



Puget Sound Regional Council

Special Needs Transportation Committee Agenda

Date: June 15, 2022 from 9:30 a.m. to 11:30 a.m.

Online Meeting Only: Use Zoom Connection Information Provided Below

1. Welcome and Introductions (9:30 a.m.) – Susan Carter, Hopelink

2. Action: Approval of Meeting Summary (9:40 a.m.)

- May 18, 2022 SNTC Meeting*

3. Discussion: Preparation for the 2022 WSDOT Consolidated Grant Regional Priority Ranking Process for PSRC Region (9:45 a.m.)*

WSDOT's Consolidated Grant call for projects is scheduled for July 21st, 2022. PSRC recommends regional priority rankings for specialized transportation projects seeking WSDOT Consolidated Grant funds. PSRC region uses a set of regional priority ranking factors, developed by PSRC with input from SNTC, to review applications and provide an initial sorting of the applications based on how well they consider regional priorities for addressing mobility needs for targeted populations. PSRC staff will continue the discussion on the regional priority ranking factors for the region's priority ranking recommendations. At the meeting, the staff will:

- Share the latest timeline for PSRC's regional priority ranking process for the 2023-2025 Consolidated Grant program;
- Review the Mentimeter polling results on the regional priority ranking factors received from the committee after the May SNTC meeting; and
- Discuss and confirm potential changes to the factors and other call for projects materials.

We will conclude with the next steps on how to finalize the changes to these factors and other regional priority ranking process materials prior to the July 21 call for projects.

4. Roundtable: Opportunity for SNTC members to share information on their programs and coalition news (11:15 a.m.)

5. Next Meeting: July 20, 2022 from 9:30 a.m. to 11:30 a.m.

- PSRC online meeting calendar: <https://www.psrc.org/calendar>

6. Adjourn (11:30 a.m.)

*Supporting materials attached

Zoom Participation Options:

To join audio/video conference:

<https://psrc-org.zoom.us/j/92425097433?pwd=bJ4djl0aFFOdIIdUldlbnkNzM0RpZz09>

To join via cellphone (1-touch dial):

One tap mobile

8884754499,,92425097433#,,,,,0#,,716161# US Toll-free

8335480276,,92425097433#,,,,,0#,,716161# US Toll-free

To join via phone:

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 924 2509 7433

Passcode: 716161

Other Formats:

- Sign language and communication material in alternate formats can be arranged given sufficient notice by calling (206) 464-7090 or TTY Relay 711.
- العربية | Arabic, 中文 | Chinese, Deutsch | German, Français | French, □□□ | Korean, Русский | Russian, Español | Spanish, Tagalog, Tiếng Việt | Vietnamese, visit <https://www.psrc.org/contact-center/language-assistance>.



Special Needs Transportation Committee Meeting Summary

Date: May 18, 2022 – 9:30a.m. – 11:30a.m.

Location: Remote – Online Meeting Only (Zoom Meeting)

Welcome and Introductions

Susan Carter, Chair, welcomed everyone at 9:30 a.m. Jean Kim, PSRC, introduced Susan, Hopelink, as the new SNTC Chair and Jon Morrison Winters, Seattle ADS, as the new Vice-Chair. Jean then reviewed the remote meeting procedures and took a roll call of the membership in attendance.

Approval of Meeting Summary

The March 16, 2022 meeting summary was approved as presented.

Discussion: 2022 WSDOT Consolidated Grant Process

Jill Nordstrom and Evan Olsen, WSDOT, provided an overview of the upcoming Consolidated Grant process. They reviewed various aspects of the process which included history of requests and awards, available funds, program goals, evaluation criteria and PSRC rankings. The WSDOT Consolidated Grant call for projects is scheduled for July 21, 2022.

The presentation is available on the PSRC website [here](#).

For more information, contact Jill Nordstrom at Jillian.Nordstrom@wsdot.wa.gov and Evan Olsen at Evan.Olsen@wsdot.wa.gov.

Discussion: Preparation for the 2022 WSDOT Consolidated Grant Regional Priority Ranking Process for PSRC Region

Gil Cerise, PSRC, provided an overview of the PSRC preparation of its regional priority ranking process to support the upcoming Consolidated Grant. Jean reviewed the updated 2022 Regional Priority Ranking timeline, which provided application deadlines and protocols. She reviewed ranking information for the upcoming Consolidated Grant competition and reminded the committee the call for projects is scheduled for July 21, 2022. She then reviewed potential updates to the factors associated with the regional priority ranking process and discussed the changes in detail, including a potential new equity criterion, based on the 2022-2050 Regional Transportation Plan. The committee was asked to provide feedback on the PSRC ranking process and respond to some of the questions posed during the presentation. The committee asked questions and

provided comments, and it was decided that the discussion on the factors would continue at the next meeting, prior to the July call for projects.

