



Special Needs Transportation Committee Agenda

Date: September 21, 2022 from 9:30 a.m. to 11:30 a.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

- 1. Welcome and Introductions (9:30 a.m.)** – Susan Carter, Hopelink
- 2. Action: Approval of Meeting Summary (9:40 a.m.)***
 - July 20, 2022 SNTC Meeting
- 3. Discussion: Key Findings from the 2021 Regional Household Travel Survey and Other Data (9:45 a.m.)**

PSRC will share some key findings from the 2021 Regional Household Travel Survey and other data that are related to the mobility of people with special transportation needs and compare them to previous survey findings.
- 4. Discussion: Additional Factors for Consideration in Deliberation for the 2023-2025 WSDOT Consolidated Grant Regional Priority Ranking Process (10:20 a.m.)***

PSRC's Consolidated Grant Regional Priority Ranking Deliberation meeting is scheduled for December 6, 2022. At the September committee meeting, SNTC will have an opportunity to discuss potential "Additional Factors for Considerations in Deliberation" that require PSRC data preparation prior to the December deliberation meeting. PSRC staff will facilitate the discussion for feedback on potential ideas to incorporate data that would support consideration of equity and measuring project/program performance, among other things at the deliberation meeting.
- 5. Roundtable: Opportunity for SNTC members to share information on their programs and coalition news (11:20 a.m.)**
- 6. Information: Current SNTC Membership Roster by Voting Structure***
- 7. Next Meeting: Virtual Consolidated Grant Sponsor Presentations for the PSRC Region, November 16, 2022, from 9:00 a.m. to 4:00 p.m. (HOLD)**
 - NOTE: Final Date/Time and the order of presentation will be determined by the volume of applications received by October 27, 2022. SNTC voting members are advised to attend this meeting. Zoom link will be provided in early November.

8. Adjourn (11:30 a.m.)

*Supporting materials attached

Zoom Participation Options:

To join audio/video conference:

<https://psrc-org.zoom.us/j/92425097433?pwd=bJ4djl0aFFOdllDUldlbnkNzM0RpZz09>

To join via cellphone (1-touch dial):

One tap mobile

8884754499,,92425097433#,,,,,0#,,716161# US Toll-free

8335480276,,92425097433#,,,,,0#,,716161# US Toll-free

To join via phone:

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 924 2509 7433

Passcode: 716161

Other Formats:

- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, □□□ | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng việt | Vietnamese, visit <https://www.psrc.org/contact-center/language-assistance>.



Special Needs Transportation Committee Meeting Summary

Date: July 20, 2022 – 9:30a.m. – 11:30a.m.

Location: Remote – Online Meeting Only (Zoom Meeting)

Welcome and Introductions

Susan Carter, Chair, welcomed everyone at 9:30 a.m. and took a roll call of the membership in attendance.

Approval of Meeting Summary

The June 15, 2022 meeting summary was approved as presented.

Discussion: WSDOT Resources for Consolidated Grant

Marianna Hanefeld, WSDOT, introduced Matthew Cramer, the new WSDOT Community Liaison for the PSRC region. Matthew then provided a presentation on WSDOT resources, including demographic data/mapping, for the Consolidated Grant applications and addressed committee questions and comments.

The presentation is available on the PSRC website [here](#).

For more information, contact Matthew Cramer at cramema@wsdot.wa.gov.

Discussion: Preparation for the 2023-2025 WSDOT Consolidated Grant Regional Priority Ranking Process for PSRC Region

Jean Kim, PSRC, reminded the committee that this meeting was the last check-in point before WSDOT's Consolidated Grant call for projects, scheduled for July 21, 2022. She presented the updated timeline for the PSRC region's Consolidated Grant Regional Priority Ranking Process, which included the key dates for applications and sponsor presentation, and shared further information for the PSRC training on its regional priority ranking process, and the SNTC deliberation meeting which is scheduled for December 6, 2022.

She then reviewed regional priority ranking materials supporting WSDOT's call for projects, including PSRC's revised "Regional Priority Ranking Factors", resources that will be provided by PSRC such as countywide population density maps, and potential elements for the upcoming PSRC training on August 3. She reviewed the next steps for the development of "Additional Factors for Consideration in Deliberation" including the incorporation of two topics previously discussed: Advancing Equity (New) and Performance Measures & Targets factors for this fall (September – October). The committee discussed, asked questions, and provide comments. Jean noted that a

follow-up email with links to the training registration and other related information to the WSDOT call for projects would be sent out once WSDOT issues its call for projects on July 21.

