



Puget Sound Regional Council

MINUTES

OPERATIONS COMMITTEE MEETING

THURSDAY, FEBRUARY 24, 2022

PUGET SOUND REGIONAL COUNCIL, HYBRID MEETING

9:00 a.m.

1. Call to Order and Roll Call

Mayor Becky Erickson called the meeting of the Operations Committee to order at 9:00 a.m. Chair Erickson shared that this would be a hybrid meeting for the Operations Committee, allowing for remote and in-person attendance. A call-in number was provided on the meeting agenda for members of the public to listen to the meeting.

Mayor Erickson welcomed new members to the committee: Councilmember Doug Fagundes, member representing Pierce County Other Cities and Towns and Mayor Pro Tem Javier Figueroa, University Place, serving as his alternate.

See attached attendance roster for members and alternates present for all or part of the virtual meeting.

Guests and staff present for all or part of the virtual meeting were:

Monica Adkins, PSRC
 Ted Acton, WA State Auditor's Office
 Josh Brown, PSRC
 Nancy Buonanno Grennan, PSRC
 Sherry Chang, WA State Auditor's Office
 Horace Francis, Francis & Company
 Patty Jakala, PSRC
 Thu Le, PSRC
 Liana Lopez, PSRC
 Lili Mayer, PSRC
 Casey Moreau, PSRC
 Joe Simmons, WA State Auditor's Office
 Melissa Taylor, PSRC
 Andrew Werfelmann, PSRC

A quorum was established by roll call.

2. Communications and Public Comment

No public comment was received.

3. Fiscal Year Audit Results for Puget Sound Regional Council (PSRC) and the Central Puget Sound Economic Development District (CPSEDD)

Lili Mayer, PSRC, shared that Ted Acton, Sherry Chang and Joe Simmons from the Washington State Auditor's Office were present. Ted Acton shared results of PSRC's Accountability, Financial Statement, and Federal Grant Compliance Audits and CPSEDD's Financial Statement Audit for the period of July 1, 2020 through June 30, 2021. An Exit Report had been shared with members of the committee and would also be available online. A clean opinion was issued for all audits, with no deficiencies identified in internal controls and no instances of noncompliance. Mr. Acton also noted that PSRC's new Outreach Compensation program was reviewed. No issues were identified with the program. Ms. Chang reviewed local government resources provided by the auditor's office.

4. Consent Agenda

- a. Approve Minutes of Meeting held January 27, 2022
- b. Approve Vouchers Dated January 15, 2022 through February 7, 2022 in the Amount of \$642,423.64

Consent Agenda–Action: It was moved and seconded (McDermott/Low) to approve the minutes of the Operations Committee meeting January 27, 2022, and the vouchers dated January 15, 2022 through February 7, 2022 in the Amount of \$642,423.64. The motion was unanimous.

5a. Information Item – Accountability Audit Feedback

Lili Mayer shared that as part of PSRC's Accountability Audit, the State Auditor's Office reviewed our current Outreach and Compensation Policies and Procedures. Ms. Mayer shared that the auditors found no issues with the policy but identified further improvements. Ms. Mayer gave an overview of the recommendations that included policy language updates to include current practices for documentation, a policy subsection that covers payments to community-based organizations, and an update to contract language that requires proof of delivery for physical and digital payments such as gift cards. These changes will be incorporated into the policies and brought back to the committee for review.

5b. Information Item – Monthly Budget Status Report

5c. Information Item – Contract Status Report

5d. Information Item – Completed Contracts

5e. Information Item – Grant Status Report

The committee reviewed remaining monthly reports.

The meeting adjourned at 9:26 a.m.

Attachments:

Operations Cmte February 24, 2022 Attendance Roster

PSRC Operations Committee February 24, 2022

Jurisdiction		Member	Attend
King County	2	CM Claudia Balducci	
		CM Joe McDermott	1
City of Seattle	1	CM Andrew Lewis	
King County Cities/Towns	1	CM Chris Roberts, Shoreline	1
		MYR Dana Ralph, Kent Alt.	1
Kitsap County & Cities/Towns	1	MYR Becky Erickson, Poulsbo, Chair	1
		CM Rob Gelder, Kitsap County Alt.	1
Pierce County	1	CM Derek Young	1
		CM Dave Morell Alt.	
Pierce County Cities/Towns	1	CM Doug Fagundes, Fife	1
		MYR Pro Tem Javier Figueroa, University Place, Alt	
Snohomish County	1	CM Sam Low	1
		CM Stephanie Wright Alt.	
Snohomish County Cities/Towns	1	MYR Barb Tolbert, Arlington	1
		CM Bryan Wahl, Mountlake Terrace Alt.	
Statutory Members: Ports, WSDOT, WA Trans. Commission	1	COM Hester Serebrin, WSTC	1
		COM Glen Bachman, Port of Everett Alt.	1
Members	10	Present	11
		Quorum (5)	8

Attachment: Operations Cmte February 24, 2022 Attendance Roster (3368 : Operations Minutes Feb 24, 2022)