The presentation is available on the PSRC website [here](#).

For more information, contact Jean Kim at jkim@psrc.org or Gil Cerise at gcerise@psrc.org.

Discussion: 2022 Transit Integration Report

Erin Hogan, PSRC, provided an overview of the annual Transit Integration Report and reviewed the timeline for the report preparation. She mentioned that PSRC is seeking stories for this year's report and asked the committee to contact her if they have any examples on the coordination and integration of transit services.

The 2021 Transit Integration Report can be viewed on the PSRC website at: <https://www.psrc.org/our-work/transit-integration>.

For more information, contact Erin Hogan at ehogan@psrc.org.

Roundtable: Opportunity for SNTC members to share information on their programs and coalition news

During the local coalition reports, the committee received updates and announcements from the following attendees:

- Bree Boyce, Hopelink (RARET)
- Bebhinn Gilbert, Hopelink (KCMC)
- Brock Howell, SNOTRAC
- Jacque Mann, PSESD,
- Jeff Vinecourt, Kitsap Transit

Adjourn

The meeting adjourned at 11:28 a.m.

***Members and Alternates Represented**

See attached attendance roster.

***Alternates, Guests and PSRC Staff Present**

Amy Biggs, Snoqualmie Valley Transportation; Bree Boyce, Hopelink (RARET); Bebhinn Gilbert, Hopelink (KCMC); Marianna Hanefeld, WSDOT; Jill Nordstrom, WSDOT; Evan Olsen, WSDOT; Jonny Procriv, Volunteer Services of CCSWW-King County; Staci Sahoo, Hopelink; Mary Wysocki, NCCC

PSRC

Monica Adkins, Gil Cerise, Erin Hogan, Jean Kim

**All attendees were present via remote participation*

SNTC Attendance Roster

(Members and Alternates represented)

Date: May 18, 2022 9:30am - 11:30am

Online/Remote Meeting Only

Representation		Name	Representation		Name
King County - Transit			Snohomish County - Transit		
King County Metro (1)	x	Don Okazaki, King County Metro	Community Transit/Everett Transit (1)		Margaret Keckler, Community Transit
		Jeremy Trenhaile, King County Metro (Alt.)		x	Brian Senyitko, Everett Transit (Alt.)
King County - Local Coalition			Snohomish County - Local Coalition		
KCMC (1)		Belina Van, Volunteer Services of CCSWW-King County	Representative from SNOTRAC (1)	x	Brock Howell, SNOTRAC
		Penny Lara, KC Metro (Alt.)			Mary Wysocki, NCCC (Alt.)
King County - Area Agency on Aging/ADRC			Snohomish County - Area Agency on Aging/ADRC		
Seattle-King County Aging and Disability Services (1)	x	Jon Morrison Winters, Vice Chair (Seattle ADS)	Snohomish County Long-Term Care and Aging (1)	x	Stefanie Novacek, Snohomish Co LTC & Aging
		Suzy Miller, Seattle ADS (Alt.)			Michal Glauner (Alt.)
King County - Disability Advocacy Group			Snohomish County - Disability Advocacy Group		
King County Persons with Disabilities/Advocacy Groups for Persons with Disabilities (1)		Aaron Morrow, KCMC	Snohomish County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities (1)	x	Leigh Spruce, Arc of Snohomish County
	x	Dorene Cornwell, KCMC (Alt.)			Corrina Fale, Arc of Snohomish County (Alt.)
King County - Other Special Needs Group			Snohomish County - Other Special Needs Group		
Available county seat to be chosen by KCMC* (1)	x	Phirun Lach, Sound Generations	Available county seat to be chosen by SNOTRAC* (1)	x	Julie Vess, Lincoln Hill Retirement Community
		Amy Biggs, Snoqualmie Valley Transportation (Alt.)			Christina Robertson, Catholic Community Svcs Snohomish (Alt.)
Pierce County - Transit			Kitsap County - Transit		
Pierce Transit (1)		Ausha Potts, Pierce Transit	Kitsap Transit ^ (1)		Jeff Davidson, Kitsap Transit
		Cherry Thomas, Pierce Transit (Alt.)		x	Jeff Vinecourt, Kitsap Transit (Alt.)
Pierce County - Local Coalition			Kitsap County - Local Coalition		
Representative from PC Human Services (f/k/a PCCC) (1)		Daeveene May, Pierce County, Human Services	KIRN - Kitsap County Coalition ^ (1)		Kelly Schwab, KIRN
		Jodie Moody, Catholic Community Services (Alt.)			VACANT (Alt.)
Pierce County - Area Agency on Aging/ADRC			Kitsap County - Area Agency on Aging/ADRC		
Pierce County Aging and Disability Resources (1)		Brian Guthrie, Pierce Co. Aging & Disability Resources	Kitsap County Dept. of Aging and Long-Term Care ^ (1)		VACANT
		VACANT (Alt.)			VACANT (Alt.)
Pierce County - Disability Advocacy Group			Kitsap County - Disability Advocacy Group		
Pierce County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities (1)	x	Francie Peltier, PCCTC	Kitsap County Persons with Disabilities/ Advocacy Groups for Persons with Disabilities ^ (1)		VACANT
		Tara Zink, Pierce County, Human Svcs. Developmental Disabilities Dept (Alt.)			VACANT (Alt.)
Pierce County - Other Special Needs Group			Kitsap County - Other Special Needs Group		
Available county seat to be chosen by PCCTC* (1)		Steve Hutchins, Around the Sound	Available county seat to be chosen by Kitsap Group* ^ (1)		VACANT
	x	Penni Belcher, UWPC/South Sound 211 (Alt.)			VACANT (Alt.)
State and Regional Representation					
Medicaid Transportation – Pierce and Kitsap Counties					
Paratransit Services (1)	x	Ann Kennedy, Paratransit Services			
		Christie Scheffer, Paratransit Services (Alt.)			
Medicaid Transportation – King and Snohomish Counties					
Hopelink (1)	x	Susan Carter, Chair (Hopelink)			
		Darryl Sierra, Hopelink (Alt.)			
Washington State Ferries (WSDOT)					
Ferries - WSDOT (1)		Sarah Nagpal, WSF			
		Jared Fernley, WSF (Alt.)			
Regional Transit					
Sound Transit (1)		Donna Smith, Sound Transit			
		VACANT (Alt.)			
Regional Education					
Educational Service Districts (1)	x	Jacque Mann, PSESD			
		Davina Miller, PSESD (Alt.)			
Tribal Representation **					
Tribes (1)		VACANT			
		VACANT (Alt.)			