The presentation is available on the PSRC website [here](#).

For more information, contact Jean Kim at jkim@psrc.org or Gil Cerise at gcerise@psrc.org.

Roundtable: Opportunity for SNTC members to share information on their programs and coalition news

- Bree Boyce, Hopelink (RARET)
- Bebhinn Gilbert, Hopelink (KCMC)
- Beth Hamby, Sound Transit
- Brock Howell, SNOTRAC
- Daeveene May, Pierce County Coordinated Transportation Coalition
- Aaron Morrow, KCMC (Disabilities/Advocacy Groups for Persons with Disabilities)
- Ausha Potts, Pierce Transit
- Staci Sahoo, Hopelink (KCMC)

Adjourn

The meeting adjourned at 11:18 a.m.

***Members and Alternates Represented**

See attached attendance roster.

***Alternates, Guests and PSRC Staff Present**

Amy Biggs, Snoqualmie Valley Transportation; Matthew Cramer, WSDOT; Bree Boyce, Hopelink (RARET); Dorene Cornwell, KCMC; Bebhinn Gilbert, Hopelink (KCMC); Marianna Hanefeld, WSDOT; Juli Rose, Homage; Staci Sahoo, Hopelink (KCMC); Mona Steele, Homage; Dinah Stephens, Seattle ADS; Kelly Sullivan, Mt. Si Senior Center; Cherry Thomas, Pierce Transit

PSRC

Monica Adkins, Jean Kim

**All attendees were present via remote participation*

SNTC Attendance Roster

(Members and Alternates represented)

Date: July 20, 2022 9:30am - 11:30am

Online/Remote Meeting Only

Representation	Name	Representation	Name
King County - Transit		Snohomish County - Transit	
King County Metro (1)	Don Okazaki, King County Metro	Community Transit/Everett Transit (1)	Margaret Keckler, Community Transit
	Penny Lara, King County Metro (Alt.)		x Brian Senyitko, Everett Transit (Alt.)
King County - Local Coalition		Snohomish County - Local Coalition	
KCMC (1)	x Jonny Procvic, Volunteer Services of CCSWW-KC (KCMC)	Representative from SNOTRAC (1)	x Brock Howell, SNOTRAC
	Staci Sahoo, Hopelink (KCMC) (Alt.)		Mary Wysocki, NCCC (Alt.)
King County - Area Agency on Aging/ADRC		Snohomish County - Area Agency on Aging/ADRC	
Seattle-King County Aging and Disability Services (1)	VACANT	Snohomish County Long-Term Care and Aging (1)	x Stefanie Novacek, Snohomish Co LTC & Aging
	x Suzy Miller, Seattle ADS (Alt.)		Michal Glauner (Alt.)
King County - Disability Advocacy Group		Snohomish County - Disability Advocacy Group	
King County Persons with Disabilities/Advocacy Groups for Persons with Disabilities (1)	x Aaron Morrow, KCMC	Snohomish County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities (1)	Leigh Spruce, Arc of Snohomish County
	Dorene Cornwell, KCMC (Alt.)		Corrina Fale, Arc of Snohomish County (Alt.)
King County - Other Special Needs Group		Snohomish County - Other Special Needs Group	
Available county seat to be chosen by KCMC* (1)	x Phirun Lach, Sound Generations	Available county seat to be chosen by SNOTRAC* (1)	x Julie Vess, Lincoln Hill Retirement Community
	Amy Biggs, Snoqualmie Valley Transportation (Alt.)		Christina Robertson, Catholic Community Svcs Snohomish (Alt.)
Pierce County - Transit		Kitsap County - Transit	
Pierce Transit (1)	x Ausha Potts, Pierce Transit	Kitsap Transit ^ (1)	Jeff Davidson, Kitsap Transit
	Cherry Thomas, Pierce Transit (Alt.)		Jeff Vinecourt, Kitsap Transit (Alt.)
Pierce County - Local Coalition		Kitsap County - Local Coalition	
Representative from PC Human Services (f/k/a PCCC) (1)	x Daeveene May, Pierce County, Human Services	KIRN - Kitsap County Coalition ^ (1)	Kelly Schwab, KIRN
	Jodie Moody, Catholic Community Services (Alt.)		VACANT (Alt.)
Pierce County - Area Agency on Aging/ADRC		Kitsap County - Area Agency on Aging/ADRC	
Pierce County Aging and Disability Resources (1)	Brian Guthrie, Pierce Co. Aging & Disability Resources	Kitsap County Dept. of Aging and Long-Term Care ^ (1)	VACANT
	VACANT (Alt.)		VACANT (Alt.)
Pierce County - Disability Advocacy Group		Kitsap County - Disability Advocacy Group	
Pierce County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities (1)	x Francie Peltier, PCCTC	Kitsap County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities ^ (1)	VACANT
	Tara Zink, Pierce County, Human Svcs. Developmental Disabilities Dept (Alt.)		VACANT (Alt.)
Pierce County - Other Special Needs Group		Kitsap County - Other Special Needs Group	
Available county seat to be chosen by PCCTC* (1)	Steve Hutchins, Around the Sound	Available county seat to be chosen by Kitsap Group* ^ (1)	VACANT
	x Penni Belcher, UWPC/South Sound 211 (Alt.)		VACANT (Alt.)
State and Regional Representation			
Medicaid Transportation – Pierce and Kitsap Counties			
Paratransit Services (1)	Ann Kennedy, Paratransit Services		
	Christie Scheffer, Paratransit Services (Alt.)		
Medicaid Transportation – King and Snohomish Counties			
Hopelink (1)	x Susan Carter, Chair (Hopelink)		
	Darryl Sierra, Hopelink (Alt.)		
Washington State Ferries (WSDOT)			
Ferries - WSDOT (1)	Sarah Nagpal, WSF		
	Jared Fernley, WSF (Alt.)		
Regional Transit			
Sound Transit (1)	x Beth Hamby, Sound Transit		
	Donna Smith, Sound Transit (Alt.)		
Regional Education			
Educational Service Districts (1)	x Jacque Mann, PSESD		
	Davina Miller, PSESD (Alt.)		
Tribal Representation **			
Tribes (1)	VACANT		
	VACANT (Alt.)		

