



## Puget Sound Regional Council

### **Regional Project Evaluation Committee Agenda**

**Date: September 23, 2022 from 9:30 a.m.-11:00 a.m.**

**Online Meeting Only: Use Zoom Connection Information Provided Below**

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**1. Introductions and Announcements (9:30)**

**2. Approve Meeting Summary for July 22, 2022\***

**3. Transportation Policy Board Debrief (9:40)**

The Transportation Policy Board did not meet in August. The 'At Work' reports for Transportation Policy Board meetings are available on the PSRC website at:

<https://www.psrc.org/boards-committees/upcoming-meetings/meeting/2022/september/transportation-policy-board-hybrid>

**4. Discussion: PSRC's Transportation Committees (9:45)\***

Gil Cerise, PSRC, will provide an overview of PSRC's transportation committees and discuss membership update procedures and needs.

**5. Discussion: Project Delivery Status Report and Issues (10:05)**

Staff will provide an update on 2022 delivery, including current status and challenges experienced. A discussion of future work and the formation of a project delivery working group will also be held.

**6. Discussion: PSRC Work Program Updates (10:45)**

Staff will provide an update on the Draft 2023-2026 Regional TIP and discussions related to future and upcoming transportation work program items.

**7. Other Business (10:55)**

**8. Next Meeting: October 28, 2022: 9:30 a.m. – 11:00 a.m.**

**9. Adjourn (11:00)**

**\*Supporting materials attached**

For more information, contact Kelly McGourty, Director of Transportation Planning, at (206) 971-3601 or [KMcGourty@psrc.org](mailto:KMcGourty@psrc.org).

## **Zoom Remote Connection Information:**

### **To join audio/video conference:**

<https://psrc-org.zoom.us/j/91021031520?pwd=aIQ4TFhoOW9ZdXdheWxjdTNYb243dz09>

### **To join via cellphone (1-touch dial):**

8335480276,,91021031520#,,,,,0#,,101842# US Toll-free

8335480282,,91021031520#,,,,,0#,,101842# US Toll-free

### **To join via phone:**

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 910 2103 1520

Passcode: 101842

## **RPEC Attendees:**

### **Please adhere to a few virtual meeting rules:**

- Please keep your mic muted when not speaking
- Use chat to ask about a system issue
- Use \*6 to mute/unmute phone
- When watching the meeting via computer and using phone audio, mute your computer's speakers and mic.

**Please Note:** As this is an advisory committee meeting, we ask that interested parties remain in a "listen only" mode during the meeting by keeping their audio muted at all times.

### **Other Formats:**

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, 한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact-center/language-assistance>



# Puget Sound Regional Council

## **Regional Project Evaluation Committee Meeting Summary**

**Date: July 22, 2022 from 9:30 a.m.-11:00 a.m.**

**Location: Remote – Online Meeting Only (Zoom Connection)**

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### **Introductions, Review of Meeting Procedures and Announcements**

Doug McCormick, Chair, welcomed everyone at 9:30 a.m. He then took a roll call to confirm the members and alternates present.

### **Approval of Meeting Summary**

The May 26, 2022, RPEC meeting summary was approved as presented.

### **Transportation Policy Board Debrief**

Kelly McGourty, PSRC, reviewed the Transportation Policy Board meeting held on Thursday, July 8, 2022. The 'At Work' report for this meeting is available on the PSRC website at: <https://www.psrc.org/boards-committees/upcoming-meetings/meeting/2022/september/transportation-policy-board-hybrid> .

### **Discussion: Begin Debrief of the 2022 Project Selection Process**

Kelly shared the analysis of submitted and recommended projects, including key highlights as they relate to the criteria and an overview of project outcomes. The committee discussed and provided feedback for the presentation to the board. The committee also discussed next steps for a more comprehensive debrief process, including a staff survey.

*For more information, contact Kelly McGourty, at [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org)*

### **Discussion: PSRC's Upcoming Transportation Work Program**

Kelly provided an overview of the various action items identified in the Regional Transportation Plan, the discussions held to date at the Transportation Policy Board, and next steps.

