



Puget Sound Regional Council

Equity Advisory Committee | Remote Only

Date: Thursday, November 3, 2022 from 5:30-7:30 pm

Optional: Post-Meeting Q&A from 7:30-8:00 pm

1. Welcome and Roll Call (5:30) – *Co-Chairs*

2. Reports

- a. Meeting Summary for October 6, 2022*
- b. EAC Member Report Out
- c. Staff Announcements

3. Discussion Item (5:45)

- a. Racial Equity Impact Assessment: Progress and Next Steps* – *Ben Kahn & Grant Gibson, PSRC*

4. Break (6:30)

5. Discussion Item (6:40)

- a. Anti-Displacement Organizations Team Update* – *Noah Boggess & Jennifer Barnes, PSRC*

6. Zoom Poll (7:25)

7. Adjourn (7:30)

8. Next meeting: December 1, 2022

Optional Post-Meeting Q&A (7:30) – *Charles Patton, PSRC*

*Supporting materials attached.

Members can access the attendance sheet [here](#) to complete and submit to finance@psrc.org for compensation.

Zoom Remote Connection Details

- To join the webinar, please click the following link: <https://psrc-org.zoom.us/j/81568283458?pwd=aitOSTRkWWWhRT2Fic054TUFKb3N6QT09> and enter Passcode: 936101.

- To join by phone, call 877 853 5257 or 888 475 4499 and enter Webinar ID: 815 6828 3458 and Passcode: 936101.
- If you need a sign language interpreter or communication aid, call 206-464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, email LanguageHelp@psrc.org.



Puget Sound Regional Council

Equity Advisory Committee Meeting Summary

Date: October 6, 2022

Location: Remote Only

Presentations from the meeting are available on the [Equity Advisory Committee webpage](#). Audio recording of the meeting is available by request.

Introductions & Welcome

Chris Stearns, from King County, and Shannon Turner, from Kitsap County, called the meeting to order at 5:30 pm. The co-chairs welcomed everyone, and asked Mikayla to begin the roll call for attendance.

EAC Member Report Out

Committee members were given an opportunity to share out about upcoming events or projects in their region. Dionne Bonner shared that on October 7 the City of Tacoma would be holding a dedication for the newly completed Black Lives Matter mural. Chris Stearns recognized that October 10 was Indigenous Peoples Day, and that a march was planned for downtown Seattle, followed by a United Indians of All Tribes Foundation celebration at Daybreak Star Indian Cultural Center. Debbie Lacy shared that multiple public events focused on reimagining public safety will be held in the coming months, with one event upcoming at the Redmond Library on October 19 at 6 pm. Mindy Woods mentioned that the Multicultural Association of Edmonds is hosting an event honoring Indigenous Peoples Day, planned for November. She also mentioned that several needs assessments are open throughout Snohomish County, and encouraged members in the county to participate. Brenda Fantroy-Johnson invited folks to an Indigenous Peoples Day celebration hosted by Bainbridge Artisan Resource Network.

Staff Announcements

Charles reiterated that PSRC staff appreciate hearing from all committee members throughout the meeting. He shared that the operating procedures for the EAC will be revised, to be in line with other PSRC committees and to include a section on attendance. Charles demonstrated how to submit a compensation request to the PSRC finance team with the new fillable form.

Updates on the Development of the Equity Tracker

PSRC staff met with the committee twice about the Equity Tracker, once in February to provide an introduction and another time in April to discuss details on three key elements (data, context, and solutions). Following the April session, staff engaged with committee members so that they can examine draft webpages, provide feedback, and

offer suggestions. In the October session, staff reported on what was heard from members and provided updates on data development and research efforts.

You can view the presentation [here](#).

Questions? Contact Brian Lee, Program Manager, at blee@psrc.org, or Mary Richards, Associate Planner, at mrichards@psrc.org.

Equity Planning Resources for Comprehensive Planning

At the May and June meetings, PSRC staff introduced the Equity Planning Resources component of the Regional Equity Strategy and asked for committee input on the general direction and approach to developing these resources. Staff developed a partial draft based on that input, and the Equity Advisory Committee discussed draft materials at the October meeting.

You can view the presentation [here](#).

Questions? Contact Liz Underwood-Bultmann, Principal Planner, at lunderwood-bultmann@psrc.org, or Erin Hogan, Associate Planner, at ehogan@psrc.org.

Adjourn

At the close of the meeting, members participated in a poll to evaluate the meeting. The meeting adjourned at 7:30 pm.

Members Represented at the Table

See attached attendance roster.

PSRC Staff and Other Guests Present

Mikayla Svob, PSRC
Charles Patton, PSRC
Uriah Donovan



Puget Sound Regional Council

DISCUSSION ITEM

November 3, 2022

TO: Equity Advisory Committee

FROM: Ben Kahn, Associate Planner, and Grant Gibson, Associate Planner

SUBJECT: Racial Equity Impact Assessment: Progress and Next Steps

IN BRIEF

As part of the Regional Equity Strategy, PSRC has developed a Draft Racial Equity Impact Assessment. Staff presented at the June and July meetings to provide an overview and seek feedback on developing the Assessment. At the November meeting, staff will share the updated draft and discuss how input from the committee has been considered. Staff will also discuss and seek feedback on training and education opportunities for the Racial Equity Impact Assessment.

