended	30



Puget Sound Regional Council

DISCUSSION ITEM

December 15, 2022

TO: Regional Staff Committee

FROM: Liz Underwood-Bultmann, Principal Planner, & Erin Hogan, Associate Planner

SUBJECT: Equity Planning Resources for Comprehensive Planning

IN BRIEF

PSRC is developing a Regional Equity Strategy to provide planning resources and best practices for local governments to support equitable outcomes. At its December meeting, the Regional Staff Committee will hear a briefing on the Equity Planning Resources component of this work.

DISCUSSION

VISION 2050 includes policies and actions throughout the plan to advance a more equitable region. Surveys of local planners have identified the need for additional guidance and examples of how equity could be integrated into comprehensive plan elements. Beyond VISION 2050, recent changes to the state Growth Management Act also require additional focus on inequities in housing.

As part of the Regional Equity Strategy development, PSRC staff have been working with the Equity Advisory Committee to develop resources to center equity in planning. The first phase of this work focuses on providing guidance for comprehensive plan updates due in 2024.

Next Steps

Staff will provide a full draft of the Equity Planning Resources to the Equity Advisory Committee in January for comment before finalizing.

Lead Staff

For more information, please contact Liz Underwood-Bultmann, Principal Planner, at 206-464-6174 or lunderwood-bultmann@psrc.org and/or Erin Hogan, Associate Planner, at 206-971-3054 or ehogan@psrc.org.



Puget Sound Regional Council

DISCUSSION ITEM

December 15, 2022

TO: Regional Staff Committee

FROM: Noah P. Boggess, Senior Public Engagement Specialist, & Gary Simonson, Senior Planner

SUBJECT: Equitable Engagement Guidance for Local Jurisdictions

IN BRIEF

Community Engagement is one of four pillars of the [Regional Equity Strategy](#)¹. It includes several elements, including: 1) convening and facilitating this Committee, 2) working with local organizations and 3) creating guidance and resources for engaging with communities (both for PSRC and local jurisdiction staff).

At the December meeting, PSRC staff will provide a briefing on the Equitable Engagement Guidance for local jurisdictions.

DISCUSSION

PSRC develops data, guidance, and resources to support implementation of VISION through local planning. Guidance documents developed so far are available on the [VISION 2050 Planning Resources](#) page.

Planners from cities and counties in the region have asked for more resources on conducting equitable engagement for their local comprehensive plan updates. PSRC staff have developed a guidance document on equitable engagement, with examples from PSRC and the region.

The Equitable Engagement Guidance document highlights four key considerations when conducting community engagement, as well as strategies for their implementation:

- Identify Impacted Communities
- Develop Engagement Strategy
- Establish Meaningful Relationships

¹ The four key component categories of PSRC's Regional Equity Strategy are A) Capacity Building, B) Data and Research, C) Community Engagement, and D) Best Practices.

- Meet Communities Where They're At

Next Steps

The [Equitable Engagement Guidance](#) document is published on PSRCs website to assist local jurisdictions as they begin their comprehensive planning process. Staff also presented the Guidance document at a [Passport to 2044 Equity workshop](#) in November. PSRC staff are currently finalizing guidance and resources on engagement for internal use and will bring this work to the Committee at a future meeting.

Lead Staff

For more information, please contact Noah P. Boggess, Senior Public Engagement Specialist, at nboggess@psrc.org or Gary Simonson, Senior Planner, at gsimonson@psrc.org.