*For more information, contact Kelly McGourty, at [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org) .*

### **Discussion: Bipartisan Infrastructure Law Funding Information**

Kelly announced that PSRC is hosting an informational webinar on July 29th to review the various federal discretionary grant programs available under the BIL, and the Notice of Funding Opportunities currently released. She and Ben Bakkenta, PSRC, asked the committee for feedback on PSRC's role and support needed, particularly related to the Safe Streets for All grant program. Information on potential grant applications being considered by members was also requested. Committee members noted the current

challenges of local match funding and staff resources. Members also indicated that PSRC's mapping tools are helpful resources. The concept of regional partnerships and a coordinated effort was brought up for consideration.

*For more information, contact Kelly McGourty, at [kmcgourty@psrc.org](mailto:kmcgourty@psrc.org).*

### **Other Business**

Nyasha Walters, City of Shoreline, commended PSRC, King County, and other partners involved with the project selection process for their dedication and work accomplished throughout the process.

### **Information: PSRC's Federal Certification – Public Survey**

Feedback was requested using a survey (link was provided) on PSRC's transportation planning process to inform the federal certification review (due by Friday, July 22, 2022).

### **Adjourn**

The meeting adjourned at 11:00 a.m.

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### **\*Members and Alternates Present**

See attached attendance roster.

### **\*PSRC Staff, Alternates and Guests Present**

Tyler Benson, Sound Transit; Ingrid Gaub, City of Auburn; Stevan Gorcester, WSDOT (Consultant); Jeff Hamlin, City of Snoqualmie; Gina Hortillosa, KBA, Inc.; Brock Howell, SNOTRAC; Rori Kirkpatrick, City of Sammamish; Catherine Lander, City of Shoreline; Kamal Mahmoud, City of SeaTac; Doug McIntyre, City of Sammamish; Mehrdad Moini, WSDOT; Monica Overby, Sound Transit; Joshua Ranes, City of Poulsbo; Stephanie Tax, WSDOT

### PSRC

Monica Adkins, Ben Bakkenta, Josh Brown, Gil Cerise, Kelly McGourty, Kalon Thomas

*\*All attendees were present via remote participation*

# RPEC Attendance Roster - Designated Members

Date: July 22, 2022 - 9:30-11:00am

Remote/Online Only

**NOTE: Members are invited to sit at the table and vote. Alternates may sit at the table and vote when the member is absent. Please coordinate representation in advance of the meeting. All other Alternates and Guests are invited to attend and sit in the gallery. This roster is for attendance purposes only and should be marked by all members and alternates present at the table, regardless of voting status.**

