



Puget Sound Regional Council

Transportation Operators Committee Agenda

Date: Wednesday, September 28, 2022 from 10:00 a.m.-12:00 p.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (10:00) – Peter Heffernan, Chair (King County Metro)

2. Action: Approval of Meeting Summary – August 24, 2022*

3. Transportation Policy Board Debrief (10:05)

The 'At Work' reports for the Transportation Policy Board meetings are available on the PSRC website at: <https://www.psrc.org/board/transportation-policy-board>.

4. Discussion: State Frequent Transit Service Project (10:20)

Monica Ghosh, WSDOT will share information about the state proviso on frequent transit service and invite conversation and high-level feedback. During its 2022 session, the Legislature directed WSDOT to conduct a study of statewide transit service benchmarks. After working with stakeholder advisory groups over the summer, WSDOT is preparing to draft the initial report. During this presentation, WSDOT staff will discuss project background, engagement, and components of the report and data analysis.

5. Discussion: Development of PSRC FY 2024-2025 Transit-related work program (10:40)*

PSRC will share a draft of the agency's transit-related work program for incorporation into its next biennial budget. TOC feedback is requested in advance of sharing with the transit executives at an upcoming Mobility Partnership meeting.

6. Information: 2022 Transit Integration Report (11:00)

TOC feedback on the DRAFT 2022 Transit Integration Report is due on September 28, 2022. PSRC will share an overview of feedback received to-date and outline next steps for this year's report.

7. Discussion: Work Session on data collection and display for FTA Regional Targets* (11:15)

PSRC will engage transit agency staff in an informal review of data collected to-date on transit-related performance metrics associated with asset management. This will be an opportunity to share experiences on data collection and feedback loops on this important topic to-date, as well as to discuss potential improvements.

8. Discussion: Transit Agency Roundtable (11:40)

As time permits, transit agency staff will provide updates on their work that they want to share with their regional partners.

9. Next Meeting: October 26, 2022

Calendar Link: <https://www.psrc.org/calendar>

10. Adjourn (12:00)

*Supporting materials attached

Zoom Participation Options:

To join audio/video conference:

<https://psrc-org.zoom.us/j/93198970041?pwd=ejlpaUhURC9ZSIUySIFmcWNpWldhdz09>

To join via cellphone (1-touch dial):

8884754499,,93198970041#,,,,,0#,,733907# US Toll-free

8335480276,,93198970041#,,,,,0#,,733907# US Toll-free

To join via phone:

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 931 9897 0041

Passcode: 733907

Other Formats:

- Sign language, and communication material in alternative formats, can be arranged given sufficient notice by calling 206-464-7090, TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Française | French
한국어 | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit <https://www.psrc.org/contact/language-assistance>.



Puget Sound Regional Council

Transportation Operators Committee Meeting Summary

Date: August 24, 2022

Location: Online Meeting Only: Zoom Remote Meeting

Welcome and Introductions

Lindsey Sehmel, Vice Chair, welcomed everyone at 10:00 a.m. Gil Cerise, PSRC took a roll call and confirmed the members and alternates present.

Approval of Meeting Summary

The summary for the July 27, 2022 meeting was approved.

Transportation Policy Board Debrief

Gil noted that there was no August TPB meeting, but that Kelly McGourty, PSRC, was present to provide an update to the solicitation process for the TPB working group that is being put together to review the FTA Funding process. Kelly then announced that the TPB working group has been assembled and explained that the goal of the solicitation was to have elected TPB representation along with representation from the transit agencies to provide a balanced group. She said the first meeting is scheduled for September 7, and that the meeting will be a webinar and that more information will be provided on the PSRC website soon for those interested in listening in. She noted that there would most likely be three or four meetings in the next few months to complete the review process by the end of the year.

For more information, contact Kelly McGourty at kmcgourty@psrc.org

Discussion: Integrated Transit Policy for WSDOT SR 167 Master Plan

Lindsey explained about the development of an integrated transit policy request to WSDOT on this regionally significant state corridor master plan and reviewed the draft attachment on the [agenda packet](#). She reviewed the timeline for potential support from agencies, which included providing a signed integrated transit policy letter to WSDOT before it releases its master plan scenarios for public comment in October. April Delchamps, WSDOT, provided additional background information and said the intent was to provide scenarios to help move forward with a multimodal approach to the master plan. The committee discussed and asked questions, and committee members noted that they needed to have conversations within their agencies before providing any

input. Lindsey said the next steps would be for she, April and their King County Metro partner to meet to determine what would work best for them.