as of 5/11/2022

*This is suggested to be a representative from a transportation provider or other special needs populations listed in coordinated plan including seniors, low income, youth, veterans, and limited english proficiency groups.

** Representative is chosen by local Tribal Transportation Planning Organizations (TTPO)

^Role does not include WSDOT Consolidated Grant Voting



Puget Sound Regional Council

Item 3
June 15, 2022

MEMORANDUM

TO: Special Needs Transportation Committee (SNTC)

FROM: Jean Kim, PSRC

SUBJECT: **Preparation for the 2022 WSDOT Consolidated Grant Regional Priority Ranking Process for PSRC Region**

IN BRIEF

PSRC will continue the discussion on PSRC's regional priority ranking process for the upcoming WSDOT Consolidated Grant program. Specifically, staff will seek feedback on the factors that are incorporated into the priority ranking process based on the committee feedback received via Mentimeter before the June meeting.

Background

WSDOT's Consolidated Grant call for projects is scheduled for July 21st, 2022. PSRC recommends regional priority rankings for specialized transportation projects seeking Consolidated Grant funds for King, Pierce, and Snohomish counties. WSDOT allocates a limited number of ABC rankings, that add points to an application, to MPO/RTPOs in the state. For the upcoming competition, PSRC region anticipates distribution of 15 ABC rankings (5 A's, 5 B's, and 5 C's) and an unlimited number of D rankings (which are worth 0 points) that can also be submitted and allow a project to be considered for federal or state funding through this grant process. The PSRC region uses a set of regional priority ranking factors to review applications and provide an initial sorting of the applications submitted on how well they address regional priorities for addressing mobility needs for key populations. SNTC recommends regional priority rankings (A, B, C, and D rankings) to the Transportation Operators Committee and PSRC's boards make final recommendations to the state for their evaluation.

Regional Priority Ranking Factors

In June, PSRC will continue the discussion on the regional priority ranking factors for the region's priority ranking recommendations. Regional priority ranking factors includes information derived from applicants to provide an initial sorting of the applications submitted based on how well they address regional priorities for specialized transportation addressed in the Coordinated Mobility Plan. Before the SNTC deliberation meeting, PSRC will conduct the initial review of applications submitted by October 27, 2022.

A summary of the review will be provided to the committee for their deliberation, where a recommendation for regional priority rankings will be completed. The main value of the Regional Priority Ranking Factors is that they result in the applications submitted for SNTC deliberation in a ranked order according to how the applications meet the regional priorities. Therefore, the

initial ranking order, as completed by using Regional Priority Factors, provides a starting place for SNTC deliberation.