Jurisdiction	<input checked="" type="checkbox"/>	Name	Jurisdiction	<input checked="" type="checkbox"/>	Name
King County (3)	<input checked="" type="checkbox"/>	Mary Bourguignon	WSDOT-NW Region (1)	<input checked="" type="checkbox"/>	Azim Sheikh-Taheri
	<input checked="" type="checkbox"/>	Peter Heffernan			<i>Mehrdad Moini (Alt.)</i>
	<input checked="" type="checkbox"/>	John Vander Sluis	WSDOT-Oly Region (1)		JoAnn Schueler
		<i>Ruth Harvey (Alt.)</i>		<input checked="" type="checkbox"/>	<i>Bryan Dias (Alt.)</i>
		<i>Jennifer Knauer (Alt.)</i>	WSDOT-MoM (1)		Jeff Storrar
		<i>Ivan Miller (Alt.)</i>		<input checked="" type="checkbox"/>	<i>April Delchamps (Alt.)</i>
Seattle (3)		Bill LaBorde	WSDOT-WS Ferries (1)		John Bernhard
		Jim Storment		<input checked="" type="checkbox"/>	<i>Krishan Aggarwal (Alt.)</i>
		Joanna Valencia			<i>Rick Singer (Alt.)</i>
	<input checked="" type="checkbox"/>	<i>Kyle Butler (Alt.)</i>	Kitsap Transit (1)	<input checked="" type="checkbox"/>	Steffani Lillie
		<i>Allison Schwartz (Alt.)</i>			<i>Edward Coviello (Alt.)</i>
	<input checked="" type="checkbox"/>	<i>Benjamin Smith (Alt.)</i>		<i>Jeff Davidson (Alt.)</i>	
Bellevue (1)	<input checked="" type="checkbox"/>	Eric Miller	Pierce Transit (1)	<input checked="" type="checkbox"/>	Barb Hunter
		<i>Mia Waters (Alt.)</i>			<i>Tina Lee (Alt.)</i>
Other Cities/Towns (5)	<input checked="" type="checkbox"/>	Chad Bieren, Kent	Community Transit (1)		<i>Lindsey Sehmel (Alt.)</i>
	<input checked="" type="checkbox"/>	Joel Pfundt, Kirkland		<input checked="" type="checkbox"/>	Melissa Cauley
		Larissa Grundell, Duvall			<i>Kathryn Rasmussen (Alt.)</i>
	<input checked="" type="checkbox"/>	Jim Seitz, Renton	King County Metro (1)	<input checked="" type="checkbox"/>	Tina Rogers
	<input checked="" type="checkbox"/>	Nytasha Walters, Shoreline			<i>Chester Knapp (Alt.)</i>
		<i>Ingrid Gaub, Auburn (Alt.)</i>	Sound Transit (1)		<i>Lisa Shafer (Alt.)</i>
		<i>Jeff Hamlin, Snoqualmie (Alt.)</i>			Lisa Wolterink
		<i>Kamal Mahmoud, SeaTac (Alt.)</i>			<i>Tyler Benson (Alt.)</i>
		<i>Doug McIntyre, Sammamish (Alt.)</i>		<input checked="" type="checkbox"/>	<i>Kirste Johnson (Alt.)</i>
	<input checked="" type="checkbox"/>	<i>John Mortenson, Issaquah (Alt.)</i>		<i>Monica Overby (Alt.)</i>	
Kitsap County (1)	<input checked="" type="checkbox"/>	David Forte	Port of Seattle (1)		Geri Poor
		<i>Joe Rutan (Alt.)</i>		<input checked="" type="checkbox"/>	<i>Robert Giacometti (Alt.)</i>
Bremerton (1)		Shane Weber	Port of Tacoma (1)		Deirdre Wilson
		<i>Ned Lever (Alt. 1)</i>		<input checked="" type="checkbox"/>	<i>Christine Wolf (Alt.)</i>
Other Cities/Towns (1)	<input checked="" type="checkbox"/>	Chris Dimmitt (Alt. 2)	Port of Everett (1)	<input checked="" type="checkbox"/>	Garrett Jensen
		Diane Lenius, Poulsbo			<i>Maija Lampinen (Alt.)</i>
Pierce County (2)		Mark Dorsey, Port Orchard (Alt.)	Port of Bremerton (1)	<input checked="" type="checkbox"/>	Fred Salisbury
		Leticia Neal			<i>Arne Bakker (Alt.)</i>
		Brian Stacy	PSCAA (1)	<input checked="" type="checkbox"/>	Amy Fowler
	<input checked="" type="checkbox"/>	<i>Peter Lewis-Miller (Alt.)</i>			<i>Kathy Strange (Alt.)</i>
Tacoma (2)		<i>Clint Ritter (Alt.)</i>	Suquamish Tribe (1)		VACANT
	<input checked="" type="checkbox"/>	Josh Diekmann			<i>VACANT (Alt.)</i>
		VACANT	Muckleshoot Tribal Cncl (1)		VACANT
		<i>Dana Brown (Alt.)</i>			<i>VACANT (Alt.)</i>
Other Cities/Towns (1)	<input checked="" type="checkbox"/>	<i>Brennan Kidd (Alt.)</i>	Puyallup Tribe (1)		VACANT
		Russ Blount, Vice Chair, Fife			<i>VACANT (Alt.)</i>
Snohomish County (2)		<i>Mark Burlingame, Steilacoom (Alt.)</i>	<b>NON-VOTING</b>		Eric Goodman, Cmty. Transit-BPAC Chair
	<input checked="" type="checkbox"/>	Doug McCormick, Chair			<i>Thomas Noyes, WSDOT - BPAC Vice-Chair (Alt.)</i>
	<input checked="" type="checkbox"/>	Kelly Snyder			VACANT
		<i>Steve Dickson (Alt.)</i>			<i>Mohammad Uddin, Sno Cty-RTOC Co-Chair (Alt.)</i>
		<i>Janice Fahning (Alt.)</i>			Jennifer Hass, Cmty. Transit-TDM Co-Chair
		VACANT (Alt.)			Sarah Spicer, City of Seattle-TDM Co-Chair
Everett (1)	<input checked="" type="checkbox"/>	Richard Tarry			
Other Cities/Towns (2)		<i>Melinda Adams (Alt.)</i>			
	<input checked="" type="checkbox"/>	Rob English, Edmonds			
		Eddie Low, Bothell			
		<i>Jim Kelly, Arlington (Alt.)</i>			
	<i>Jakeh Roberts, Monroe (Alt.)</i>				