For more information, contact Lindsey Sehmel at lsehmel@piercettransit.org or April Delchamps at DelchaA@wsdot.wa.gov

Discussion: Agency Progress on 2030 Transit Network

Gil reminded the committee that PSRC is seeking updates on agencies' progress in providing a 2030 Transit Network for PSRC modeling. Craig Helmann, PSRC, reviewed information on how these updates will provide key inputs to help PSRC with its GHG analysis and planning for 2030. The committee discussed and provided input and asked questions. The committee was told to reach out to Craig or Erin Hogan, PSRC, for any additional questions on the format or information needed to meet the September 15 deadline for network submittal.

For more information, contact Craig Helmann at chelmanns@psrc.org or Erin Hogan at ehogan@psrc.org

Discussion: Review TOC and Other Feedback on Access to Transit Work Program

Sarah Gutschow, PSRC, reviewed the summary handout that provided background and details on feedback received to-date on the work program for access to transit. She and Gil engaged the TOC in discussion on potential aspects of a regional role on this topic and asked the committee for additional feedback or refinements. The committee provided information, comments and suggestions.

The handout can be viewed on the PSRC website [here](#).

For more information, contact Gil Cerise at gcerise@psrc.org or Sarah Gutschow at sgutschow@psrc.org.

Discussion: Upcoming TOC Meeting Topics

Gil reviewed upcoming TOC work and meeting agenda topics for the remainder of 2022. He shared additional information on some of the agenda topics that included the Transit Integration Report, which the TOC will review mid- to late-September, the PSRC Transit-related work program development for FY 2024-2025 biennium and the FTA performance measures and targets focusing on TAM and Transit Safety.

For more information, contact Gil Cerise at gcerise@psrc.org.

Discussion: Transit Agency Roundtable

During the Roundtable, the committee received updates and announcements from the following attendees:

- Edward Coviello, Kitsap Transit
- Alex Krieg, Sound Transit
- Hannah McIntosh, King County Metro

- Justin Resnick, Washington State Ferries

Adjourn

The meeting adjourned at 11:30 a.m.

***Members and Alternates Present**

See attached attendance roster.

***PSRC Staff, Alternates and Guests Present**

April Delchamps, WSDOT

PSRC

Monica Adkins, Gil Cerise, Sarah Gutschow, Craig Helmann, Erin Hogan, Kelly McGourty

**All attendees were present via remote participation*

TOC Attendance Roster

(Members and Alternates represented)

Date: August 24, 2022 10:00am - 12:00pm

Online/Remote Meeting Only

Agency/Jurisdiction		Name
Transit Agencies		
Community Transit (1)		Thomas Tumola
		<i>Roland Behee (Alt.)</i>
	x	<i>Melissa Cauley (Alt.)</i>
Everett Transit (1)	x	Melinda Adams
		<i>Michael Schmieder (Alt.)</i>
King County Metro (1)		Peter Heffernan, Chair
	x	<i>Hannah McIntosh (Alt.)</i>
Kitsap Transit (1)		Steffani Lillie
	x	<i>Edward Coviello (Alt.)</i>
Pierce County Ferries (1)		VACANT
		<i>Nick Lacsina (Alt.)</i>
Pierce Transit (1)	x	Lindsey Sehmel, Vice Chair
		<i>Barb Hunter (Alt.)</i>
		<i>Tina Lee (Alt.)</i>
City of Seattle (1)		Briana Lovell
		<i>Benjamin Smith (Alt.)</i>
Sound Transit (1)	x	Alex Krieg
		<i>Carrie Avila-Mooney (Alt.)</i>
		<i>Lisa Wolterink (Alt.)</i>
State		
WSDOT - Washington State Ferries (1)	x	Justin Resnick
		<i>John Bernhard (Alt.)</i>
WSDOT (1)	x	Zack Howard
		<i>Jason Beloso (Alt.)</i>
		<i>Don Chartock (Alt.)</i>
		<i>Stan Suchan (Alt.)</i>
Non-Voting Participants		
Regional FTA Caucus (1)		Steffani Lillie , Chair (Kitsap Transit)
		<i>Clint Ritter, Vice Chair (Pierce County Ferries) (Alt.)</i>
Intercity Transit (1)		Eric Phillips
		VACANT
Special Needs Transportation Committee (SNTC) (1)		Susan Carter, Chair (Hopelink)
		VACANT