DISCUSSION

June and July EAC Discussions

At the June EAC meeting, staff articulated the need for a Racial Equity Impact Assessment to help explicitly consider the impacts to racial equity in planning and policy decisions. Intended to be used by local jurisdictions in their comprehensive plan updates, the assessment is identified as a need in VISION 2050 and the Regional Equity Strategy.

At the July EAC meeting, staff provided a refined draft of the Assessment based on feedback heard in June. Staff sought further feedback on whether the tool is clear, serves its intended purpose, and how PSRC can measure and account for success. Insights and comments from the July EAC meeting included:

- Local jurisdictions will need training and support in order to use the Assessment effectively
- Provide additional clarity and instructions so that both planning staff and the public can understand and follow along with the process
- Jurisdictions need support to collect better information and have meaningful community engagement

Draft Racial Equity Impact Assessment Worksheet

An updated draft of the Racial Equity Impact Assessment is included in the agenda packet and reflects feedback heard at the June and July EAC meetings. Per feedback, staff have included an introduction, instructions on using the worksheet, a summary checklist, and a glossary of terms.

Staff are planning to seek input from local planning staff in order to better understand how the Assessment might be used in practice. Feedback from local planning staff will be considered in developing a final Assessment.

Training Opportunities

The committee has strongly expressed that PSRC provide training and education opportunities coupled with the Assessment to ensure that it is used effectively and meaningfully. PSRC is in the process of assessing resources currently available to support training, as well as looking into additional funding opportunities to support staff-led training or for outside consultants. PSRC is also planning to provide a detailed overview of the Assessment at an upcoming [Passport to 2044: Comprehensive Plan Workshop Series](#) event in early 2023.

Questions for the Equity Advisory Committee

- Was the feedback you shared incorporated appropriately into the document?
- Does anything remain unclear or confusing?
- How can PSRC help educate and train local jurisdiction staff to use the Assessment?

Next Steps

PSRC staff will work to finalize the Racial Equity Impact Assessment towards the end of 2022/early 2023 and consider any further feedback from the committee and local planning staff. PSRC will also continue exploring training and education programs associated with the Assessment and will share more with the committee at a later date.

Lead Staff

For more information, please contact Ben Kahn, Associate Planner at bkahn@psrc.org, or Grant Gibson, Associate Planner at ggibson@psrc.org.



Puget Sound Regional Council

DISCUSSION ITEM

November 3, 2022

TO: Equity Advisory Committee

FROM: Noah P. Boggess, Senior Public Engagement Specialist

SUBJECT: Anti-Displacement Organizations Team Update

IN BRIEF

PSRC staff are in the middle of the engagement process with CBOs working in the anti-displacement space. PSRC staff will provide an update on the team's progress including the number of organizations interviewed thus far and key themes that have started to emerge. The EAC will also be asked to provide input on the draft structure of the final report.

DISCUSSION

PSRC is investigating the best ways in which local governments can complement existing efforts by groups working in anti-displacement. The final product from this team will be a directory of CBOs working on Anti-Displacement and a report highlighting strategies and best practices for local governments to support these organizations. Staff members are currently conducting outreach with report drafting to begin later in November.

Updates from September Meeting

At the September EAC meeting, members provided valuable feedback to update the workflow of the Anti-Displacement Organizations team. Updates were made specifically regarding the questions asked to CBOs as well as specific organizations to engage with.

Key points of feedback included:

- Research the groups as much as possible to value their time by not asking basic or general questions.
- Lead with positivity and engage the groups on their mission and major successes.
- Reach out to specific groups recommended by the EAC.
- Utilize the PSRC compensation policy wherever possible.

Early Outreach Themes

Though much of this outreach is still taking place, specific themes from engagement have begun to emerge. These themes will evolve and grow as outreach continues and are not exhaustive, but rather early snapshots into what this engagement process has surfaced.

Early findings:

- Affordable housing stock continues to be a primary concern across the region.
- Local governments should embrace the co-creation model of planning.
- Community engagement is not thorough enough for planning and development projects.
- Bureaucracy has been a challenge working across various departments and levels of government.
- The pandemic has altered operating procedures and funding availability.
 - Much of this is returning to the pre-pandemic status quo, which did not work for many organizations.
- CBOs combat displacement with a wide variety of initiatives and approaches.

Draft Final Report Structure

Findings from the outreach will be assembled into a directory and final report. The draft final report structure is as follows:

- Directory of organizations
- Summary of services provided by CBOs (housing provider, legal advocacy, support services, etc)
- Summary of challenges faced by CBOs
- Best practices to support CBO ecosystem

Questions for the Equity Advisory Committee

- Any additional groups to engage with?
- How can we structure the report and directory to be most useful?
- How can PSRC distribute and leverage the report best?

Next Steps

PSRC staff will continue outreach with as many CBOs as possible through November. The final directory and report will be complete by the end of 2022.

Lead Staff

For more information, please contact Jennifer Barnes, Program Manager at jbarnes@psrc.org, or Noah P. Boggess, Senior Public Engagement Specialist at nboggess@psrc.org.