Rev. 6/2022



# Puget Sound Regional Council

## DISCUSSION ITEM

September 16, 2022

**TO:** Regional Project Evaluation Committee

**FROM:** Gil Cerise, Program Manager

**SUBJECT: PSRC Transportation Committees**

## BACKGROUND

The Puget Sound Regional Council (PSRC) is composed of nearly 100 members, including the four counties, cities and towns, ports, state and local transportation agencies and Tribal governments within the region. PSRC is a membership organization, governed by representatives of the entities that make up its membership. PSRC decision-making and governance through the General Assembly and its boards are described in further detail on the PSRC website at: <https://www.psrc.org/about-us>. PSRC's key governing documents highlighted on this web page include the PSRC Interlocal Agreement and the PSRC Bylaws which define PSRC membership and the rules by which PSRC conducts its business as an MPO and RTPO meeting federal and state requirements.

In addition to its boards composed of elected officials, PSRC has created several committees to engage stakeholders and ensure full participation from local governments, agencies, and users of the various components of the transportation system. PSRC seeks input from committees to provide ideas on ways to address regional challenges, to research and resolve technical issues, and to review and recommend major transportation projects for funding. The current list of committees is available online at <https://www.psrc.org/committees>.

## PSRC TRANSPORTATION COMMITTEES

PSRC's Transportation Planning work is informed by multiple committees that provide advice and technical guidance to conduct the agency's work. PSRC's Transportation committees are divided into two distinct categories, described below.

- **Advisory committees** are designated to provide advice and recommendations to PSRC staff on major work program items, which are then advanced to PSRC boards. Similar to PSRC boards, advisory committee decision-making authority is held by PSRC members. To ensure that committee recommendations and work products are regionally representative, advisory committee membership composition is consistent with regional population distribution to the extent

possible. Advisory committees may seek out representation from other, non-member, organizations to provide unique perspectives in committee discussions to inform the work program items, but these organizations do not have a vote on the committee.

- **Technical committees** are designated to provide technical expertise and support to supplement the agency's existing knowledge and expertise in a particular program area. Technical committees do not provide recommendations or develop policy content but inform PSRC staff's work in developing content for board consideration. Technical committees are less formal than advisory committees and do not have a formalized membership structure, however regionally proportionate representation is still a goal. They may also be periodically formed on an ad-hoc basis for a particular topic area.

## **PSRC MEMBER PARTICIPATION IN TRANSPORTATION COMMITTEES**

The success of PSRC committees is dependent upon participation and input from PSRC member organizations and their representatives. Development of policies, plans, funding recommendations, and technical guidance that is reflective of the different perspectives within the region requires input from PSRC's members. PSRC's boards rely upon this level of agency staff participation from around the region.

PSRC periodically engages in outreach to its members to ensure that our transportation committees are fully staffed. It is critical that committee members are present and engaged in these important regional topics, to inform regional decision making.

A summary of PSRC's eight standing transportation-related committees can be found in Attachment A. Staff will briefly review the committees at the September 23<sup>rd</sup> RPEC meeting and at subsequent meetings of the four countywide staff forums. The goal is to encourage up to date representation and a commitment of full participation.