as of 6/15/2022

*This is suggested to be a representative from a transportation provider or other special needs populations listed in coordinated plan including seniors, low income, youth, veterans, and limited english proficiency groups.

** Representative is chosen by local Tribal Transportation Planning Organizations (TTPO)

^Role does not include WSDOT Consolidated Grant Voting



Puget Sound Regional Council

Item 4
September 21, 2022

MEMORANDUM

TO: Special Needs Transportation Committee (SNTC)

FROM: Jean Kim, Senior Planner

SUBJECT: **Additional Factors for Consideration in Deliberation for the 2023-2025 WSDOT Consolidated Grant Regional Priority Ranking Process**

IN BRIEF

PSRC's SNTC deliberation meeting for the 2023-2025 Consolidated Grant is scheduled for December 6, 2022, at which voting members of the committee will make recommendations for the regional priority rankings by using "Additional Factors for Consideration in Deliberation." PSRC staff will facilitate the discussion on any additional factors for consideration in deliberation that would require data and analysis prior to the deliberation meeting.

DISCUSSION

Consolidated Grant applicants within the PSRC region are expected to identify how their projects/programs address the "Regional Priority Ranking Factors" in their application to receive a priority ranking from PSRC. The purpose of the Regional Priority Ranking Factors is to allow PSRC to identify how well projects/programs address regional priorities for specialized transportation addressed in the [Regional Coordinated Mobility Plan](#). This evaluation helps guide the SNTC in developing its recommendations for regional priority rankings for projects seeking these grant funds by providing a starting place for the deliberation.

The SNTC can identify additional factors to take into consideration as the committee deliberates and develops a recommendation for PSRC's Transportation Operators Committee (TOC) consideration. As implied by the term, "Additional Factors for Consideration in Deliberation," should not be the same factors already addressed in Regional Priority Ranking Factors. These additional factors for consideration will be discussed and finalized by SNTC at the deliberation meeting before beginning their recommendation discussion for priority rankings. However, additional factors for consideration that require data preparation should be discussed and data needs to support them should be determined before the deliberation meeting on December 6.