Between each Consolidated Grant cycle, PSRC reviews its Regional Priority Ranking Factors and makes adjustments based on stakeholder feedback. After the May SNTC meeting, PSRC followed up with the committee for additional feedback on potential edits for each factor. A total of twenty six committee members (21 voting/alternate and 5 informative members) filled out the poll by June 6th. The summary of the Mentimeter online polling is shown in Table 1:

Table 1. SNTC Feedback on Existing Regional Priority Ranking Factors

Priority Ranking Factors	Evaluation Questions	Committee's Recommended Action
1. Project Type (Preservation vs. New/Expansion)	Is the application for preservation of an existing program or needed to support ongoing operations of an existing program? This includes fleet replacement or other capital needs to support an existing program and an existing program that does not currently participate in the grant competition.	Keep but revise *Top 1 key factor to discuss in June
2. Support for PSRC's Coordinated Mobility Plan	Does the application support PSRC's Coordinated Mobility Plan by addressing at least one "High Prioritized Strategy" as identified in the plan?	Keep but strengthen the language
3. Uniqueness of Service	Does the application provide information demonstrating that there are no other operating or mobility management programs serving the same populations within the same geographic area?	Keep but strengthen the language
4. Performance Measures and Targets	Does the application commit to tracking required, project-specific performance measures and set grant-cycle-related targets for those performance measures?	Keep but revise *Top 3 key factor to discuss in June
5. Financial Sustainability	Does the application demonstrate that it is providing more than the federal minimum required match from local sources in its project budget?	Keep but revise
6. Advancing Equity (New Factor)	TBD	Incorporate but discuss further *Top 2 key factor to discuss in June

Please visit the below links for the full responses received from the committee:

- Responses from Voting and Alternate Members:
<https://www.mentimeter.com/app/presentation/88879a61c187d3314fa788b1a600410e/2faf308c4ad7>
- Responses from Non-voting/Informative Members:
<https://www.mentimeter.com/app/presentation/995768fbfe99ccaa1e29691befc89c99/66399aaa6a97>

As a reminder, SNTC can bring additional factors into their deliberation, which the committee can determine before and/or at the deliberation meeting itself. However, the factors should be different than the Regional Priority Ranking Factors (Table 1), which are used for the initial sorting because they have already been assessed based on that. Any additional factors for consideration in deliberation that require data and analysis in advance of the meeting must be determined prior to the meeting to give staff time to prepare.

Discussion

At the meeting, staff will seek feedback from the committee on the regional priority ranking factors. The Mentimeter polling respondents identified top three factors they want to discuss in June. The key factors for further discussion are listed below:

- **Existing Factor #1. Project Type – Preservation vs. New/Expansion:** This factor supports existing specialized transportation projects that provide safety-net service over new or expansion projects. Many of the respondents voted to keep this factor to prioritize the existing projects over new projects. However, some members suggested considering the expansion of existing services as “preservation/existing” vs. new projects. The committee will have an opportunity to discuss further at the meeting.
- **Existing Factor #4. Performance Measures and Targets:** PSRC is seeking methods to better assess how sponsors track the performance and set targets to achieve desired outcomes. For the last competition in 2020, most of the projects addressed this factor well by committing to track required performance measures and setting targets in their applications and received a “yes” response. Many of the polling respondents voted to keep this factor to prioritize the projects that are tracking performance and setting targets. However, there is a need to strengthen this factor to make it meaningful and useful in sorting higher functioning applications in the PSRC staff review. Some committee members suggested revising this factor to assess how the projects are improving and adapting to continue to provide a quality service. The committee will have an opportunity to discuss further at the meeting.
- **New Factor #6. Advancing Equity:** One of the PSRC’s 2022-2050 Regional Transportation Plan’s priorities is to advance equity in transportation planning and investments. Incorporating an equity criterion will help improve transportation options for residents in historically marginalized and underserved communities. Most of the polling respondents supported incorporating the new factor for the upcoming competition. Some members of the committee expressed concern about how to assess this factor and what type of quantitative data PSRC will require for review. PSRC staff will share potential ideas for this new factor at the meeting.

At the meeting, PSRC will present ideas on how to address changes to these factors. The committee will conclude with the next steps on how to finalize the changes to the Regional Priority Ranking Factors and other call for projects materials prior to the July 21 release. Please come to the meeting prepared to provide feedback.

For more information prior to the June 15th SNTC meeting, please contact Jean Kim at (206) 971-3052 (jkim@psrc.org).