Puget Sound Regional Council

Memorandum

Date: September 28, 2022

To: Transportation Operators Committee

From: Gil Cerise, Program Manager

Subject: **Development of Transit-Related Work Program for PSRC's FY 2024-25 Biennial Budget**

In the 2020 project selection cycle, the PSRC Executive Board approved use of FTA Section 5307 funds for future PSRC transit-related work, including the \$2.5 million in FTA Section 5307 (FFY 2024 and 2025 funds) plus local match being used for PSRC's 2024-25 budget biennium.

After funding approval and programming in the Regional TIP, PSRC develops a transit-related work program and coordinates with the TOC prior to sharing the draft work program with the transit executives. PSRC then forwards the transit-related work program to the board as part of its biennial budget development, typically in November/December prior to budget adoption.

PSRC plans to share the draft transit-related work program with transit executives in October/November, prior to sharing with the PSRC boards.

As is currently the practice, PSRC will continue to work closely with transit agencies through the TOC and will make updates and adjustments to the work program, as needed.

For more information, please contact Gil Cerise at gcerise@psrc.org or (206) 971-3053

Attachment A: DRAFT PSRC FY 2024-25 Transit-related Work Program

ATTACHMENT A

Puget Sound Regional Council FY 2024-25 Transit-related Work Program (July 1, 2023 to June 30, 2025)

The PSRC FY 2024-2025 work program will include the following major work program items providing context for this work:

- Implementation of the 2022-2050 Regional Transportation Plan, consistent with VISION 2050.
- Continued work to implement VISION 2050 actions that advance the transit-focused growth strategy in an equitable manner.
- Assisting jurisdictions in updating their comprehensive plans consistent with the regional growth strategy.
- Updating transit agency long-range plans to be consistent with VISION 2050 and the 2022-2050 RTP.
- Beginning work developing the next RTP (2026-2050).

The PSRC regional transit work program will directly support these efforts with transit-supportive planning, policy, and data work beyond the standard PSRC Metropolitan Planning Organization (MPO) responsibilities. This work program incorporates both planning and data work subjects, as appropriate.

VISION 2050

Implementing actions called for in VISION 2050 is the focus of work in this topic area. A notable element of the updated regional growth strategy is an increased emphasis on accommodating future growth in proximity to high capacity transit, with a goal of 65% of population and 75% of employment locating near existing and planned high capacity transit service. Among the important transit-related work items implementing VISION 2050 is the development of a Regional Equity Strategy. Other VISION 2050 implementation work includes actions associated with Transit-Oriented Development (TOD) and housing that ensure that TOD is a significant factor in accommodating growth planned within transit station areas and corridors out to a 2050 planning horizon year.

Summary of work products:

- Support for development of the Regional Equity Strategy.
- Continuing the Regional TOD program and the Regional TOD Committee.
- Regional guidance for Transit Station Area densities.

2022-2050 Regional Transportation Plan Implementation

During the PSRC FY 2024-25 biennium, PSRC will continue work on implementation of the 2022-2050 RTP. Transit-supportive work program in this area will consist of implementation actions, including supporting local governments and transit agencies in preparation for the 2024 comprehensive plan

ATTACHMENT A

updates and associated transit agency long range plan updates; and addressing other transit-related components of RTP implementation, noted in Summary of Work Products, below. Near the end of the biennium (2024 and beyond), work will also occur on preparation for the next RTP, scheduled for adoption in spring 2026.