**Staff Contact:** Gil Cerise, Program Manager, at [gcerise@psrc.org](mailto:gcerise@psrc.org) or 206-971-3053.

### Attachments

A – Summary of PSRC's standing Transportation-related committees

## ATTACHMENT A – Summary of PSRC’s Transportation Committees

Committee Name	Acronym	Purpose/Description	Advisory/ Technical	Committee Composition /Size	Non-voting Contingent	For More Info
Bicycle and Pedestrian Advisory Committee	BPAC	<ul style="list-style-type: none"> <li>Advise PSRC on regional bicycle and pedestrian-related issues.</li> <li>Provides technical guidance that is reflected in PSRC’s planning products and guidance (RTP, ATP, etc.).</li> </ul>	Advisory	Staff from PSRC’s member organizations with an interest in bicycle and pedestrian planning. <ul style="list-style-type: none"> <li>31 voting members</li> <li>7 non-voting</li> </ul>	Community, environmental, educational organizations, or system users who provide a unique and/or underrepresented perspective on bicycle and pedestrian issues.	<ul style="list-style-type: none"> <li><a href="#">BPAC web page</a></li> <li><a href="#">Operating procedures</a></li> </ul>
Freight Advisory Committee	FAC	<ul style="list-style-type: none"> <li>Advise PSRC and provide input into state, regional, and local planning processes with regards to freight and goods movement.</li> </ul>	Advisory	Staff from PSRC’s member organizations with an interest in freight planning. <ul style="list-style-type: none"> <li>33 voting members</li> <li>5 non-voting</li> </ul>	Business/ labor, educational institutions with a freight program, freight related organization/ implementers, and other relevant categories to obtain perspectives that might be missing from the voting membership.	<ul style="list-style-type: none"> <li><a href="#">FAC web page</a></li> <li><a href="#">Operating procedures</a></li> </ul>
Regional Project Evaluation Committee	RPEC	<ul style="list-style-type: none"> <li>Primary role is to make recommendations to the TPB regarding the distribution and monitoring of PSRC’s federal funds.</li> </ul>	Advisory	Membership reflects the need for a committee that is representative of PSRC’s members based on guiding principles adopted by PSRC’s Executive Board	Chairperson from the following PSRC advisory committees <ul style="list-style-type: none"> <li>BPAC</li> <li>RTOC</li> <li>TDM Advisory Committee</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">RPEC web page</a></li> <li><a href="#">Operating procedures</a></li> </ul>



Committee Name	Acronym	Purpose/Description	Advisory/ Technical	Committee Composition /Size	Non-voting Contingent	For More Info
		<ul style="list-style-type: none"> <li>The Committee also provides input on other PSRC activities and products, such as the RTP.</li> </ul>		(see RPEC operating procedures Attachment A) and current population. <ul style="list-style-type: none"> <li>42 voting members</li> <li>3 non-voting</li> </ul>		
Regional Traffic Operations Committee	RTOC	<ul style="list-style-type: none"> <li>Primary functions include:               <ul style="list-style-type: none"> <li>Providing a forum for sharing information, collaborating, and coordinating on regional traffic operations investments and practices; and</li> <li>Serving as PSRC's hub for technical expertise on issues related to regional traffic operations, informing RTP and the Regional ITS Architecture.</li> </ul> </li> </ul>	Technical	Composed primarily of representatives from PSRC members agencies. RTOC also includes non-PSRC member organizations with expertise in the deployment of ITS and/or other matters related to regional traffic operations. <ul style="list-style-type: none"> <li>No formal members (10-15 people regularly attend)</li> </ul>	N/A <ul style="list-style-type: none"> <li>All members are non-voting, as a technical committee.</li> </ul>	<ul style="list-style-type: none"> <li><a href="#">RTOC web page</a></li> <li><a href="#">Operating procedures</a></li> </ul>
TDM Advisory Committee	--	<ul style="list-style-type: none"> <li>Provides guidance to local implementers and advises regional policy makers on delivering TDM</li> </ul>	Advisory	Staff from PSRC's member organizations with an interest in TDM. <ul style="list-style-type: none"> <li>19 members</li> </ul>	Non-voting members may include governmental, non-profit, and/or private transportation sector	<ul style="list-style-type: none"> <li><a href="#">TDM Advisory Committee web page</a></li> </ul>