PSRC's Regional Priority Ranking Factors

The final Regional Priority Ranking Factors that SNTC reviewed and agreed to use for the 2023-2025 biennium are:

- Project Type (Preservation vs. New/Expansion)
- Support for PSRC's Coordinated Mobility Plan
- Uniqueness of Service
- Financial Sustainability

More information about these factors can be found here: <https://www.psrc.org/media/6347>

Moreover, at the June SNTC meeting, the committee indicated that there was not enough time to adequately address the new Equity criterion as part of the initial Regional Priority Ranking Factors. Therefore, this factor was not included in the final Regional Priority Ranking Factors. PSRC staff suggested that the committee could include equity as an additional factor for consideration in their deliberation meeting. The committee also reviewed the Performance Measures and Targets criterion used in the past. Given the effects of the pandemic on achieving targets and the likelihood that objective factors associated with this topic are unlikely to produce a meaningful distinction among projects, PSRC staff recommend that the committee consider the use of program/project performance as part of the additional factors for consideration in deliberation.

The committee will have an opportunity to discuss these topics and others that may require data preparation in advance of the deliberation meeting at the September SNTC meeting. September SNTC is the final committee meeting for discussion before the deliberations in December.

Additional Factors for Consideration in Deliberation

Table 1 provides a list of the additional factors which was determined by SNTC and used at the last regional priority ranking deliberation meeting in 2020 for the 2021-2023 biennium. Table 1 is being provided as information only The SNTC may decide to use all, some, or none of these factors, or may choose to use entirely new factors in their deliberation at the December 6, 2022 meeting.

Table 1. Additional Factors for Considerations in Deliberation Used for the 2021-2023 Biennium

Geographical distribution of regional priority rankings	This factor addresses the distribution of regional priority rankings over the three counties participating in the Consolidated Grant competition in the PSRC region.
Project types	This factor addresses the variety of project types being recommended for regional priority ranking (e.g., mobility management, operating, or capital).
Agency equity	This factor addresses the number of projects recommended to receive funding by an agency.
Compelling cases for agencies with limited resources	This factor addresses projects that provide valued services and programs, but which are challenged to provide the minimum local match. Small agencies and/or community-based organizations might have less local support compared to larger agencies that have local partners providing sufficient local matching funds or local governments/transit agencies that have their own tax bases.
Strategic application of federal/state funds	This factor includes stakeholders’ assessment of possible program eligibility for state/federal funding programs found within the Consolidated Grant program.
Coordination	This factor addresses projects that work together to make the most efficient use of resources. There are many levels of coordination, ranging from the basic sharing of training resources to the full integration of services. SNTC can discuss the full range of coordination for this topic.

As mentioned previously, any additional factors for consideration in deliberation that require data and analysis must be determined prior to the deliberation meeting to give PSRC staff time to prepare. For example, the “Geographical distribution of regional priority rankings” factor, listed in Table 1, requires staff time and effort to prepare for demographic data prior to the recommendation meeting. The demographic data was then shared with the committee and used as a tool to develop that recommendation.

Please come to the meeting prepared to provide feedback on this topic.

For more information prior to the September 21 SNTC meeting, please contact Jean Kim, Senior Planner, at jkim@psrc.org or 206-971-3052.