Summary of work products:

- Development of any resources or technical assistance called for in the 2022-2026 RTP that helps transit agencies and local jurisdictions work together to update plans and programs to implement the VISION 2050 regional growth strategy. Examples of resources may include:
 - Updates to transit access guidance and resources.
 - Transit-related elements of regional safety work identified in the PSRC work program
 - Collection, maintenance and update of transit-related data and performance metrics for use in planning and monitoring implementation.
 - Regional convening on future high capacity transit corridors in support of implementing the regional growth strategy.
 - Implementing strategies associated with the region's Coordinated Mobility Plan to improve mobility for people with disabilities, older adults, and other people with mobility challenges.

Initiating Development of 2026-2050 RTP

Beginning in 2024, PSRC will begin work on developing the next RTP, scheduled for adoption in spring 2026. With completion of comprehensive plan updates and transit agency long-range plan updates and other RTP implementation topics noted above, this work will include work to incorporate transit-supportive elements into a draft RTP. Illustrative work products will include the following:

Summary of work products:

- Draft transit-related components of the new Regional Transportation Plan. This includes:
 - Updated future transit network assumptions.
 - Updated transit data and performance metrics.
 - Updates to other transit-related components, including but not limited to, transportation demand management; specialized transportation; and mobility on demand and other innovations in public transit.

Ongoing Coordination Efforts and Emerging Issues

PSRC will continue ongoing transit-related coordination and integration efforts, as well as working on emerging issues as they arise. As with past PSRC transit-related work programs, PSRC will continue dialogue with the public transit operators, and update the work program based upon feedback as issues arise. This part of the work program includes work in the following areas:

- Annual report on transit integration and coordination.

ATTACHMENT A

- Ongoing PSRC support/input at Transit Executives meetings.
- 2023 Regional Household Travel Survey oversample for transit, including analysis and communicating results to transit partners.
- Continued data and analysis in support of public transit operators, such as analysis of changing travel patterns associated with high capacity transit expansion, recovery from COVID-19 pandemic, and incorporating these into models.
- Coordination with public transit operators on data collection and implementation of performance-based planning.
- Regional Transportation Demand Management (TDM) work, including broadening TDM programs and reinforcing their support for public transit.
- Continuing to advance equity, social justice, and similar considerations into the transportation planning process.

DRAFT



Puget Sound Regional Council

Memorandum

Date: September 28, 2022

To: Transportation Operators Committee

From: Gil Cerise, Program Manager
Gary Simonson, Senior Planner

Subject: **Working Session on Regional Targets and Actuals for FTA Performance-Based Planning**

PSRC staff will engage the TOC and any transit agency subject matter experts who are able to attend the meeting in a discussion about FTA's required performance measures and targets. FTA requires reporting on performance targets for two topic areas:

- **Transit Asset Management (TAM):** PSRC has been engaging in this work with transit agencies since development of initial regional targets in 2017. We would specifically like to discuss what we are seeing in terms of the 2021 TAM targets and 2021 TAM actuals submitted by each transit agency and rolled up into regional numbers.
- **Transit Safety:** PSRC is still working to collect data from all transit agencies on this topic. However, the conversation relating to TAM will be relevant to this work as well.

Please come to the TOC meeting on September 28th prepared to discuss your agency's 2021 TAM information submission to PSRC and the effects of that information on overall targets and actuals that reflect achievement of those targets. You may invite subject matter experts from your agency to this discussion item of the TOC meeting, if you like.

Given that we are still working with agencies on this information flow and feedback loop, we are not sharing the regional targets and actuals in the agenda packet. However, we would like you to be prepared to respond to the following types of questions relating to TAM data:

- Discrepancies in the targets and actuals. What are some reasons for these discrepancies?

- Discrepancies in the total inventory number (i.e., the denominator of the calculation) by category used for the targets compared to the actuals. Why would these numbers change? Is there a certain amount of fluctuation that should be considered normal? What is the % change in inventory number between target data submittal and actual data submittal that should prompt a follow-up?
- In relation to the bullet above - when setting targets, would it make sense for agencies to project their total inventory at the end of the reporting period? Or should they base their targets on the inventory at the start of the period?
- Should transit agencies submit some form of narrative about why a target was not met at the agency level to help provide some context/narrative if it affects regional targets?

For more information, please contact Gary Simonson at gsimonson@psrc.org or Gil Cerise at gcerise@psrc.org or (206) 971-3053