Committee Name	Acronym	Purpose/Description	Advisory/ Technical	Committee Composition /Size	Non-voting Contingent	For More Info
		<p>benefits across the region.</p> <ul style="list-style-type: none"> <li>Develops and maintains a Regional TDM Action Plan.</li> </ul>		<ul style="list-style-type: none"> <li>3 non-voting members</li> </ul>	<p>stakeholders with an interest or role in TDM.</p> <p>Categories outlined to include TMA's, large employer/institutions, equity-oriented groups.</p>	<ul style="list-style-type: none"> <li><a href="#">Operating Procedures</a></li> </ul>
Transportation Operators Committee	TOC	<ul style="list-style-type: none"> <li>Provides input into the update and maintenance of the RTP and PSRC's transit- related work program.</li> <li>Recommends allocation of FTA funds among the public transit operators in the region.</li> <li>Assists PSRC in facilitating coordination of regional long- range and short-range transit planning.</li> </ul>	Advisory	<p>PSRC member agencies, including public transit agencies based within the region, WSF and WSDOT Public Transportation.</p> <ul style="list-style-type: none"> <li>9 members</li> <li>3 non-voting</li> </ul>	<p>Transit agencies outside the region that provide service within the region (e.g., Intercity Transit) and the chairperson for each subcommittee (Regional FTA Caucus and SNTC).</p>	<ul style="list-style-type: none"> <li><a href="#">TOC web page</a></li> <li><a href="#">Operating Procedures</a></li> </ul>
Regional FTA Caucus	--	<ul style="list-style-type: none"> <li>Develops recommendations to the TOC on the distribution of FTA formula funding apportioned to the region.</li> <li>Coordinates on technical and</li> </ul>	Sub-committee to TOC	<p>PSRC member agencies providing public transportation service in PSRC's four-county region.</p> <ul style="list-style-type: none"> <li>9 members</li> <li>2 non-voting</li> </ul>	<p>Agencies providing public transit services in PSRC's region which are not PSRC members.</p> <p>Public transit agencies located outside of the</p>	<ul style="list-style-type: none"> <li><a href="#">Regional FTA Caucus web page</a></li> <li><a href="#">Operating procedures</a></li> </ul>

Committee Name	Acronym	Purpose/Description	Advisory/ Technical	Committee Composition /Size	Non-voting Contingent	For More Info
		compliance issues required in/resulting from, the federal transportation authorization acts.			region providing service into the region.	
Special Needs Transportation Committee	SNTC	<ul style="list-style-type: none"> <li>• Provides the perspective of people with special transportation needs for consideration in the RTP and other PSRC plans and policies.</li> <li>• Develops and assists in implementing the region's Coordinated Mobility Plan.</li> <li>• Recommends regional priorities to TOC for state-managed special needs transportation funding.</li> </ul>	Sub-committee to TOC	<p>PSRC member organizations with an interest in special needs transportation. Voting members are identified in the following categories:</p> <ul style="list-style-type: none"> <li>• Transit agencies</li> <li>• Area agencies on aging (AAA)</li> <li>• Organizations representing people with disabilities</li> <li>• County mobility coalitions or similar organizations</li> <li>• Human service transportation providers or other organizations representing populations not covered above</li> </ul>	The committee has an open non-voting ("informative") membership policy.	<ul style="list-style-type: none"> <li>• <a href="#">SNTC web page</a></li> <li>• <a href="#">Operating procedures</a></li> </ul>

Committee Name	Acronym	Purpose/Description	Advisory/ Technical	Committee Composition /Size	Non-voting Contingent	For More Info
				<ul style="list-style-type: none"> <li>• 26 voting members</li> <li>• Fluctuating number of non-voting.</li> </ul>		