Membership and Voting Composition of Special Needs Transportation Committee

Representative			Type	Counties Served	Role		
					Informative	Coord. Plan Voting	WSDOT Consolidated Grant Voting
Member	Alternate	County Representation					
Don Okazaki, King County Metro	Penny Lara, King County Metro	King County Metro	Transit	King	X	X	X
Jonny Prociw, Volunteer Services of CCS-King County	Staci Sahoo, Hopelink	Representative from KCMC	Local Coalition*	King	X	X	X
Dinah Stephens, Seattle ADS	Suzy Miller, Seattle ADS	Seattle-King County Aging and Disability Services	Area Agency on Aging/ADRC	King	X	X	X
Aaron Morrow, KCMC	Dorene Cornwell, KCMC	King County Persons with Disabilities / Advocacy Groups for Persons with Disabilities	Disability Advocacy Group*	King	X	X	X
Phirun Lach, Sound Generations	Amy Biggs, Snoqualmie Valley Transportation	Available county seat to be chosen by KCMC**	Other Special Needs Group*	King	X	X	X
Ausha Potts, Pierce Transit	Cherry Thomas, Pierce Transit	Pierce Transit	Transit	Pierce	X	X	X
Daeveene May, Pierce County Human Services	Jodie Moody, Catholic Community Services	Representative from PCCTC	Local Coalition*	Pierce	X	X	X
Brian Guthrie, Pierce County Aging & Disability Resources	VACANT	Pierce County Aging and Disability Resources	Area Agency on Aging/ADRC	Pierce	X	X	X
Francie Peltier, PCCTC	Tara Zink, Pierce County Human Services	Pierce County Persons with Disabilities / Advocacy Groups for Persons with Disabilities	Disability Advocacy Group*	Pierce	X	X	X
Steve Hutchins, Around the Sound	Penni Belcher, UWPC/Sounth Sound 211	Available county seat to be chosen by PCCTC**	Other Special Needs Group*	Pierce	X	X	X
Margaret Keckler, Community Transit	Brian Senyitko, Everett Transit	Community Transit / Everett Transit	Transit	Snohomish	X	X	X
Brock Howell, SNOTRAC	Mary Wysocki, North Counties' Community Collaborative (NCCC)	Representative from SNOTRAC	Local Coalition*	Snohomish	X	X	X
Stefanie Novacek, Snohomish Co LTC & Aging	Michal Glauner, Snohomish Co LTC & Aging	Snohomish County Long-Term Care and Aging	Area Agency on Aging/ADRC	Snohomish	X	X	X
Leigh Spruce, Arc of Snohomish County	Corrina Fale, Arc of Snohomish County	Snohomish County Persons with Disabilities / Advocacy Groups for Persons with Disabilities	Disability Advocacy Group*	Snohomish	X	X	X
Julie Vess, Lincoln Hill Retirement Community	Christina Robertson Catholic Community Svcs Snohomish	Available county seat to be chosen by SNOTRAC**	Other Special Needs Group*	Snohomish	X	X	X
Jeff Davidson, Kitsap Transit	Jeff Vinecourt, Kitsap Transit	Kitsap Transit	Transit	Kitsap	X	X	
Kelly Schwab, KIRN	VACANT	KIRN - Kitsap County Coalition	Local Coalition*	Kitsap	X	X	
VACANT	VACANT	Kitsap County Dept. of Aging and Long-Term Care	Area Agency on Aging/ADRC	Kitsap	X	X	
VACANT	VACANT	Kitsap County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities	Disability Advocacy Group*	Kitsap	X	X	
VACANT	VACANT	Available county seat to be chosen by Kitsap Group**	Other Special Needs Group*	Kitsap	X	X	
Member	Alternate	State and Regional Representation					
Ann Kennedy, Paratransit Services	Christie Scheffer, Paratransit Services	Paratransit Services	Medicaid	Regional	X	X	X
Susan Carter, Hopelink, SNTC Chair	Darryl Sierra, Hopelink	Hopelink	Medicaid	Regional	X	X	X
Sarah Nagpal, WSF	Jared Fernley, WSF	Washington State Ferries (WSDOT)	Ferry - WSDOT	State	X	X	X
Beth Hamby, Sound Transit	Donna Smith, Sound Transit	Sound Transit	Transit	Regional	X	X	X
Jacque Mann, PSESD	Davina Miller, PSESD	Educational Service Districts	Education	Regional	X	X	X
VACANT	VACANT	Tribal Representation***	Tribes		X	X	X
		Employment Securities Department	Employment	State	X		
		OSPI	Education	State	X		
		ACCT		State	X		
		Washington State Department of Transportation (WSDOT) Public Transportation	State Transportation	State	X		
		Washington State Department of Commerce	Economic	State	X		
		Department of Vocational Rehabilitation		State	X		
		Washington State Board for Community and Technical Colleges	Education	State	X		
		Health Care Authority	Medicaid	Regional/Stat	X		
		DSHS	Medicaid	Regional/Stat	X		
		Multi-Service Center		King	X		
		Catholic Community Services		King	X		
		King County Housing Authority	Housing	King	X		
		Kitsap County Housing Authority	Housing	Kitsap	X		
		Pierce County Housing Authority	Housing	Pierce	X		
		Housing Authority of Snohomish County	Housing	Snohomish	X		
		Other Housing Authorities or Interests	Housing		X		
		Other Cities/Towns			X		
		Local Jurisdictions			X		
		CTA Northwest		State/Other	X		
		Other Tribes	Tribes		X		
					X		

* Local coalition in each County is responsible for selecting these seats: 1) Local Coalition; 2) Disability Advocacy Group; and 3) Other Special Needs Group.

** This is suggested to be a representative from a transportation provider or other special needs populations listed in coordinated plan including seniors, low income, youth, veterans, and limited english proficiency groups.

*** Representative is chosen by local Tribal Transportation Planning Organizations (TTPO).